



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 4/8/2024 **VisitType:** Incident Investigation/Monitoring Visit **Arrival:** 9:55 AM **Departure:** 1:00 PM

CCLC-29134

Good Shepherd Preschool and Extended Day

1400 Killian Hill Road Lilburn, GA 30047 Gwinnett County
(770) 925-2411 kpatrick@goodsshepherdpc.org

Regional Consultant

Sherra Jones

Phone: (770) 357-7060

Fax: (770) 357-7059

sherra.jones@decal.ga.gov

Mailing Address

Same

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
04/08/2024	Incident Investigation/Monitoring Visit	Good Standing	
11/09/2023	Monitoring Visit	Good Standing	
01/06/2023	Incident Investigation Closure	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-138	Two Year Olds	2	9	C	12	C	NA	NA	Centers,Circle Time
Main	B-140	Two Year Olds	2	9	C	11	C	NA	NA	Circle Time
Main	C-142	One Year Olds	2	8	C	11	C	NA	NA	Free Play
Main	D-145		0	0	C	13	C	NA	NA	Not In Use
Main	E-147/149		0	0	C	17	C	23	C	Not In Use
Main	Room F	Three Year Olds	2	10	C	16	C	22	C	Circle Time
Main	Room G	Two Year Olds	2	8	C	12	C	NA	NA	Centers
Total Capacity @35 sq. ft.: 92			Total Capacity @25 sq. ft.: 156							
Upstairs	Room H - Upstairs School-Age	GA PreK	4	24	C	37	C	52	C	Circle Time
Total Capacity @35 sq. ft.: 37			Total Capacity @25 sq. ft.: 156							
Total # Children this Date: 68			Total Capacity @35 sq. ft.: 129			Total Capacity @25 sq. ft.: 156				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A (Small)	17	C
Main	Playground B 2-4 yrs	84	C

Comments

The purpose of this visit is to complete a CI/MV

Plan of Improvement: Developed This Date 04/08/2024

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov for more information. Free technical assistance is available!

Katie Patrick, Program Official

Date

Sherra Jones, Regional Consultant

Date



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(Findings Report)

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Same

The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Please be mindful to keep items that pose a hazard inaccessible to children.

591-1-1-.26 Playgrounds(CR)

Met

Comment

Playground observed to be clean and in good repair.

Health and Hygiene

591-1-1-.07 Children's Health

Met

Correction Deadline: 11/9/2023

Corrected on 4/8/2024

.07(5) -

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.20 Medications(CR) **Met**

Comment

Documentation for medication dispensing observed complete.

Organization

591-1-1-.16 Governing Body & License **Met**

Correction Deadline: 11/13/2023

Corrected on 4/8/2024

.16(f) -

Safety

591-1-1-.11 Discipline(CR) **Met**

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR) **Not Met**

Finding

591-1-1-.36(7)(b) requires that an emergency medical information record be maintained in the vehicle for each child being transported. The emergency medical information record for each child shall include a listing of the child's full name, date of birth, allergies, special medical needs and conditions, current prescribed medications that the child is required to take on a daily basis for a chronic condition, the name and telephone number of the child's doctor, the local medical facility that the Center uses in the area where the Center is located and the telephone numbers where the Parents can be reached. It was determined that the emergency medical information record was not maintained in the vehicle for 5 children.

POI (Plan of Improvement)

The Center will obtain a complete emergency medical information record for each child that is transported and maintain a copy on the vehicle.

Correction Deadline: 4/9/2024

Correction Deadline: 11/9/2023

Corrected on 4/8/2024

.36(7)(d)2. -

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Met**

Comment

Pleasant naptime environment observed.

Staff Records

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)	Met
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Comment

Criminal record checks were observed to be complete.

591-1-1-.33 Staff Training	Met
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Correction Deadline: 12/9/2023

Corrected on 4/8/2024

.33(3) -

591-1-1-.31 Staff(CR)	Met
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Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)	Met
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Comment

Adequate supervision observed on this date.

591-1-1-.32 Supervision(CR)	Met
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Comment

Adequate supervision observed on this date.

The following information is associated with a Incident Investigation Visit:

Health and Hygiene

591-1-1-.17 Hygiene(CR)	Met
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Correction Deadline: 8/5/2022

Corrected on 4/8/2024

.17(2) -