



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 4/22/2022 **VisitType:** Monitoring Visit

Arrival: 11:15 AM **Departure:** 12:00 PM

CCLC-35289

Sylvia's Kiddieland Learning Center, LLC

2360 Shaw Road Hinesville, GA 31313 Liberty County
 (912) 342-2128 baconsylvia05@yahoo.com

Regional Consultant

Kimberly Stoy

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kimberly.stoy@decal.ga.gov

Mailing Address

Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
04/22/2022	Monitoring Visit	Good Standing	
12/15/2021	Licensing Study	Good Standing	
05/21/2021	Complaint Investigation & Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Front Building	A	Three Year Olds and Four Year Olds and Five Year Olds	2	12	C	9	NC	12	C	Lunch
Front Building	B	Infants and One Year Olds and Two Year Olds and Three Year Olds and Five Year Olds and Six Year Olds and Over	2	16	C	16	C	23	C	Lunch
Front Building	C		0	0	C	7	C	9	C	
Total Capacity @35 sq. ft.: 32			Total Capacity @25 sq. ft.: 92							
Main	Infants and Ones		0	0	C	7	C	NA	NA	
Main	Left A		0	0	C	7	C	NA	NA	Lunch
Main	Middle Rm B		0	0	C	13	C	NA	NA	
Total Capacity @35 sq. ft.: 27			Total Capacity @25 sq. ft.: 60							
Total # Children this Date: 28			Total Capacity @35 sq. ft.: 59			Total Capacity @25 sq. ft.: 92				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground	20	C

Comments

This is the second visit of the fiscal year. Program does not provide medication or swimming.

On this date the program had an unexpected maintenance issue in the back building and had to move all children to the front building.

Plan of Improvement: Developed This Date 04/22/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.ga.gov for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Sylvia Bacon, Program Official

Date

Kimberly Stoy, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Not Met

Finding

591-1-1-.19(1) requires a Center to provide 35 square feet of usable space per child, which will determine the Center's License capacity. It was determined based on observation that there were twelve children present in room A of the front building which is licensed for nine children. The program had an unexpected maintenance issue with the back building and had to move all children to the front building which caused them to be over capacity in room A.

POI (Plan of Improvement)

The Center will limit the number of children in this space to the licensed capacity.

Correction Deadline: 4/22/2022

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Please be mindful to keep items that pose a hazard inaccessible to children.

591-1-1-.26 Playgrounds(CR)

Met

Comment

Discussed maintenance of resilient surface. Please fluff and redistribute.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)

Met

Comment

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR)

N/A

Comment

The Provider currently does not dispense/administer medication.

Safety

591-1-1-.11 Discipline(CR)

Met

Comment

Age-appropriate discussion and/or redirection observed.

591-1-1-.36 Transportation(CR)

Not Met

Finding

591-1-1-.36(7)(c)2. requires that the driver or other designated person shall immediately document in writing, with a check or other mark/symbol to account for each child listed on the passenger transportation checklist each time a child enters and exits the vehicle. The driver or other designated staff person shall document in writing with a different mark/symbol to account for each child listed on the passenger transportation checklist who was not present on the vehicle for any reason. An explanation shall be documented in writing whenever a child is transported to a field trip site but is not present on the return trip to the Center. It was determined based on a review of documents that

* four children at Button Gwinnett Elementary school did not have a check or other mark in the afternoon of April 13, 2022 and April 14, 2022 to document loading or unloading

* one child at Waldo Pafford Elementary school did not have a check or other mark in the afternoon of April 14, 2022 to document unloading.

POI (Plan of Improvement)

The driver/other designated person will immediately document in writing with a check/mark/symbol each time a child gets on and off the vehicle.

Correction Deadline: 4/23/2022

Finding

591-1-1-.36(7)(c)3. requires that the driver or other designated person document in writing the time of arrival and departure each time the vehicle departs from the Center, is loaded or unloaded at each school and when the vehicle returns to the Center; each time the vehicle departs from the Center, arrives at the location where any child is picked up or dropped off and when the vehicle returns to the Center; each time the vehicle leaves the Center, arrives at a field trip destination, leaves a field trip destination, and returns to the Center. It was determined based on a review of documents that the arrival and departure times were not documented at the following schools on the following dates:

* Joseph Martin Elementary school in the afternoon of April 13, 2022 and April 14, 2022

* Frank Long Elementary school in the morning of April 11, 2022, April 12, 2022, April 13, 2022, and April 14, 2022

POI (Plan of Improvement)

The Center will ensure that each time of arrival and departure is documented by the driver or designated person with training, review and monitoring.

Correction Deadline: 4/23/2022

Finding

591-1-1-.36(7)(d)1. requires that the first check be conducted immediately upon unloading the last child at any location including, but not limited to, a field trip destination, arrival at the Center, and the last stop during transportation to home or school. The responsible person on the vehicle shall physically walk through the entire vehicle; visually inspect all seat surfaces, under all seats and in all compartments or recesses in the vehicle's interior; sign the passenger transportation checklist (s), indicating all of the children have exited the vehicle; and give the passenger transportation checklist(s) to the second designated Staff person. It was determined based on a review of documents that the program did not complete a first check immediately upon unloading the last child at the following schools on the following dates:

* Joseph Martin Elementary school in the afternoon of April 13, 2022 and April 14, 2022

* Frank Long Elementary school in the morning of April 11, 2022, April 12, 2022, April 13, 2022, or April 14, 2022.

POI (Plan of Improvement)

The Center will train Staff who are or may be involved in transporting children in how to thoroughly inspect a vehicle and properly complete transportation documentation. The Center will review and monitor.

Correction Deadline: 4/23/2022

Finding

591-1-1-.36(7)(d)2. requires that the second designated Staff person conduct a check of the vehicle immediately upon the completion of the first check of the vehicle. The responsible person shall physically walk through the entire vehicle; visually inspect all seat surfaces, under all seats and in all compartments or recesses in the vehicle's interior; and sign the passenger transportation checklist(s), indicating all of the children have exited the vehicle. There shall be continuous watchful oversight of the vehicle between the first check and second check. It was determined based on a review of documents that a second designated staff person did not conduct a check of the vehicle immediately upon the completion of the first check of the vehicle at the following schools on the following dates:

* Joseph Martin Elementary school in the afternoon on April 13, 2022 and April 14, 2022

* Frank Long Elementary school in the morning on April 11, 2022, April 12, 2022, April 13, 2022, and April 14, 2022

* Liberty County Pre-K Center in the morning on April 14, 2022 or the afternoon on April 13, 2022 and April 14, 2022

POI (Plan of Improvement)

The Center will train Staff who are or may be involved in transporting children in how to thoroughly inspect a vehicle and properly complete transportation documentation. The Center will review and monitor.

Correction Deadline: 4/22/2022

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

Discussed SIDS and infant sleeping position.

Staff Records

Records Reviewed: 9

Records with Missing/Incomplete Components: 0

Staff # 1

Met

Staff # 2	Met
Staff # 3	Met
Date of Hire: 12/07/2020	
Staff # 4	Met
Staff # 5	Met
Staff # 6	Met
Date of Hire: 02/08/2021	
Staff # 7	Met
Staff # 8	Met
Date of Hire: 12/05/2020	
Staff # 9	Met
Date of Hire: 01/01/2008	

Staff Credentials Reviewed: 1

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) **Met**

Correction Deadline: 12/15/2021

Corrected on 4/22/2022

.09(1)(b) - Consultant observed that criminal record checks were complete on this date.

Correction Deadline: 12/15/2021

Corrected on 4/22/2022

.09(1)(l)3. - Consultant observed criminal record checks to be complete on this date.

591-1-1-.31 Staff(CR) **Met**

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) **Not Met**

Finding

591-1-1-.32(4) requires that children under three years old be housed in separate physical areas from older children and cannot be mixed with older children except at specified times and circumstances. It was determined based on observation that the program had children under three years mixed with older children in room B of the front building. Consultant observed one infant, two 1-year-olds, and nine 2-year-olds to be housed with one 3-year-old, two 5-year-olds, and one child over six-years-old. The program had an unexpected maintenance issue in the back building and had to move all children to the front building.

POI (Plan of Improvement)

The Center will maintain separation of these children under three years old.

591-1-1-.32 Supervision(CR)

Met

Comment

Adequate supervision observed on this date.