



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 11/2/2022 **VisitType:** Monitoring Visit

Arrival: 11:50 AM

Departure: 2:20 PM

CCLC-124

Sheltering Arms - East Lake Village

350 East Lake Boulevard, SE Atlanta, GA 30317 DeKalb County
 (404) 373-6430 laswhite@shelteringarmsforkids.com

Regional Consultant

Verlyn Gant

Phone: (404) 591-6059

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verlyn.gant@dec.al.ga.gov

Mailing Address

Same

Quality Rated: ★ ★ ★

<u>Compliance Zone Designation</u>		
11/02/2022	Monitoring Visit	Good Standing
05/12/2022	Complaint Closure	Good Standing
05/02/2022	Complaint Investigation Follow Up	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
main	1	Infants	3	5	C	13	C	NA	NA	Transitioning, Nap
main	10	PreK	3	14	C	27	C	NA	NA	Lunch, Transitioning, Nap
main	1A, sleeping		0	0	C	0	C	NA	NA	
main	2	Infants	2	6	C	13	C	NA	NA	Nap, Transitioning
main	2A, sleeping		0	0	C	0	C	NA	NA	
main	3	One Year Olds and Two Year Olds	2	10	C	20	C	NA	NA	Nap, Transitioning
main	4	One Year Olds and Two Year Olds	1	7	C	22	C	NA	NA	Nap
main	5	Two Year Olds	1	10	C	20	C	NA	NA	Nap
main	6	Two Year Olds	1	6	C	22	C	NA	NA	Nap
main	7	Three Year Olds and Four Year Olds	2	17	C	27	C	NA	NA	Nap
main	8	Three Year Olds and Four Year Olds	2	9	C	27	C	NA	NA	Story
main	9	PreK	3	18	C	26	C	NA	NA	Nap
Total Capacity @35 sq. ft.: 217					Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 102					Total Capacity @25 sq. ft.: 0					

Building	Playground	Playground Occupancy	Playground Compliance
main	3-5	41	C
main	Toddler	37	C

Comments

An in-person inspection was conducted on November 02, 2022 with the Director. Background checks were all reviewed on November 02, 2022.

An Administrative Review was conducted on November 02, 2022. Staff files, children's files, and training documentation were all reviewed.

The Consultant completed the exit conference, and a copy of the Licensing Study Visit report was given to the Director on November 02, 2022.

Plan of Improvement: Developed This Date 11/02/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

LaSandra White, Program Official

Date

Verlyn Gant, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Facility

591-1-1.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1.25 Physical Plant - Safe Environment(CR)

Not Met

Comment

Please secure cleaning tools (i.e., broom, plunger) out of reach of children.

Finding

591-1-1.25(12) requires heating and cooling equipment to be protected to prevent children from touching it. Fans, space heaters, etc. shall be positioned or installed so as to be inaccessible to the children. It was determined based on observation that there were air ventilation units that were accessible to children in several classrooms.

POI (Plan of Improvement)

The Center will re-position or re-install equipment, as needed, and will make all such equipment inaccessible to children.

Correction Deadline: 11/2/2022

Technical Assistance

591-1-1-.25(8) requires protective caps on all unused electrical outlets within children's reach and requires that electrical outlets in use be made inaccessible to children.

Please ensure that all unused electrical outlets within children's reach have protective caps in the main 1 infant classroom.

Correction Deadline: 11/2/2022

591-1-1-.26 Playgrounds(CR)**Met****Comment**

Playground observed to be clean and in good repair.

Food Service**591-1-1-.15 Food Service & Nutrition****Not Met****Finding**

591-1-1-.15(3) requires baby bottles and formula to be labeled with the individual child's name; supplied by the Parent daily in bottles; and refrigerated at a temperature of forty (40) degrees Fahrenheit or less. Only the current day's formula or breast milk shall be served. If formula must be provided by the Center, only commercially prepared, ready-to-feed formula shall be used. Refrigerated or frozen breast milk shall only be heated or thawed under warm running water or in a container of warm water. It was determined based on observation that there were baby bottles that were not labeled with the individual name of the child as required.

POI (Plan of Improvement)

The Center will train Staff to follow the required procedures, ensure that parents are fully informed, and will review and monitor regularly.

Correction Deadline: 11/2/2022

Health and Hygiene**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR)**N/A****Comment**

The Provider currently does not dispense/administer medication.

Safety**591-1-1-.11 Discipline(CR)****Met****Comment**

Age-appropriate discussion and/or redirection observed.

591-1-1-.36 Transportation(CR)**N/A****Comment**

Center does not provide routine transportation.

Sleeping & Resting Equipment

Comment

Discussed SIDS and infant sleeping position.

Comment

Pleasant naptime environment observed.

Staff Records**Records Reviewed: 30****Records with Missing/Incomplete Components: 0**

Staff # 1 Met

Staff # 2 Met

Date of Hire: 11/01/1995

Staff # 3 Met

Date of Hire: 08/15/2015

Staff # 4 Met

Staff # 5 Met

Date of Hire: 09/22/2020

Staff # 6 Met

Date of Hire: 09/25/2012

Staff # 7 Met

Staff # 8 Met

Staff # 9 Met

Date of Hire: 09/23/1996

Staff # 10 Met

Date of Hire: 03/27/1995

Staff # 11 Met

Date of Hire: 08/08/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 12 Met

Date of Hire: 02/25/2002

Staff # 13 Met

Staff # 14 Met

Date of Hire: 08/01/2015

Staff # 15 Met

Records Reviewed: 30**Records with Missing/Incomplete Components: 0**

Date of Hire: 07/29/2021

Staff # 16 Met

Date of Hire: 05/02/2022

Staff # 17 Met

Date of Hire: 05/12/2015

Staff # 18 Met

Date of Hire: 08/09/2022 Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 19 Met

Date of Hire: 08/08/2022 Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 20 Met

Date of Hire: 08/22/2022 Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 21 Met

Date of Hire: 08/28/2018

Staff # 22 Met

Date of Hire: 07/29/2021

Staff # 23 Met

Staff # 24 Met

Date of Hire: 08/04/2008

Staff # 25 Met

Date of Hire: 02/03/2017

Staff # 26 Met

Staff # 27 Met

Date of Hire: 08/10/2022 Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 28 Met

Date of Hire: 08/22/2022 Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 29 Met

Staff # 30 Met

Date of Hire: 09/25/2006

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)	Met
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Comment

Criminal record checks were observed to be complete.

Correction Deadline: 5/2/2022

Corrected on 11/2/2022

.09(1)(j) - Previous citation was observed to be corrected during this visit, in that based on a review of records, staff members had been electronically ported as necessary when required.

591-1-1-.14 First Aid & CPR	Met
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Comment

Evidence observed of at least 50% of center staff certified in First Aid and CPR.

591-1-1-.31 Staff(CR)	Met
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Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)	Met
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Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)	Met
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Comment

Adequate supervision observed on this date.