



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 7/13/2026 VisitType: Licensing Study

Arrival: 9:50 AM Departure: 3:20 PM

CCLC-56568

Ivywood Academy - Snellville

2931 West Main St, Hwy 78 Snellville, GA 30078 Gwinnett County
(678) 825-2979

Lead Consultant

Dianne Clarke

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Mailing Address

Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
07/13/2026	Licensing Study	Good Standing	
01/07/2026	Complaint Investigation & Monitoring Visit	Good Standing	
01/07/2026	Complaint Closure	Good Standing	
			Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.
			Support - Program performance is demonstrating a need for improvement in meeting rules.
			Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A1L- 2's	Two Year Olds	1	4	C	18	C	NA	NA	Free Play,Art
Main	B2L- 1's	One Year Olds and Two Year Olds	1	5	C	11	C	NA	NA	Outside
Main	C-LR Infants		0	0	C	11	C	NA	NA	Not In Use
Main	D1R- 's		0	0	C	23	C	NA	NA	Not In Use
Main	E2R-4 and up	Five Year Olds	1	3	C	20	C	NA	NA	Transitioning
Main	F -PreK Back Bldg	Six Year Olds and Over	1	13	C	22	C	NA	NA	Transitioning,Ce nters
Main	G-PreK- Back Bldg		0	0	C	31	C	NA	NA	Not In Use
Total Capacity @35 sq. ft.: 136						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 25						Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Lower - Preschool-School age	132	C
Main	Preschool-ASAP	260	C
Main	Toddler	56	C

Enrolled Children						
Under 1 years	1 years	2 years	3 years	4 years	5 years (Prekonly)	5 years and older
0	0	9	11	0	0	16

Comments

Be sure to enter all temporary closures by 7 a.m. (vacation, emergencies, school closures, inclement weather, holidays etc...) in DECAL KOALA under the Required Report tab whenever your facility is temporarily closed when you are not caring for children for one or more days. Be sure to SAVE the report before exiting.

All amendments are required to be electronically submitted in DECAL KOALA.

Please be sure to hide staff who are no longer employed in your DECAL KOALA account. Please reach out for help with this, if needed.

All programs: Please ensure that the director and staff responsible for food preparation completes the four (4) hours of nutrition training as soon as possible but within the first year of employment. (if applicable)

Please remember that the transportation training certificates must be completed prior to participating in transportation and renewed every two years for anyone checking the vehicle, chaperoning on a trip, and signing the checklist, including the director. Please ensure that directors complete the transportation training upon being hired at the center. Please ensure to contact your consultant for guidance if you have not been conducting transportation before you plan to conduct transportation in the future. (if applicable)

**There is a free Transportation Training available on OLLI in Georgia PDS (GaPDS). Health and Safety Orientation Training 15-hour course is available free online in OLLI (staff must successfully complete all three trainings to meet licensing requirements). PLEASE NOTE: If the Health & Safety Orientation Training date is outside of the previous 12 months, the training was not approved for 10 credit hours, or the training certificate is not documented in the employee's GaPDS account, the Staff person will be required to take this training again, within their first 90 days of employment at a new facility. Reminder: Health and Safety Orientation Training can only be taken once every five years.

Discussed indicator manual and utilizing it.

Discussed regarding ensuring to complete rechecks for Criminal Records checks at least 90 days before the five-year expiration. Suggestion: Check monthly or sooner to ensure that staff's criminal records checks are not expiring.

Don't forget to post a new license annually.

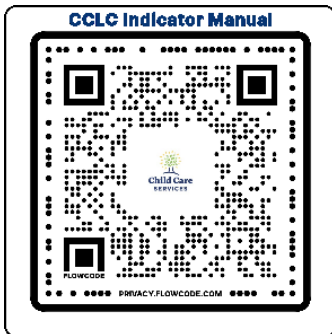
Discussed regarding nap/crib mats regarding not using tape to repair; must replace (if applicable).

Updates beginning July 1, 2026: The new CRC process requires that every program sign a form called the Georgia National Child Protection Act/Volunteers for Children Act (NCPA/VCA) Public Qualified Entity Certification Statement. This statement must be signed by both the owner and the director of the childcare entity. Not signing the statement will prevent your program from receiving background check determination letters after July 1, 2026, and until the requirement has been fulfilled.

Recent Changes/Updates: Core Rule: CPR and First Aid will be due within 45 days. 2 hours of Language and Literacy/2 hours of Health and Safety training annually beginning July 1, 2025, a required for all staff. Also, SUID (Sudden Unexpected Infant Death Syndrome formerly SIDS) must be included on the orientation checklist along with abusive head trauma. **Please don't forget to add to your childcare policies and procedures concerning expulsion, suspension, and practices followed to prevent shaken baby syndrome and abusive head trauma.

Provided Chop, Look, Listen Information

Plan of Improvement: Developed This Date



For additional information regarding any licensing topics discussed during this visit, please consult the Rules and Regulations Indicator Manual. This manual provides comprehensive clarification of each rule, including evaluation indicators, related best practices, and relevant considerations to support your program's continued and sustained compliance.

To access the Indicator Manual, please scan the QR code below or visit our website at <https://www.dec.state.ga.us/CCS/RulesAndRegulations.aspx>.

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov for more information. Free technical assistance is available!



Summary Report

Date: 7/13/2026 VisitType: Licensing Study

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.03 Activities

Met

Comment

Lesson Plans were observed to be posted and reflected the current weeks activities in each classroom.

591-1-1-.12 Equipment & Toys(CR)

Not Met

Finding

591-1-1-.12(2) requires that all equipment and furniture be free from hazardous conditions such as, but not limited to, sharp rough edges or toxic paint; and be kept clean. It was determined based on observation that the following items were in need of repair:

-D1R: The carpet was observed to be frayed at the top left and bottom right corner of the circle time carpet area and presented a trip hazard.

-E2R-4 and up: The table near the bookshelf was observed to be peeling and contained sharp edges.

-F-PreK Back Bldg: The green vinyl seating with the blue outline was observed to be torn and the foam exposed.

-G-PreK Back Bldg: The border on the carpet was observed to be detached and the carpet was unraveling.

POI (Plan of Improvement)

The Center will ensure that equipment and furniture are used by the age-appropriate group of children. The director stated that they have a ticket for the carpet to be removed by July 18, 2026, and the carpet in the circle time area will be removed before PreK begins next week. The director will remove the table and vinyl seating today. The staff and management will complete a daily classroom checklist.

Correction Deadline: 7/13/2026

Finding

591-1-1-.12(4) requires that equipment and furniture is secured if it is of a weight or mass that could cause injury from tipping, falling, or being pulled or pushed over. It was determined based on observation that there was a computer screen in the F-PreK Back Bldg that was not secure and presented a tripping hazard.

POI (Plan of Improvement)

The Center will ensure that the identified equipment or furniture and any other such existing or future items are secured adequately and will have a system for checking these for stability. The director stated that they will bolt the computer screen to the table today.

Correction Deadline: 7/13/2026

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Records Reviewed: 5

Records with Missing/Incomplete Components: 2

Child # 3

Not Met

"Missing/Incomplete Components"

.08(1)-Doctor, Clinic, Phone Numbers,.08(1)-Parent Names, Work Numbers

Child # 4

Not Met

"Missing/Incomplete Components"

.08(1)-Doctor, Clinic, Phone Numbers,.08(1)-Parent Names, Work Numbers

591-1-1-.08 Children's Records

Not Met

Finding

591-1-1-.08(1) requires the Center Staff to maintain a file for each child while such child is in care and for one year after that child is no longer enrolled. In order for the file to be complete, the file shall contain the following: child's name, birth date, sex, address, living arrangement, name of school if applicable; names of both Parents, home and work addresses, and home and work telephone numbers; name(s) and addresses of the person(s) to whom the child may be released including address, telephone numbers, relationship to child and to Parent(s), and other identifying information; name(s) and telephone number(s) of person(s) to contact in emergencies when the Parent cannot be reached; name and telephone number of the child's primary source of health care; and a statement regarding known allergies, physical problems, mental health disorders, intellectual disabilities or developmental disabilities which limit the child's participation in the program. It was determined based on a review of records that child #3 was missing their father's work address and their physician's information and child #4 was missing their mother and father's work address and their physician's information.

POI (Plan of Improvement)

Center staff will develop a plan that includes how to obtain all required information for currently enrolled children and how to ensure this is done for future enrollees as well. The plan will also include how and where to maintain files for the required amount of time. The plan will be implemented and followed. The director stated that they will have the parents complete the information today.

Correction Deadline: 7/13/2026

Technical Assistance

591-1-1-.08(6) - Please ensure that a back up is in place when there is an issue with the electronic system when children needs to be signed in and out by their parents.

Correction Deadline: 7/13/2026

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center on this date.

Finding

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on observation the following hazards were observed to be accessible:

-B2L: A toilet brush was accessible in the left bathroom to the right of the toilet.

-E2R: Plastic grocery bags with clothing were observed in children's bags and were accessible. Deodorant and hand and body wipes were observed in a child's bag and was accessible. In the girls bathroom, a vacuum, and broom and dust pan were observed to be accessible. Adult scissors, stapler and tape dispenser with sharp edge were observed to be accessible in the area where teachers store supplies to the back right upon entrance.

-F-PreK Back Bldg: Lysol spray, Febreeze, insect repellent, staplers, and glade spray were observed to be accessible in drawers towards the back left of the classroom near the exit to the playground. A bag of potting soil was observed to be accessible on the floor near the exit to the playground.

-G- PreK Back Bldg: In an unlocked closet upon entry into the building, broom, dust pan, trolley, light bulbs were observed to be accessible.

POI (Plan of Improvement)

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items. Some of the items were removed during the visit. The staff and management will use a classroom checklist daily to ensure that hazards are not accessible.

Correction Deadline: 7/13/2026

Recited on 7/13/2026

Correction Deadline: 1/9/2026

Corrected on 7/13/2026

.25(3) - The previous citation was observed corrected on this date. The repairs were made to the drawer, window screens, and left knob of the faucet.

Technical Assistance

591-1-1-.25(8) - Please ensure that all outlets are covered at all times when not in use in the E2R-4 and up classroom.

Correction Deadline: 7/13/2026

591-1-1-.26 Playgrounds(CR)**Not Met****Finding**

591-1-1-.26(4) requires that playgrounds be protected from traffic or other hazards by a (4) four foot high fence or other barrier approved by this Department. Fencing material shall not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. Fence gates shall be kept closed except when persons are entering or exiting the area. It was determined based on observation that the following hazards were observed on the fence:

-Toddler: Two poles were observed to not be covered on the end and one of the poles was observed to be detached.

-Preschool-ASAP: The fence gate to the left which connects the Lower Preschool-School Age was leaning over and in need of repair. Also, the pole on the gate was observed to be detached at the top on the right side.

There were two poles on the left from the gate which connects the Lower Preschool-School Age playground were observed to be detached at the top.

POI (Plan of Improvement)

The Center will routinely check the fence to determine if it is in good repair and remains at least 4 feet high, and will repair any hazards. The Center will train Staff to identify and report any fence hazards and to keep the fence gates closed when not in use. The director stated that the fence will be repaired by maintenance today.

Correction Deadline: 7/17/2026

Recited on 7/13/2026

Correction Deadline: 1/12/2026

Corrected on 7/13/2026

.26(9) - The previous citation was observed corrected on this date. The items were observed to be repaired.

Technical Assistance

591-1-1-.26(9) - Discussed regarding ensuring gutters are cleaned after a storm on the Preschool-ASAP playground. Also, discussed ensuring that the gap on the side of the building is not more than three and a half inches.

Correction Deadline: 7/13/2026

Finding

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on observation that there was sharp splintered wood to the left near the fence on the Toddler playground and was accessible.

POI (Plan of Improvement)

The Center will remove any litter and fix or remove hazards from the playground and will routinely monitor the playground and remove litter and hazards. The director stated the wood will be removed today. The director and staff will utilize the playground checklist to ensure there are no hazards on the playground.

Correction Deadline: 7/13/2026

Health and Hygiene**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Staff stated proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Proper hand washing observed throughout the center on this date.

591-1-1-.20 Medications(CR)**Met****Comment**

The Provider currently does not dispense/administer medication.

Safety**591-1-1-.11 Discipline(CR)****Met****Comment**

Age-appropriate discussion and/or redirection observed.

591-1-1-.36 Transportation(CR)**Met****Comment**

Center does not provide routine transportation.

Sleeping & Resting Equipment**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

Pleasant naptime environment observed.

Staff Records**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Met**

Correction Deadline: 1/7/2026

Corrected on 7/13/2026

.09(1)(c) - The previous citation was observed corrected. Staff has a completed satisfactory records on file.

591-1-1-.14 First Aid & CPR(CR)**Met**

Correction Deadline: 1/15/2026

Corrected on 7/13/2026

.14(2)(b) - The previous citation was observed corrected. The CPR and First Aid were observed to be current for all staff.

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

Comment

Center observed to maintain appropriate staff:child ratios.

Comment

Adequate supervision observed on this date. Discussed the supervision rule during mealtimes which states:
Staff shall be attentive and participating with all children during mealtimes and shall be seated within an arm's length away from children thirty-six (36) months of age and younger.