



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 7/25/2024 **VisitType:** Licensing Study

Arrival: 9:30 AM **Departure:** 5:25 PM

CCLC-58117

Primrose School of Cumming West

5745 Steeplechase Blvd. Cumming, GA 30040 Forsyth County
(678) 455-6008 anu@primrosecummingwest.com

Regional Consultant

Amanda Schofield

Phone: (404) 463-3585

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Mailing Address

Same

Quality Rated: ★ ★

<u>Compliance Zone Designation</u>			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
07/25/2024	Licensing Study	Good Standing	
11/21/2023	Monitoring Visit	Good Standing	
08/02/2023	Complaint Closure	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1L	Infants and One Year Olds	3	8	C	13	C	NA	NA	Circle Time,Lunch
Main	1R	Infants	1	4	C	11	C	NA	NA	Floor Play,Nap
Main	2L	One Year Olds	1	6	C	13	C	NA	NA	Breakfast,Circle Time
Main	2R	Four Year Olds	1	8	C	26	C	NA	NA	Breakfast,Circle Time
Main	3L	Two Year Olds	2	11	C	18	C	NA	NA	Centers,Breakfast
Main	3R	Four Year Olds and Five Year Olds and Six Year Olds and Over	1	16	C	26	C	NA	NA	Circle Time,Centers
Main	4L	Two Year Olds and Three Year Olds	2	14	C	18	C	NA	NA	Centers,Breakfast
Main	4R GA PreK		0	0	C	27	C	NA	NA	
Main	5L	Three Year Olds	2	8	C	25	C	NA	NA	Centers
Main	6L	Three Year Olds and Four Year Olds	2	13	C	25	C	NA	NA	Breakfast
Total Capacity @35 sq. ft.: 202					Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 88					Total Capacity @25 sq. ft.: 0					

Building	Playground	Playground Occupancy	Playground Compliance
Main	early Preschool	41	C
Main	Infant	12	C
Main	Playground Afterschool	112	C
Main	preschool playground	90	C

Comments

The purpose of this visit was to conduct a monitoring visit. Staff files and criminal records checks were reviewed.

Reminders:

Please be sure to enter all temporary closures in DECAL KOALA under the Required Report tab whenever your facility is closed temporarily for one day or more.

Incident Reports are to be submitted via DECAL KOALA with all signed staff statements for staff and the director. Consultant left a copy of Required Reporting Guidelines.

Plan of Improvement: Developed This Date 07/25/2024

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov for more information. Free technical assistance is available!



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(Findings Report)

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

Technical Assistance

591-1-1-.12(4) - Consultant discussed with director to ensure that toys and equipment are located in a area safe for children's reach to prevent injury from toys tipping, falling, or being pulled or pushed over.

Correction Deadline: 7/25/2024

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Comment

Per director the center does not provide swimming activities.

Children's Records

591-1-1-.08 Children's Records

Met

Comment

Records were observed to be complete and well organized.

Facility

591-1-1-.06 Bathrooms

Technical Assistance

Comment

Bathrooms observed to be clean and well maintained.

Technical Assistance

591-1-1-.06(4) - Consultant discussed with the director to ensure to check fans regularly and repair as needed. Director stated she has informed maintenance of the repair.

Correction Deadline: 8/24/2024

591-1-1-.19 License Capacity(CR)**Met****Comment**

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Not Met****Comment**

Center appears clean and well maintained.

Finding

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on observation that the following hazardous items were observed to be accessible to the children present for care during the visit:

- Classroom 2R - A bottle of Hyland cold and cough medication was stored in a child's bookbag located in the front of the classroom.
- Classroom 3R - A plunger was stored next to the toilet inside the restroom located on the front-right side of the classroom , a toilet brush was stored next to a toilet located in the second restroom on the front-right side of the classroom. There was also a bottle of Neutrogena sunscreen spray stored in a child's bag located in the front-left side of the classroom..
- Classroom 4L - A bottle of Off Kids Insect Repellent Spray was stored in a child's bookbag located on the front-right side of the classroom.

All items contained the label "KEEP OUT OF REACH OF CHILDREN

POI (Plan of Improvement)

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

Correction Deadline: 7/25/2024

591-1-1-.26 Playgrounds(CR)**Not Met****Finding**

591-1-1-.26(8) requires climbing and swinging equipment to have a resilient surface beneath the equipment and the fall zone from such equipment must be adequately maintained by the Center to assure continuing resiliency. It was determined based on observation that the climbing and swinging equipment on the Preschool playground was not adequately maintained as one half inches of resilient surface was observed where six inches are required.

POI (Plan of Improvement)

The Center will add additional resilient surfacing to the fall zones where needed and check daily, adding resilient surfacing as needed to maintain adequate resiliency.

Correction Deadline: 8/16/2024

Technical Assistance

591-1-1-.26(9) - Please monitor the playground area for the following hazardous items:

- Tree and limbs hanging over the playground area.
- Branches and/or shrubs growing through the fencing area
- Standing water in and/or around playground equipment and/or toys.

Correction Deadline: 7/25/2024

Food Service

591-1-1-.15 Food Service & Nutrition**Met****Comment**

Center menu meets USDA guidelines.

Comment

Consultant observed bottles covered and fully labeled with child's full name and date.

Comment

Consultant observed infant feeding forms updated on this date.

591-1-1-.18 Kitchen Operations**Met****Comment**

Kitchen appears clean and well organized.

Health and Hygiene**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Staff stated proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)**Technical Assistance****Technical Assistance**

591-1-1-.20(3) - Consultant discussed with the director to ensure all information has been filled out correctly on the forms and to ensure the containers are original and correctly labeled.

Correction Deadline: 7/25/2024

Safety**591-1-1-.05 Animals****N/A****Comment**

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)**Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR)**Met****Comment**

Field trip documentation observed to be complete.

591-1-1-.36 Transportation(CR)**Not Met****Comment**

Complete documentation of transportation observed.

Comment

The vehicle had an approved fire extinguisher and first aid kit on this date.

Finding

591-1-1-.36(3)(a-b) requires any Center that provides any type of transportation to obtain two (2) hours of state-approved or state-accepted transportation training, biannually, for the Director and for each person responsible for or who participates in the transportation of children. The training shall include, but is not limited to, a review of the transportation rules, a review of approved transportation forms and procedures, and instruction on the usage and completion of the forms and procedures. This training may be counted as part of the annual training requirements for Staff. It was determined based on a review of records staff member # 14, date of hire January 18, 2021 and staff member #15, date of hire December 2, 2021 did not have evidence of two hours of transportation training on file.

POI (Plan of Improvement)

The Center will ensure that the Director, Center Staff, and any person responsible for the transportation of children has completed the required transportation training.

Correction Deadline: 8/4/2024

Sleeping & Resting Equipment

Comment

Consultant observed children proper infant sleeping position.

Comment

Consultant observed cribs/cots labeled for individual use.

Staff Records**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Technical Assistance****Comment**

The director provided four files for staff members hired since the previous visit was conducted on November 21, 2023. The consultant observed four of four newly hired staff members to have evidence of a current satisfactory comprehensive determination letter on file.

Technical Assistance

591-1-1-.09(1)(c) - The consultant discussed the following criminal record check reminders with the provider: New records checks will be required to be completed if a staff member experiences a six month break in service from the childcare industry.

- New clearance is required at least once every five years.
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance.
- All staff members are required to have completed at least a national fingerprint based clearance check.
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance.
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee. A re-check maybe needed under the following circumstances:
- When there is a lapse of employment from the childcare industry that lasted for 180 calendar days (6 months) or longer.
- When the Department so requests.

Correction Deadline: 7/25/2024**591-1-1-.31 Staff(CR)****Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision**591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met****Comment**

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)**Met****Comment**

Consultant discussed with director to please ensure to obtain written authorization form from parents when combining children of mixed ages. Consultant sent director a mixed age group form during visit.

Comment

Staff observed to provide direct supervision and be attentive to children's needs.