



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Cover Sheet**

**Date:** 6/23/2022 **VisitType:** Licensing Study

**Arrival:** 12:10 PM **Departure:** 2:00 PM

**CCLC-900**

**La Petite Academy - Scenic**

2154 Scenic Hwy., N Snellville, GA 30078 Gwinnett County  
 (770) 972-2724 7435@lapetite.com

**Regional Consultant**

Dianne Clarke

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**Mailing Address**  
 Same

**Quality Rated:** ★

| <b>Compliance Zone Designation</b> |                                 |               | <b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.<br><br><b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules.<br><b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules.<br><b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules. |
|------------------------------------|---------------------------------|---------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 06/23/2022                         | Licensing Study                 | Good Standing |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 12/16/2021                         | Monitoring Visit                | Good Standing |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 09/16/2021                         | Incident Investigation by Phone | Good Standing |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
|                                    |                                 |               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |

**Ratios/License Capacity**

| Building                        | Room       | Age Group                                 | Staff | Children | NC/C                          | Max 35 SF. | 35 SF. Comp. | Max 25 SF. | 25 SF. Comp. | Notes              |
|---------------------------------|------------|-------------------------------------------|-------|----------|-------------------------------|------------|--------------|------------|--------------|--------------------|
| Main                            | Middle     | Two Year Olds                             | 1     | 10       | C                             | 12         | C            | NA         | NA           | Nap                |
| Main                            | 1L         | Three Year Olds                           | 2     | 15       | C                             | 19         | C            | NA         | NA           | Nap, Transitioning |
| Main                            | 1R         | Infants                                   | 1     | 2        | C                             | 14         | C            | NA         | NA           | Floor Play         |
| Main                            | 1R Back    | One Year Olds                             | 1     | 6        | C                             | 17         | C            | NA         | NA           | Nap                |
| Main                            | 2L         | Five Year Olds and Six Year Olds and Over | 2     | 12       | C                             | 25         | C            | NA         | NA           | Nap                |
| Main                            | 2R Pre-K 2 |                                           | 0     | 0        | C                             | 21         | C            | NA         | NA           |                    |
| Total Capacity @35 sq. ft.: 108 |            |                                           |       |          | Total Capacity @25 sq. ft.: 0 |            |              |            |              |                    |
| Total # Children this Date: 45  |            |                                           |       |          | Total Capacity @25 sq. ft.: 0 |            |              |            |              |                    |

| Building | Playground | Playground Occupancy | Playground Compliance |
|----------|------------|----------------------|-----------------------|
| Main     | PG Left    | 21                   | C                     |
| Main     | PG Right   | 86                   | C                     |

### Comments

On this date, consultant followed up to previous visit and conducted an on-site Licensing study. Consultant requested provider submit required documents for the Administrative Review process.

Reminders: Please be sure to contact the Gwinnett County Department of Health if there are positive COVID-19 cases immediately and get their guidance. Please also complete a Required Report in DECAL KOALA for all communicable diseases within 24 hours. Be sure to select "Notifiable Communicable Diseases" to report closures for COVID cases.

Please be sure to enter all temporary closures in DECAL KOALA under the Required Report tab whenever your facility closed temporarily for one day or more.

Incident Reports are to be submitted via DECAL KOALA with all signed staff statements for staff and the director.

As of August 2, 2021, all amendments are required to be entered in DECAL KOALA.

Please be sure to hide staff who are no longer employed in your DECAL KOALA account. Please reach out for help with this, if needed.

If your center conducts transportation, please remember that the transportation training certificates must be renewed every two years for everyone participating in transportation including the director.

Plan of Improvement: Developed This Date 06/23/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



### **Important Quality Rated/CAPS Update:**

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

**Contact the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.ga.gov](mailto:qualityrated@dec.ga.gov) for more information. Free technical assistance is available!**

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA [www.decalkoala.com](http://www.decalkoala.com) with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

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Terri Jones, Program Official

Date

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Dianne Clarke, Consultant

Date



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### Findings Report

Date: 6/23/2022 VisitType: Licensing Study

Arrival: 12:10 PM

Departure: 2:00 PM

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The following information is associated with a Licensing Study:

### Activities and Equipment

591-1-1.12 Equipment & Toys(CR)

Met

#### Technical Assistance

591-1-1.12(2) - Please ensure to repair or remove furniture if not in good repair.

Correction Deadline: 6/23/2022

591-1-1.35 Swimming Pools & Water-related Activities(CR)

Met

#### Comment

Center does not provide swimming activities.

### Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

|           |     |
|-----------|-----|
| Child # 1 | Met |
| Child # 2 | Met |
| Child # 3 | Met |
| Child # 4 | Met |
| Child # 5 | Met |

591-1-1.08 Children's Records

Technical Assistance

#### Technical Assistance

591-1-1.08(6) - Please ensure that parents sign in and out are recorded for all children.

Correction Deadline: 6/23/2022

## Facility

### 591-1-1-.19 License Capacity(CR)

Met

#### Comment

Licensed capacity observed to be routinely met by center.

### 591-1-1-.25 Physical Plant - Safe Environment(CR)

Technical Assistance

Correction Deadline: 12/31/2021

Corrected on 6/23/2022

.25(3) - The previous citation was observed to be corrected in that the tile was repaired. Please ensure to follow up with maintenance regarding repairs to insure that they are completed.

#### Technical Assistance

591-1-1-.25(3) - Please remember to have ceiling checked and replace ceiling tile when there are water stains.

Correction Deadline: 6/23/2022

### 591-1-1-.26 Playgrounds(CR)

Not Met

#### Technical Assistance

591-1-1-.26(4) - Please ensure that the wire fence is not presenting a hazard to the children on the infant playground. Secure the top portion of the fence.

Correction Deadline: 6/23/2022

Correction Deadline: 12/26/2021

Corrected on 6/23/2022

.26(8) - The previous citation was observed to be corrected in that was adequate mulch at the fall zones. Please ensure to rebluff and redistribute the mulch daily.

#### Finding

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on observation that the black rubber mats were presenting a tripping hazard.

#### POI (Plan of Improvement)

The Center will remove any litter and fix or remove hazards from the playground and will routinely monitor the playground and remove litter and hazards.

Correction Deadline: 6/23/2022

## Health and Hygiene

### 591-1-1-.10 Diapering Areas & Practices(CR)

Met

#### Comment

Proper diapering procedures observed.

### 591-1-1-.17 Hygiene(CR)

Technical Assistance

#### Technical Assistance

591-1-1-.17(8) - Please ensure that staff wash hands before diapering.

Correction Deadline: 6/23/2022

### 591-1-1-.20 Medications(CR)

Met

#### Comment

The Provider currently does not dispense/administer medication.

**591-1-1-.11 Discipline(CR)**

**Met**

**Comment**

Age-appropriate discussion and/or redirection observed.

**591-1-1-.13 Field Trips(CR)**

**Not Met**

**Finding**

591-1-1-.13(6) requires Center Staff to have emergency medical information on each child who goes on a field trip that includes allergies, special medical needs and conditions, current prescribed medications required to be taken on a daily basis for a chronic condition, the name and phone number of the child's doctor, the local medical facility the Center uses in the area where the Center is located, and the telephone numbers where the parent can be reached. The emergency medical information shall be left at the Center as well as taken on the trip in the possession of the adult in charge of the trip. It was determined based on a review of records that one child was missing their medical emergency form on a field trip on June 22, 2022 to AMC Snellville 12.

**POI (Plan of Improvement)**

Center Staff will review emergency medical information for each child who goes on a field trip and obtain any missing information. The Center will ensure that this information is in the possession of both the Center and the required adult on the trip.

**Correction Deadline: 6/23/2022**

**591-1-1-.36 Transportation(CR)**

**Met**

**Correction Deadline: 12/17/2021**

**Corrected on 6/23/2022**

.36(7)(b) - The previous citation was observed to be corrected in that all children being transported has their emergency contacts completed. Please ensure that all of this information is completed for children being transported at all times.

**Correction Deadline: 12/17/2021**

**Corrected on 6/23/2022**

.36(7)(c)2. - The previous citation was observed to be corrected in that the load and unload were observed to be completed for the week of May 16 and May 23, 2022. Please ensure that drivers are recording when the children enter and exit the vehicle at all times.

**Sleeping & Resting Equipment**

**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**

**Met**

**Comment**

Pleasant naptime environment observed.

**Staff Records**

**Records Reviewed: 15**

**Records with Missing/Incomplete Components: 1**

Staff # 1

Met

Date of Hire: 06/21/2021

Staff # 2

Met

Date of Hire: 10/04/2021

Staff # 3

Met

Date of Hire: 02/22/2022

**Records Reviewed: 15****Records with Missing/Incomplete Components: 1**

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Staff # 4 Not Met

Date of Hire: 01/03/2022

"Missing/Incomplete Components"

.31(2)(b)2.-Staff Qualifications-Education Missing

Staff # 5 Met

Date of Hire: 07/08/2011

Staff # 6 Met

Date of Hire: 09/08/2021

Staff # 7 Met

Date of Hire: 01/08/2020

Staff # 8 Met

Date of Hire: 07/12/2021

Staff # 9 Met

Date of Hire: 06/01/2021

Staff # 10 Met

Date of Hire: 06/13/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 11 Met

Date of Hire: 12/03/2018

Staff # 12 Met

Date of Hire: 04/12/2022

Staff # 13 Met

Date of Hire: 02/21/2022

Staff # 14 Met

Date of Hire: 11/29/2021

Staff # 15 Met

Date of Hire: 09/11/2020

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**Staff Credentials Reviewed: 10**

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**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Met**

**Comment**

Criminal record checks were observed to be complete.

-Please ensure that applicants/staff are listing exact dates (including month/day/year) on 10 year work history form in order to determine any breaks in service from the child care industry.

-Please ensure that records checks are redone if there is a six-month break in service.

-Please also ensure that satisfactory records checks are updated before the expiration date.

-Ensure that all therapists and other independent contractors have an updated records check on file, before being present at the center.

-Please ensure that staff with a national background check is always present with a staff who has a comprehensive background check. Staff should never be by themselves.

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**591-1-1-.33 Staff Training****Met****Correction Deadline: 12/31/2021****Corrected on 6/23/2022**

**.33(5) - The previous citation was observed to be corrected in that all eligible staff has the Health and Safety Orientation training. Please ensure that all new staff completes the training with their 90 day period.**

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**591-1-1-.31 Staff(CR)****Not Met****Correction Deadline: 4/16/2022****Corrected on 6/23/2022**

**.31(1)(b)2. - The previous citation was observed to be corrected in that the director has completed the education credential. Please ensure that the director has the education credential at all times.**

**Finding**

591-1-1-.31(2)(b)2. requires teachers and lead caregivers to meet minimum academic requirements and qualifying experience at the time of employment. It was determined based on a review of records that staff #4 did not have evidence of the required education credential.

**POI (Plan of Improvement)**

A teacher/lead caregiver will be hired that meets the minimum academic requirements and qualifying work experience.

**Correction Deadline: 10/23/2022****Recited on 6/23/2022**

|                                 |
|---------------------------------|
| <b>Staffing and Supervision</b> |
|---------------------------------|

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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met****Comment**

Center observed to maintain appropriate staff:child ratios.

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**591-1-1-.32 Supervision(CR)****Met****Comment**

Adequate supervision observed on this date. Discussed new revision to the supervision rule which states: Staff shall be attentive and participating with all children during mealtimes and shall be seated within an arm's length away from children thirty-six (36) months of age and younger.