Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 3/28/2024 **VisitType:** Licensing Study **Arrival:** 2:30 PM **Departure:** 8:15 PM

CCLC-12206
Kid Central
2240 Keith Bridge Rd. Cumming, GA 30040 Forsyth County
(770) 888-4344 kidcentral@bellsouth.net

Regional Consultant
Amanda Schofield
Phone: (404) 463-3585
Fax:
amanda.schofield@decal.ga.gov

Mailing Address
Same

Quality Rated:

Compliance Zone Designation		
03/28/2024	Licensing Study	Good Standing
01/16/2024	Incident Investigation & Follow Up	Good Standing
07/20/2023	Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.
Support - Program performance is demonstrating a need for improvement in meeting rules.
Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main Bldg	1L	Infants	2	6	C	15	C	NA	NA	Nap,Feeding,Floor Play
Main Bldg	1R	One Year Olds	1	8	C	12	C	NA	NA	Free Play
Main Bldg	2LF	Three Year Olds and Four Year Olds	2	14	C	19	C	27	C	Snack
Main Bldg	2R		0	0	C	12	C	NA	NA	
Main Bldg	3LF	Six Year Olds and Over	1	9	C	19	C	27	C	Centers
Main Bldg	3R	One Year Olds and Two Year Olds	2	13	C	20	C	NA	NA	Centers
Main Bldg	4LF	Three Year Olds and Four Year Olds	2	29	C	29	C	NA	NA	Outside,Transitioning
Main Bldg	4R	Two Year Olds and Three Year Olds	2	16	C	28	C	NA	NA	Nap
		Total Capacity @35 sq. ft.: 154			Total Capacity @25 sq. ft.: 190					
Modular Unit	Modular Unit		0	0	C	20	C	NA	NA	
		Total Capacity @35 sq. ft.: 20			Total Capacity @25 sq. ft.: 190					
Total # Children this Date: 95		Total Capacity @35 sq. ft.: 174			Total Capacity @25 sq. ft.: 190					

Building	Playground	Playground Occupancy	Playground Compliance

Comments

The purpose of this visit was to conduct a Licensing Study. Staff files, children files, and criminal records checks were reviewed.

Reminders:

Please be sure to enter all temporary closures in DECAL KOALA under the Required Report tab whenever your facility is closed temporarily for one day or more.

Incident Reports are to be submitted via DECAL KOALA with all signed staff statements for staff and the director.

Plan of Improvement: Developed This Date 03/28/2024

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

Please refer to the website, http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at http://gbi.georgia.gov to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
2) On the home page scroll down to the Inspection Reports and select ‘Refute Citation’ for the visit report in dispute
3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child’s last date of attendance. (O.C.G.A. Section 20-1A-4)

Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk a1 855-800-7747 or qualityrated@decal.ga.gov **for more information. Free techincal assistance is available!**

Kelli Truelove, Program Official	Date	Amanda Schofield, Regional Consultant	Date

Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

(Findings Report)

Date: 3/28/2024 **VisitType:** Licensing Study **Arrival:** 2:30 PM **Departure:** 8:15 PM

CCLC-12206
Kid Central
2240 Keith Bridge Rd. Cumming, GA 30040 Forsyth County
(770) 888-4344 kidcentral@bellsouth.net

Regional Consultant
Amanda Schofield
Phone: (404) 463-3585
Fax:
amanda.schofield@decal.ga.gov

Mailing Address
Same

The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR) **Technical Assistance**

Technical Assistance
591-1-1-.12 - The consultant discussed with the Director to ensure that equipment and furniture is secured to prevent injury from tipping, falling, or being pulled or pushed over.

Comment
A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR) **N/A**

Comment
Per provider center does not provide swimming activities.

Children's Records

591-1-1-.08 Children's Records **Technical Assistance**

Technical Assistance
591-1-1-.08 - Consultant discussed with the Director to ensure that parents provide and/or update the following information as needed: release to persons’ name, phone number, full address and relationship to the child.

Comment
Records were observed to be complete and well organized.

Facility

591-1-1-.06 Bathrooms **Technical Assistance**

Technical Assistance
591-1-1-.06 - Consultant discussed with the Director to ensure that the vents are cleaned regularly throughout the building.

591-1-1-.19 License Capacity(CR) **Met**

Comment
Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Not Met**

Technical Assistance
591-1-1-.25 - Consultant discussed with the Director to ensure that all hazardous items and/or equipment (i.e., bleach, brooms, diaper wipes, etc.) are stored in a locked cabinet and/or container inaccessible to children at all times.

Technical Assistance
591-1-1-.25 - Consultant discussed with the Director to secure cleaning tools (i.e., broom, plunger) out of reach of children at all times.

Finding
591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on observation that following hazards were observed:
- Classroom 3LF- A plastic grocery bag was stored in a child's cubby.
-Classroom 4LF- Diaper wipes stored in child's bag. A plunger and a toilet brush stored in a unlocked cabinet under the children's handwashing sink. There were also two packs of wipes, A&D and Aquaphor ointment cream stored the first drawer in an clear unlocked storage bin in the children's restroom.
-Modular Unit- A vacuum was stored in the left corner of the second restroom.

All items contained the label "KEEP OUT OF REACH OF CHILDREN.

POI (Plan of Improvement)
The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

Correction Deadline: 3/28/2024

591-1-1-.26 Playgrounds(CR) **Not Met**

Technical Assistance
591-1-1-.26 - Please monitor the playground area for the following hazardous items:
- Normal wear and tear of the fence surrounding the playground areas.
- Normal wear and tear of playground equipment (i.e., cracking swing seats,etc.).
- Ensure to flush mats with resilient surface to prevent injury of tripping.

Comment
Playground observed to be clean and maintained.

Finding
591-1-1-.26(4) requires that playgrounds be protected from traffic or other hazards by a (4) four foot high fence or other barrier approved by this Department. Fencing material shall not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. Fence gates shall be kept closed except when persons are entering or exiting the area. It was determined based on an observation that the fence on the school-age playground had an eight-inch gap at the bottom of the fence.

POI (Plan of Improvement)
The Center will routinely check the fence to determine if it is in good repair and remains at least 4 feet high, and will repair any hazards. The Center will train Staff to identify and report any fence hazards and to keep the fence gates closed when not in use.

Correction Deadline: 4/12/2024

Food Service

591-1-1-.15 Food Service & Nutrition **Met**

Comment
Consultant observed infant feeding forms completed and updated on this date.

Comment
Consultant observed bottles to be covered and fully labeled with child's full name and date.

591-1-1-.18 Kitchen Operations **Met**

Comment
Kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment
Consultant observed proper diapering procedures on this date.

591-1-1-.17 Hygiene(CR) **Met**

Comment
Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR) **Technical Assistance**

Technical Assistance
591-1-1-.20 - Consultant discussed with Director the proper medication documentation and procedures.

Safety

591-1-1-.05 Animals **N/A**

Comment
Center does not keep animals on premises.

591-1-1-.11 Discipline(CR) **Met**

Comment
Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR) **Not Evaluated**

Comment
Center does not participate in field trips at this time. Per provider center only participates in field trips during the Summer.

591-1-1-.36 Transportation(CR) **Technical Assistance**

Technical Assistance
591-1-1-.36 - Consultant disclosed paperwork, checklist, permission forms, annual inspection form and proper check of the vehicle after transportation were discussed with the director.

Technical Assistance
591-1-1-.36 - Please ensure to replace/add/missing/expired item(s) in first aid kit(s)>
-Add Face Mask
-Replaced expired ointments

Comment
A current/completed inspection was observed for all vehicles used in transporting children this date.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Technical Assistance**

Technical Assistance
591-1-1-.30 - Consultant discussed with Director to ensure to replace mats with rip,tears and /or exposed foam.

Staff Records

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) **Not Met**

Technical Assistance
591-1-1-.09(1) - The consultant discussed the following criminal record check reminders with the provider: New records checks will be required to be completed if a staff member experiences a six month break in service from the childcare industry.
- New clearance is required at least once every five years.
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance.
- All staff members are required to have completed at least a national fingerprint based clearance check.
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance.
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee. A re-check maybe needed under the following circumstances:
- When the family childcare learning home knows or reasonably should know that a provider, Employee or Provisional Employee, Resident has been arrested or charged for any covered crime.
- When there is a lapse of employment from the childcare industry that lasted for 180 calendar days (6 months) or longer.
- When the Department so requests.

Correction Deadline: 1/16/2024

Corrected on 3/28/2024
.09(1)(c) - The previous citation was observed to be corrected. After a review of records Consultant observed staff to have Comprehensive Record Checks on file on this date.

Finding
591-1-1-.09(1)(j) requires that for portability for Directors, Employees and Provisional Employees, excluding Students-in-Training, only the most recently issued determination letter is eligible for portability and must be ported electronically. A Center may accept a satisfactory Fingerprint Records Check Determination letter or a satisfactory Comprehensive Records Check Determination letter issued by the Department if the Records Check Clearance Date is within the preceding 12 months from the hire date, the individual has not had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, and the Center does not know or reasonably should not know that the individual's satisfactory status has changed. It was determined based on review of records that staff member # 8 date of hire July 29, 2022 had not been electronically ported as required. Staff member #8 was observed present with three other staff members assisting with car pool. Staff member #8 was outside her portability request date as of December 21, 2022.

POI (Plan of Improvement)
IMMEDIATE CORRECTION - The Center will ensure that only the most recently issued determination letter is electronically ported for Directors, Employees and Provisional Employees, excluding Students-in-Training. A Center may accept a satisfactory Fingerprint Records Check Determination letter or a satisfactory Comprehensive Records Check Determination letter issued by the Department if the Records Check Clearance Date is within the preceding 12 months from the hire date, the individual has not had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, and the Center does not know or reasonably should not know that the individual's satisfactory status has changed. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The Center will ensure CRC rules are maintained.

Correction Deadline: 3/28/2024

Correction Deadline: 1/16/2024

Corrected on 3/28/2024
.09(1)(l)3. - The previous citation was observed to be corrected. After a review of records Consultant observed staff to have Comprehensive Record Checks on file on this date.

591-1-1-.33 Staff Training **Not Met**

Comment
Discussed: Health and Safety Training is required for each staff member with direct care responsibilities within 90 calendar days of their hire date. It was determined based on a review of records that staff member # 12, March 21, 2005 and staff member # 22, date of hire April 14, 2023 did not have Health and Safety Orientation on file on this date.

Finding
91-1-1-.33(5) requires that every calendar year after the first year of employment, all supervisory and caregiver Personnel, except independent contractors, Students-in-Training and volunteers shall attend ten (10) clock hours of diverse training which is task-focused in on-going health, safety and early childhood or child development related topics and which is offered by an accredited college, university or vocational program or other Department-approved source. The annual ten (10) clock hours of training shall be chosen from the following fields: child development, including discipline, guidance, nutrition, injury control and safety; health, including sanitation, disease control, cleanliness, detection and disposition of illness; child abuse and neglect, including identification and reporting, and meeting the needs of abused and/or neglected children; and business related topics, including parental communication, recordkeeping, etc.; provided however that such business related training shall be limited to no more than two (2) of the required ten (10) clock hours of training. Records of completion of such training shall be maintained, as required by these rules. It was determined based on a review of records that staff member # 10, date of hire March 21, 2005 and staff member # 33 , date of hire July 27, 2005 did not complete nor had evidence of 10 annual training hours as required.

POI (Plan of Improvement)
The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

Correction Deadline: 4/27/2024

Finding
591-1-1-.33(6) requires that evidence of orientation and training shall be documented in the Personnel file of each Staff member and shall be available to the Department for inspection. It was determined based on a review of records that staff member #8 date of hire July 29, 20222 did not have evidence of required orientation and training on file on this date.

POI (Plan of Improvement)
The Center will develop and implement procedures to review staff records for documentation of training and orientation, to obtain and place missing documentation in staff records, and to file such documents in staff records on an ongoing basis.

Correction Deadline: 4/7/2024

591-1-1-.31 Staff(CR) **Not Met**

Technical Assistance
591-1-1-.31 - Consultant discussed with director that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months. Consultant emailed director a Professional Learning Plan and Variance form.

Finding
591-1-1-.31(2)(c) requires the Center to maintain a copy and/or written verification of the credential or degree awarded to the lead teacher that is required by these rules in the lead teacher's file, to make the document available for inspection and to provide the document to Department staff upon request. It was determined based on a review of records that staff member #8, date of hire July 29.2022 did not have evidence of required lead teacher qualifications on file on this date.

POI (Plan of Improvement)
The Center will review lead teacher records to ensure the required documentation is on file and will obtain and file it if not found.

Correction Deadline: 3/28/2024

591-1-1-.32 Staff:Child Ratios and Group Size(CR) **Met**

Comment
Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) **Met**

Comment
Adequate supervision observed on this date.