



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 11/14/2023 **VisitType:** Licensing Study

**Arrival:** 9:15 AM

**Departure:** 12:20 PM

**CCLC-13483**

**Woodhaven Academy**

3305 TRICKUM ROAD Woodstock, GA 30188 Cherokee County  
 (770) 928-9969 nest@woodhavenacademy.com

**Regional Consultant**

Marquita Brown-Opeloyeru

Phone: (706) 434-6831

Fax: (706) 434-7709

marquita.brown-opeloyeru@decal.ga.gov

Joint with: Shannon Curtis

**Mailing Address**

3305 Trickum Rd  
 Woodstock, GA 30188

**Quality Rated:** No

| <b>Compliance Zone Designation</b> |                                        |               | <b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.<br><br><b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules.<br><b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules.<br><b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules. |
|------------------------------------|----------------------------------------|---------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 11/14/2023                         | Licensing Study                        | Good Standing |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 11/22/2022                         | Incident Investigation/Licensing Study | Good Standing |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 11/22/2022                         | Incident Investigation Closure         | Good Standing |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |

**Ratios/License Capacity**

| Building                        | Room                            | Age Group                          | Staff                           | Children | NC/C                          | Max 35 SF. | 35 SF. Comp. | Max 25 SF. | 25 SF. Comp. | Notes             |
|---------------------------------|---------------------------------|------------------------------------|---------------------------------|----------|-------------------------------|------------|--------------|------------|--------------|-------------------|
| Main                            | 2nd Lt. Jr Toddler B            | One Year Olds and Two Year Olds    | 2                               | 10       | C                             | 19         | C            | NA         | NA           | Outside           |
| Main                            | A:1st Rt/Rt.side Infants        | Infants                            | 2                               | 7        | C                             | 14         | C            | NA         | NA           | Feeding           |
| Main                            | B: 2nd Rt/Rt. side Infants      | One Year Olds                      | 3                               | 8        | C                             | 19         | C            | NA         | NA           | Feeding           |
| Main                            | C: 3rd Lt./Rt.side Jr Toddler A | One Year Olds                      | 2                               | 10       | C                             | 18         | C            | NA         | NA           | Diapering,Music   |
| Main                            | E 3B                            | Three Year Olds and Four Year Olds | 2                               | 20       | C                             | 22         | C            | NA         | NA           | Centers           |
| Main                            | F: 1st Lt/Rt side School age    |                                    | 0                               | 0        | C                             | 21         | C            | NA         | NA           |                   |
| Main                            | G: 2nd Rt. PreK4A               | Four Year Olds and Five Year Olds  | 1                               | 11       | C                             | 21         | C            | NA         | NA           | Circle Time       |
| Main                            | H: 3rd Rt.PreK4B                | Four Year Olds                     | 1                               | 18       | C                             | 22         | C            | NA         | NA           | Homework          |
| Main                            | I Pre-k 3A                      | Two Year Olds and Three Year Olds  | 2                               | 15       | C                             | 20         | C            | NA         | NA           | Centers           |
| Main                            | J Sr. Todd                      | Two Year Olds                      | 4                               | 21       | C                             | 21         | C            | NA         | NA           | Centers,Diapering |
| Total Capacity @35 sq. ft.:     |                                 |                                    | 197                             |          | Total Capacity @25 sq. ft.: 0 |            |              |            |              |                   |
| Total # Children this Date: 120 |                                 |                                    | Total Capacity @35 sq. ft.: 197 |          | Total Capacity @25 sq. ft.: 0 |            |              |            |              |                   |

| Building | Playground    | Playground<br>Occupancy | Playground<br>Compliance |
|----------|---------------|-------------------------|--------------------------|
| Main     | Playground A  | 22                      | C                        |
| Main     | Playground B  | 35                      | C                        |
| Main     | Playground PS | 72                      | C                        |
| Main     | Playground SA | 62                      | C                        |
| Main     | Water Park    | 20                      | C                        |

#### Comments

The purpose of this visit was to conduct a Licensing Study jointly with Shannon Curtis and follow-up on the previous visit conducted November 11, 2022.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decgal.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA [www.decalkoala.com](http://www.decalkoala.com) with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



### Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

**Contact the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.al.ga.gov](mailto:qualityrated@dec.al.ga.gov) for more information. Free technical assistance is available!**

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Ivonne Rodriguez, Program Official Date

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Marquita Brown-Opeloyeru, Regional Consultant Date

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Shannon Curtis, Process & QI Unit Consultant Date



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(Findings Report)

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities during this time.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Center appears clean and well maintained.

Comment

No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR)

Met

Comment

Discussed maintenance of resilient surface. Please fluff and redistribute under the swings and slides routinely.

Comment

Playground observed to be clean and in good repair.

Health and Hygiene

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**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Proper diapering procedures observed.

**Comment**

Staff state proper knowledge of diapering procedures.

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**591-1-1-.17 Hygiene(CR)****Met****Comment**

Proper hand washing observed throughout the center.

**Comment**

Staff were observed to remind children to wash hands.

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**591-1-1-.20 Medications(CR)****Met****Comment**

Documentation for medication dispensing observed complete.

**Safety**

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**591-1-1-.11 Discipline(CR)****Met****Comment**

Age-appropriate discussion and/or redirection observed.

**Comment**

Staff were observed to maintain a positive learning environment on this date in all classrooms.

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**591-1-1-.36 Transportation(CR)****Met****Comment**

Center does not provide routine transportation.

**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

Discussed SIDS and infant sleeping position.

**Staff Records**

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**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Met****Comment**

Criminal record checks were observed to be complete.

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**591-1-1-.31 Staff(CR)****Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

**Staffing and Supervision**

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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met****Comment**

Adequate supervision observed on this date.

**Comment**

Center observed to maintain appropriate staff:child ratios.

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**591-1-1-.32 Supervision(CR)**

**Met**

**Correction Deadline: 11/22/2022**

**Corrected on 11/14/2023**

**.32(7) - Previous citation was corrected. Consultant observed adequate supervision on this date.**