



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 3/26/2025 **VisitType:** Licensing Study

**Arrival:** 9:00 AM **Departure:** 3:40 PM

**CCLC-53721**

**Science Akademeia, The Atlanta Preschool of Science**  
9550 Nesbit Ferry Road Alpharetta, GA 30022 Fulton County  
(770) 282-6891 Evangelineagbogu@gmail.com

Regional Consultant  
Ashley Richards  
Phone: (229) 584-1482  
Fax:  
ashley.richards@decal.ga.gov  
Joint with: Ashley Cunningham

**Mailing Address**  
Same

**Quality Rated:** ★ ★

| <b>Compliance Zone Designation</b> |                  |               | <b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.<br><br><b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules.<br><b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules.<br><b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules. |
|------------------------------------|------------------|---------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 03/26/2025                         | Licensing Study  | Good Standing |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 07/18/2023                         | Licensing Study  | Good Standing |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 02/08/2023                         | Monitoring Visit | Good Standing |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |

**Ratios/License Capacity**

| Building                       | Room     | Age Group                          | Staff                           | Children | NC/C | Max 35 SF.                    | 35 SF. Comp. | Max 25 SF. | 25 SF. Comp. | Notes       |
|--------------------------------|----------|------------------------------------|---------------------------------|----------|------|-------------------------------|--------------|------------|--------------|-------------|
| Main                           | A 2-3yrs | Two Year Olds                      | 2                               | 7        | C    | 20                            | C            | NA         | NA           | Outside     |
| Main                           | B 5-6yrs |                                    | 0                               | 0        | C    | 17                            | C            | NA         | NA           | Not In Use  |
| Main                           | C 4yrs   |                                    | 0                               | 0        | C    | 18                            | C            | NA         | NA           |             |
| Main                           | D 4yrs   | Four Year Olds and Five Year Olds  | 2                               | 10       | C    | 24                            | C            | NA         | NA           | Circle Time |
| Main                           | E 4yrs   | Three Year Olds and Four Year Olds | 2                               | 8        | C    | 32                            | C            | NA         | NA           | Circle Time |
|                                |          |                                    | Total Capacity @35 sq. ft.: 111 |          |      | Total Capacity @25 sq. ft.: 0 |              |            |              |             |
| Total # Children this Date: 25 |          |                                    | Total Capacity @35 sq. ft.: 111 |          |      | Total Capacity @25 sq. ft.: 0 |              |            |              |             |

| Building | Playground | Playground Occupancy | Playground Compliance |
|----------|------------|----------------------|-----------------------|
| Main     | A All ages | 97                   | C                     |

| <b>Enrolled Children</b> |         |         |         |         |                    |                   |
|--------------------------|---------|---------|---------|---------|--------------------|-------------------|
| Under 1 years            | 1 years | 2 years | 3 years | 4 years | 5 years (Prekonly) | 5 years and older |
| 0                        | 0       | 7       | 10      | 11      | 0                  | 6                 |

**Comments**

Revisions made by Ashley D. Richards on 04.03.25 at 10:50 a.m..

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

---

#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA [www.decalkoala.com](http://www.decalkoala.com) with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

---

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

#### **Important Quality Rated/CAPS Update:**

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

**Contact the Quality Rated help desk at 855-800-7747 or [qualityrated@decal.ga.gov](mailto:qualityrated@decal.ga.gov) for more information. Free technical assistance is available!**



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**(Findings Report)**

**Date:** 3/26/2025 **VisitType:** Licensing Study

**Arrival:** 9:00 AM **Departure:** 3:40 PM

**CCLC-53721**

**Science Akademeia, The Atlanta Preschool of Science**  
9550 Nesbit Ferry Road Alpharetta, GA 30022 Fulton County  
(770) 282-6891 Evangelineagbogu@gmail.com

Regional Consultant  
Ashley Richards  
Phone: (229) 584-1482  
Fax:  
ashley.richards@decal.ga.gov  
Joint with: Ashley Cunningham

**Mailing Address**  
Same

The following information is associated with a Licensing Study:

**Activities and Equipment**

**Records Reviewed: 10**

**Records with Missing/Incomplete Components: 7**

|                                                                                                                      |         |
|----------------------------------------------------------------------------------------------------------------------|---------|
| Staff # 1                                                                                                            | Not Met |
| Date of Hire: 09/03/2020                                                                                             |         |
| <u>"Missing/Incomplete Components"</u>                                                                               |         |
| .33(5)-10 Hrs. Annual Training,.36(3)(a-b)-2 hrs. Transportation Training missing                                    |         |
| Staff # 2                                                                                                            | Not Met |
| Date of Hire: 09/04/2024                                                                                             |         |
| <u>"Missing/Incomplete Components"</u>                                                                               |         |
| .09-Criminal Records Check Missing                                                                                   |         |
| Staff # 3                                                                                                            | Not Met |
| Date of Hire: 08/16/2021                                                                                             |         |
| <u>"Missing/Incomplete Components"</u>                                                                               |         |
| .33(5)-10 Hrs. Annual Training                                                                                       |         |
| Staff # 6                                                                                                            | Not Met |
| Date of Hire: 10/17/2022                                                                                             |         |
| <u>"Missing/Incomplete Components"</u>                                                                               |         |
| .33(5)-10 Hrs. Annual Training,.31(2)(b)2.-Staff Qualifications-Education Missing,.33(3)-Health & Safety Certificate |         |
| Staff # 7                                                                                                            | Not Met |
| Date of Hire: 09/09/2022                                                                                             |         |
| <u>"Missing/Incomplete Components"</u>                                                                               |         |
| .36(3)(a-b)-2 hrs. Transportation Training missing,.33(3)-Health & Safety Certificate                                |         |
| Staff # 8                                                                                                            | Not Met |
| Date of Hire: 03/07/2022                                                                                             |         |

---

**Records Reviewed: 10****Records with Missing/Incomplete Components: 7**

---

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 10

Not Met

Date of Hire: 02/21/2025

Reminder - Health & Safety training is required within 90 calendar days of hired"Missing/Incomplete Components"

.31(2)(b)2.-Staff Qualifications-Education Missing

---

**591-1-1-.12 Equipment & Toys(CR)****Technical Assistance****Comment**

A variety of equipment and toys were observed throughout the center on this date.

**Comment**

Discussed rotating toys to support the procedures of daily disinfecting on this date.

**Technical Assistance**

591-1-1-.12(4) - The Consultant discussed ensuring that chairs were unstacked and placed around the children's tables on this date.

**Correction Deadline: 3/26/2025**

---

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)****N/A****Comment**

Center does not provide swimming activities.

|                 |
|-----------------|
| <b>Facility</b> |
|-----------------|

---

**Records Reviewed: 10****Records with Missing/Incomplete Components: 7**

---

Staff # 1

Not Met

Date of Hire: 09/03/2020

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training,.36(3)(a-b)-2 hrs. Transportation Training missing

Staff # 2

Not Met

Date of Hire: 09/04/2024

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

Staff # 3

Not Met

Date of Hire: 08/16/2021

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 6

Not Met

Date of Hire: 10/17/2022

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training,.31(2)(b)2.-Staff Qualifications-Education Missing,.33(3)-Health &amp; Safety Certificate

Staff # 7

Not Met

Date of Hire: 09/09/2022

"Missing/Incomplete Components"

.36(3)(a-b)-2 hrs. Transportation Training missing,.33(3)-Health & Safety Certificate

Staff # 8

Not Met

Date of Hire: 03/07/2022

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 10

Not Met

Date of Hire: 02/21/2025

Reminder - Health & Safety training is required within 90 calendar days of hired

"Missing/Incomplete Components"

.31(2)(b)2.-Staff Qualifications-Education Missing

#### 591-1-1-.06 Bathrooms

**Met**

##### Comment

Bathrooms observed to be clean and well maintained on this date.

#### 591-1-1-.19 License Capacity(CR)

**Met**

##### Comment

Licensed capacity observed to be routinely met by center on this date.

#### 591-1-1-.25 Physical Plant - Safe Environment(CR)

**Not Met**

##### Finding

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on observation that the following hazards were accessible to children on this date:

Classroom Main B

- One can of Lysol, one packet of Member's Mark disinfecting wipes, one bottle of FLTR hand sanitizer, and one packet of Kirkland disinfecting wipes were located on top of the desk on the front left side of the classroom.

Classroom Main D

- One stapler and three Sharpies were located on top of the desk on the front right side of the classroom.  
- One pair of adult scissors, one Sharpie, one bottle of White-Out, and two stapler remover tools were located in the top left drawer of the desk on the front right side of the classroom.

##### POI (Plan of Improvement)

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

**Correction Deadline: 3/26/2025**

**Recited on 3/26/2025**

##### Technical Assistance

591-1-1-.25(3) - Please ensure that the faucet on the left handwashing sink located in classroom Main A and the faucet on the first left handwashing sink in classroom Main E are repaired or replaced.

**Correction Deadline: 3/26/2025**

##### Technical Assistance

591-1-1-.25(8) - The Consultant discussed ensuring that electrical cords remained inaccessible to children on this date.

**Correction Deadline: 3/26/2025**

#### 591-1-1-.25 Physical Plant-Structural/Mechanical

**Technical Assistance**

**Technical Assistance**

591-1-1-.25(19) - The Consultant discussed ensuring that an amendment was submitted for the unlicensed fenced in area on the right side of the playground on this date.

**Correction Deadline: 3/26/2025**

**591-1-1-.26 Playgrounds(CR)****Not Met****Technical Assistance**

591-1-1-.26(4) - The Consultant discussed ensuring that the green pole connected to the back right side of the playground fencing was free of chipping paint and rough edges on this date.

**Correction Deadline: 3/26/2025**

**Finding**

591-1-1-.26(6) requires that playground equipment provide an opportunity for the children to engage in a variety of experiences and shall be age-appropriate. For example, toddlers shall not be permitted to swing in swings designed for School-age Children. The outdoor equipment shall be free of lead-based paint, sharp corners and shall be regularly maintained in such a way as to be free of rust and splinters that could pose significant safety hazard to the children. All equipment shall be arranged so as not to obstruct supervision of children. It was determined based on observation that the following playground equipment hazards were observed on this date:

**Main - All Ages Playground**

- A protruding spike which caused a potential tripping hazard was located on the front right side of the black barrier located on the back left side of the playground.
- A five inch wide crack which caused a potential finger entrapment was located on the front right side of the black barrier located on the back left side of the playground.

**POI (Plan of Improvement)**

The Center will provide a variety of age-appropriate equipment that is arranged so as not to obstruct supervision of children. Staff will check the equipment daily to ensure that the equipment is free of hazards, rust and splinters.

**Correction Deadline: 4/16/2025**

**Food Service**

**Records Reviewed: 10**

**Records with Missing/Incomplete Components: 7**

Staff # 1

Not Met

Date of Hire: 09/03/2020

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training,.36(3)(a-b)-2 hrs. Transportation Training missing

Staff # 2

Not Met

Date of Hire: 09/04/2024

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

Staff # 3

Not Met

Date of Hire: 08/16/2021

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 6

Not Met

Date of Hire: 10/17/2022

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training,.31(2)(b)2.-Staff Qualifications-Education Missing,.33(3)-Health & Safety Certificate

Staff # 7 Not Met

Date of Hire: 09/09/2022

"Missing/Incomplete Components"

.36(3)(a-b)-2 hrs. Transportation Training missing,.33(3)-Health & Safety Certificate

Staff # 8 Not Met

Date of Hire: 03/07/2022

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 10 Not Met

Date of Hire: 02/21/2025

Reminder - Health & Safety training is required within 90 calendar days of hired

"Missing/Incomplete Components"

.31(2)(b)2.-Staff Qualifications-Education Missing

#### 591-1-1-.15 Food Service & Nutrition

Met

#### Comment

Center menu meets USDA guidelines.

#### 591-1-1-.18 Kitchen Operations

Technical Assistance

#### Technical Assistance

591-1-1-.18(9) - The Consultant discussed ensuring that food and cleaning items within the pantry were stored separately of each other on this date.

**Correction Deadline: 3/26/2025**

### Health and Hygiene

Staff # 1 Not Met

Date of Hire: 09/03/2020

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training,.36(3)(a-b)-2 hrs. Transportation Training missing

Staff # 2 Not Met

Date of Hire: 09/04/2024

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

Staff # 3 Not Met

Date of Hire: 08/16/2021

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 6 Not Met

Date of Hire: 10/17/2022

"Missing/Incomplete Components"

**Records Reviewed: 10****Records with Missing/Incomplete Components: 7**

.33(5)-10 Hrs. Annual Training,.31(2)(b)2.-Staff Qualifications-Education Missing,.33(3)-Health & Safety Certificate

Staff # 7

Not Met

Date of Hire: 09/09/2022

"Missing/Incomplete Components"

.36(3)(a-b)-2 hrs. Transportation Training missing,.33(3)-Health & Safety Certificate

Staff # 8

Not Met

Date of Hire: 03/07/2022

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 10

Not Met

Date of Hire: 02/21/2025

Reminder - Health & Safety training is required within 90 calendar days of hired

"Missing/Incomplete Components"

.31(2)(b)2.-Staff Qualifications-Education Missing

**591-1-1-10 Diapering Areas & Practices(CR)****Technical Assistance****Comment**

Staff state proper knowledge of diapering procedures.

**Technical Assistance**

591-1-1-.10(3) - The Consultant discussed ensuring that the mat used for diapering located in classroom Main A's bathroom was removed on this date.

**Correction Deadline: 3/26/2025**

**591-1-1-17 Hygiene(CR)****Met****Comment**

Proper hand washing observed throughout the center.

**Comment**

Staff were observed to remind children to wash hands.

**591-1-1-20 Medications(CR)****N/A****Comment**

The Provider currently does not dispense/administer medication.

**Policies and Procedures****Records Reviewed: 10****Records with Missing/Incomplete Components: 7**

Staff # 1

Not Met

Date of Hire: 09/03/2020

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training,.36(3)(a-b)-2 hrs. Transportation Training missing

Staff # 2

Not Met

Date of Hire: 09/04/2024

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

Staff # 3

Not Met

Date of Hire: 08/16/2021

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 6

Not Met

Date of Hire: 10/17/2022

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training,.31(2)(b)2.-Staff Qualifications-Education Missing,.33(3)-Health &amp; Safety Certificate

Staff # 7

Not Met

Date of Hire: 09/09/2022

"Missing/Incomplete Components"

.36(3)(a-b)-2 hrs. Transportation Training missing,.33(3)-Health &amp; Safety Certificate

Staff # 8

Not Met

Date of Hire: 03/07/2022

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 10

Not Met

Date of Hire: 02/21/2025

Reminder - Health & Safety training is required within 90 calendar days of hired"Missing/Incomplete Components"

.31(2)(b)2.-Staff Qualifications-Education Missing

**591-1-1-.21 Operational Policies & Procedures****Not Met****Finding**

591-1-1-.21(3) requires that the Center conduct drills for fire, tornado and other emergency situations. The fire drills will be conducted monthly and tornado and other emergency situation drills will be conducted every six months. The Center shall maintain documentation of the dates and times of these drills for two years. It was determined based on a review of records that tornado and other emergency situation drills were not documented for the years 2024 through March 26, 2025 on this date.

**POI (Plan of Improvement)**

The Center will hold the drills as required and keep the documentation of the drills on file for two years.

**Correction Deadline: 3/26/2025****Safety**

Staff # 1

Not Met

Date of Hire: 09/03/2020

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training,.36(3)(a-b)-2 hrs. Transportation Training missing

Staff # 2

Not Met

Date of Hire: 09/04/2024

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

|                                                                                                                      |                                                                                             |
|----------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------|
| Staff # 3                                                                                                            | Not Met                                                                                     |
| Date of Hire: 08/16/2021                                                                                             |                                                                                             |
| <u>"Missing/Incomplete Components"</u>                                                                               |                                                                                             |
| .33(5)-10 Hrs. Annual Training                                                                                       |                                                                                             |
| Staff # 6                                                                                                            | Not Met                                                                                     |
| Date of Hire: 10/17/2022                                                                                             |                                                                                             |
| <u>"Missing/Incomplete Components"</u>                                                                               |                                                                                             |
| .33(5)-10 Hrs. Annual Training,.31(2)(b)2.-Staff Qualifications-Education Missing,.33(3)-Health & Safety Certificate |                                                                                             |
| Staff # 7                                                                                                            | Not Met                                                                                     |
| Date of Hire: 09/09/2022                                                                                             |                                                                                             |
| <u>"Missing/Incomplete Components"</u>                                                                               |                                                                                             |
| .36(3)(a-b)-2 hrs. Transportation Training missing,.33(3)-Health & Safety Certificate                                |                                                                                             |
| Staff # 8                                                                                                            | Not Met                                                                                     |
| Date of Hire: 03/07/2022                                                                                             |                                                                                             |
| <u>"Missing/Incomplete Components"</u>                                                                               |                                                                                             |
| .33(5)-10 Hrs. Annual Training                                                                                       |                                                                                             |
| Staff # 10                                                                                                           | Not Met                                                                                     |
| Date of Hire: 02/21/2025                                                                                             | <u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u> |
| <u>"Missing/Incomplete Components"</u>                                                                               |                                                                                             |
| .31(2)(b)2.-Staff Qualifications-Education Missing                                                                   |                                                                                             |

---

**591-1-1-.05 Animals** **Met**
**Comment**

Animals maintained clean and appropriately caged.

---

**591-1-1-.11 Discipline(CR)** **Met**
**Comment**

Staff were observed to maintain a positive learning environment on this date.

---

**591-1-1-.13 Field Trips(CR)** **N/A**
**Comment**

Center does not participate in field trips at this time.

---

**591-1-1-.36 Transportation(CR)** **Not Met**
**Comment**

A current/completed inspection was observed for vehicle CSG1356 used in transporting children on this date.

**Comment**

Paperwork, checklist, permission forms, annual inspection form and proper check of the vehicle after transportation were discussed with the Director on this date.

**Comment**

Vehicle CSG1356 was observed to have an approved fire extinguisher and first aid kit on this date.

**Finding**

591-1-1-.36(3)(a-b) requires any Center that provides any type of transportation to obtain two (2) hours of state-approved or state-accepted transportation training, biannually, for the Director and for each person responsible for or who participates in the transportation of children. The training shall include, but is not limited to, a review of the transportation rules, a review of approved transportation forms and procedures, and instruction on the usage and completion of the forms and procedures. This training may be counted as part of the annual training requirements for Staff. It was determined based on a review of records that Staff #1 and Staff #7 did not have two hours of state-approved or state-accepted transportation training as required by the Department on this date.

**POI (Plan of Improvement)**

The Center will ensure that the Director, Center Staff, and any person responsible for the transportation of children has completed the required transportation training.

**Correction Deadline: 4/4/2025**

|                                         |
|-----------------------------------------|
| <b>Sleeping &amp; Resting Equipment</b> |
|-----------------------------------------|

**Records Reviewed: 10**

**Records with Missing/Incomplete Components: 7**

|                                                                                                                                                                                                                                |                |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|
| <p>Staff # 1</p> <p>Date of Hire: 09/03/2020</p> <p><u>"Missing/Incomplete Components"</u></p> <p>.33(5)-10 Hrs. Annual Training,.36(3)(a-b)-2 hrs. Transportation Training missing</p>                                        | <p>Not Met</p> |
| <p>Staff # 2</p> <p>Date of Hire: 09/04/2024</p> <p><u>"Missing/Incomplete Components"</u></p> <p>.09-Criminal Records Check Missing</p>                                                                                       | <p>Not Met</p> |
| <p>Staff # 3</p> <p>Date of Hire: 08/16/2021</p> <p><u>"Missing/Incomplete Components"</u></p> <p>.33(5)-10 Hrs. Annual Training</p>                                                                                           | <p>Not Met</p> |
| <p>Staff # 6</p> <p>Date of Hire: 10/17/2022</p> <p><u>"Missing/Incomplete Components"</u></p> <p>.33(5)-10 Hrs. Annual Training,.31(2)(b)2.-Staff Qualifications-Education Missing,.33(3)-Health &amp; Safety Certificate</p> | <p>Not Met</p> |
| <p>Staff # 7</p> <p>Date of Hire: 09/09/2022</p> <p><u>"Missing/Incomplete Components"</u></p> <p>.36(3)(a-b)-2 hrs. Transportation Training missing,.33(3)-Health &amp; Safety Certificate</p>                                | <p>Not Met</p> |
| <p>Staff # 8</p> <p>Date of Hire: 03/07/2022</p> <p><u>"Missing/Incomplete Components"</u></p> <p>.33(5)-10 Hrs. Annual Training</p>                                                                                           | <p>Not Met</p> |
| <p>Staff # 10</p> <p>Date of Hire: 02/21/2025</p>                                                                                                                                                                              | <p>Not Met</p> |

Reminder - Health & Safety training is required within 90 calendar days of hired

"Missing/Incomplete Components"

.31(2)(b)2.-Staff Qualifications-Education Missing

**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Technical Assistance****Comment**

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

**Technical Assistance**

591-1-1-.30(4) - Please ensure that cots that are stored in the classrooms are stored to prevent children's access to them and that children's bedding is kept separate from another child's bedding.

**Correction Deadline: 3/26/2025**

**Staff Records**

Staff # 1

Not Met

Date of Hire: 09/03/2020

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training,.36(3)(a-b)-2 hrs. Transportation Training missing

Staff # 2

Not Met

Date of Hire: 09/04/2024

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

Staff # 3

Not Met

Date of Hire: 08/16/2021

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 6

Not Met

Date of Hire: 10/17/2022

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training,.31(2)(b)2.-Staff Qualifications-Education Missing,.33(3)-Health &amp; Safety Certificate

Staff # 7

Not Met

Date of Hire: 09/09/2022

"Missing/Incomplete Components"

.36(3)(a-b)-2 hrs. Transportation Training missing,.33(3)-Health &amp; Safety Certificate

Staff # 8

Not Met

Date of Hire: 03/07/2022

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 10

Not Met

Date of Hire: 02/21/2025

Reminder - Health & Safety training is required within 90 calendar days of hired

"Missing/Incomplete Components"

.31(2)(b)2.-Staff Qualifications-Education Missing

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Not Met****Finding**

591-1-1-.09(1)(j) requires that for portability for Directors, Employees and Provisional Employees, excluding Students-in-Training, only the most recently issued determination letter is eligible for portability and must be ported electronically. A Center may accept a satisfactory Fingerprint Records Check Determination letter or a satisfactory Comprehensive Records Check Determination letter issued by the Department if the Records Check Clearance Date is within the preceding 12 months from the hire date, the individual has not had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, and the Center does not know or reasonably should not know that the individual's satisfactory status has changed. It was determined based on a review of records that Staff # 2 was not ported electronically on this date.

**POI (Plan of Improvement)**

IMMEDIATE CORRECTION - The Center will ensure that only the most recently issued determination letter is electronically ported for Directors, Employees and Provisional Employees, excluding Students-in-Training. A Center may accept a satisfactory Fingerprint Records Check Determination letter or a satisfactory Comprehensive Records Check Determination letter issued by the Department if the Records Check Clearance Date is within the preceding 12 months from the hire date, the individual has not had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, and the Center does not know or reasonably should not know that the individual's satisfactory status has changed. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The Center will ensure CRC rules are maintained.

The Consultant discussed ensuring that Staff #2 was ported electronically from the Director's Decal Koala account on this date. Staff #2 had a portability deadline of September 07, 2025.

**Correction Deadline: 3/26/2025****591-1-1-.14 First Aid & CPR****Met****Comment**

Please replace/add missing/expired item(s) in first aid kit(s).

**591-1-1-.33 Staff Training****Not Met****Finding**

591-1-1-.33(3) requires each Staff member with direct care responsibilities to complete health and safety orientation training within the first 90 days of employment. The state-approved training hours obtained will count toward required first year training hours. The training must address the following health and safety topics: prevention and control of infectious diseases (including immunizations); prevention of sudden infant death syndrome and use of safe sleeping practices; administration of medication, consistent with standards for parental consent; prevention of and response to emergencies due to food and allergic reactions; building and physical premises safety, including identification of and protection from hazards that can cause bodily injury such as electrical hazards, bodies of water, and vehicular traffic; prevention of shaken baby syndrome, abusive head trauma and child maltreatment; emergency preparedness and response planning for emergencies resulting from a natural disaster or a human-caused event (such as violence at a child care facility); handling and storage of hazardous materials and the appropriate disposal of bio contaminants; precautions in transporting children; recognition and reporting of child abuse and neglect; and child development. It was determined based on a review of records that Staff #6 and Staff #7 did not have their Health and Safety Orientation training completed within the first 90 days of their employment as required by the Department.

**POI (Plan of Improvement)**

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates and will ensure that the training includes all required components as required.

**Correction Deadline: 4/9/2025**

**Finding**

91-1-1-.33(5) requires that every calendar year after the first year of employment, all supervisory and caregiver Personnel, except independent contractors, Students-in-Training and volunteers shall attend ten (10) clock hours of diverse training which is task-focused in on-going health, safety and early childhood or child development related topics and which is offered by an accredited college, university or vocational program or other Department-approved source. The annual ten (10) clock hours of training shall be chosen from the following fields: child development, including discipline, guidance, nutrition, injury control and safety; health, including sanitation, disease control, cleanliness, detection and disposition of illness; child abuse and neglect, including identification and reporting, and meeting the needs of abused and/or neglected children; and business related topics, including parental communication, recordkeeping, etc.; provided however that such business related training shall be limited to no more than two (2) of the required ten (10) clock hours of training. Records of completion of such training shall be maintained, as required by these rules. It was determined based on a review of records that:

- Staff #1 completed zero out of ten clock hours of diverse training for 2024.
- Staff #3 completed four out of ten clock hours of diverse training for 2024.
- Staff #6 completed two out of ten clock hours of diverse training for 2024.
- Staff #8 completed two out of ten clock hours of diverse training for 2024.

**POI (Plan of Improvement)**

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

**Correction Deadline: 12/31/2025**

**591-1-1-.31 Staff(CR)****Technical Assistance****Comment**

Staff observed to be compliant with applicable laws and regulations.

**Technical Assistance**

591-1-1-.31(2)(b)2. - The Consultant discussed ensuring that Staff #6 and Staff #10 had their foreign credentials verified by an agency approved by the Georgia Professional Standards Commission on this date.

**Correction Deadline: 3/26/2025**

**Staffing and Supervision****Records Reviewed: 10****Records with Missing/Incomplete Components: 7**

Staff # 1

Not Met

Date of Hire: 09/03/2020

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training,.36(3)(a-b)-2 hrs. Transportation Training missing

Staff # 2

Not Met

Date of Hire: 09/04/2024

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

Staff # 3

Not Met

Date of Hire: 08/16/2021

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 6

Not Met

Date of Hire: 10/17/2022

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training,.31(2)(b)2.-Staff Qualifications-Education Missing,.33(3)-Health & Safety Certificate

Staff # 7 Not Met

Date of Hire: 09/09/2022

"Missing/Incomplete Components"

.36(3)(a-b)-2 hrs. Transportation Training missing,.33(3)-Health & Safety Certificate

Staff # 8 Not Met

Date of Hire: 03/07/2022

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 10 Not Met

Date of Hire: 02/21/2025

Reminder - Health & Safety training is required within 90 calendar days of hired

"Missing/Incomplete Components"

.31(2)(b)2.-Staff Qualifications-Education Missing

---

**591-1-1-.32 Staff:Child Ratios and Group Size(CR)** **Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

---

**591-1-1-.32 Supervision(CR)** **Met**

**Comment**

Staff observed to provide direct supervision and be attentive to children's needs.