



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 10/28/2021 **VisitType:** POI Follow Up

Arrival: 12:00 PM

Departure: 1:00 PM

CCLC-51641

Oak Grove Academy

3460 Francis Road Alpharetta, GA 30004 Forsyth County
 (305) 677-8670 director@oakgroveacademy.org

Regional Consultant

Mandi Sloan

Phone: (770) 357-5097

Fax: (770) 357-5098

mandi.sloan@decal.ga.gov

Mailing Address

Same

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
10/28/2021	POI Follow Up	Good Standing	
09/22/2021	Incident Investigation Closure	Good Standing	
08/17/2021	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A- 1R	Infants	1	5	C	16	C	NA	NA	Nap,Free Play
Main	B-2R	Infants	1	4	C	16	C	NA	NA	Nap
Main	C- 3R	One Year Olds	1	6	C	21	C	NA	NA	Nap
Main	D- 4R	One Year Olds	1	8	C	27	C	NA	NA	Nap
Main	E- 1R Left Side	Three Year Olds	2	22	C	30	C	NA	NA	Nap
Main	F- 2R- Left Side	Three Year Olds	1	10	C	27	C	NA	NA	Nap
Main	G- 3R Left Side	Two Year Olds	2	16	C	27	C	NA	NA	Nap
Main	H- 2LF Left Side	Four Year Olds	2	16	C	21	C	NA	NA	Nap
Main	I - 1LF Left Side	GA PreK	2	19	C	41	C	NA	NA	Lunch
Total Capacity @35 sq. ft.: 226						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 106						Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	A- Right	23	C
Main	B- Middle	129	C
Main	C- Left	48	C
Main	Soccer Field	159	C
Main	Water Park	8	C

Comments

The purpose of today's visit was to conduct a plan of improvement follow up visit.

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important New Deadlines:

Due to the ongoing COVID restrictions, the deadline to become Quality Rated for programs who want to continue to receive Childcare and Parent Services (CAPS), has been extended to at least December 31, 2021.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Margaret Farran, Program Official

Date

Mandi Sloan, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 10/28/2021 **VisitType:** POI Follow Up

Arrival: 12:00 PM

Departure: 1:00 PM

CCLC-51641

Oak Grove Academy

3460 Francis Road Alpharetta, GA 30004 Forsyth County
(305) 677-8670 director@oakgroveacademy.org

Mailing Address
Same

Regional Consultant

Mandi Sloan

Phone: (770) 357-5097
Fax: (770) 357-5098
mandi.sloan@decal.ga.gov

The following information is associated with a POI Follow Up:

Health and Hygiene

591-1-1-.17 Hygiene(CR)

Met

Correction Deadline: 10/6/2021

Corrected on 10/28/2021

.17(2) - The previous citation was corrected on this date as children were observed to be clean, dry and comfortable. Further, staff stated that diapers are changed every two hours or more often as needed. In addition, tissues and other cleaning supplies are kept in classrooms and on playgrounds to ensure proper cleaning of children when necessary.

Staff Records

Records Reviewed: 33

Records with Missing/Incomplete Components: 0

Staff # 1

Met

Date of Hire: 08/02/2019

Staff # 2

Met

Date of Hire: 08/03/2019

Staff # 3

Met

Staff # 4

Met

Staff # 5

Met

Staff # 6

Met

Date of Hire: 06/02/2020

Staff # 7

Met

Staff # 8	Met
Date of Hire: 07/27/2021	
Staff # 9	Met
Date of Hire: 08/02/2021	
Staff # 10	Met
Date of Hire: 09/07/2021	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 11	Met
Date of Hire: 07/02/2018	
Staff # 12	Met
Date of Hire: 07/12/2021	
Staff # 13	Met
Date of Hire: 06/24/2021	
Staff # 14	Met
Date of Hire: 04/05/2010	
Staff # 15	Met
Staff # 16	Met
Date of Hire: 10/13/2013	
Staff # 17	Met
Date of Hire: 05/17/2021	
Staff # 18	Met
Date of Hire: 04/13/2021	
Staff # 19	Met
Date of Hire: 09/27/2021	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 20	Met
Date of Hire: 08/23/1999	
Staff # 21	Met
Date of Hire: 08/27/2021	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 22	Met
Staff # 23	Met

Staff # 24	Met
Staff # 25	Met
Date of Hire: 06/22/2021	
Staff # 26	Met
Date of Hire: 06/22/2021	
Staff # 27	Met
Staff # 28	Met
Date of Hire: 12/28/2020	
Staff # 29	Met
Staff # 30	Met
Date of Hire: 10/19/2012	
Staff # 31	Met
Date of Hire: 04/11/2013	
Staff # 32	Met
Date of Hire: 02/27/2021	
Staff # 33	Met

Staff Credentials Reviewed: 7

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)	Met
---	------------

Comment

Criminal record checks were observed to be complete.

591-1-1-.14 First Aid & CPR	Met
--	------------

Correction Deadline: 9/16/2021**Corrected on 10/28/2021****.14(2) - The previous citation was corrected on this date as CPR and first aid records were observed to be complete.**

Staffing and Supervision

591-1-1-.32 Supervision(CR)	Met
------------------------------------	------------

Correction Deadline: 10/6/2021**Corrected on 10/28/2021****.32(7) - The previous citation was corrected on this date as children were observed to be supervised at all times. Further, staff stated new policies to include conducting a face to name check and having management staff check playgrounds at transition times have been put into place to ensure children are not left unattended.**

