



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 8/24/2022 **VisitType:** Licensing Study

Arrival: 10:00 AM **Departure:** 11:10 AM

FR-33671

Hancock, Doris A

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Mailing Address

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Regional Consultant

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Quality Rated: ★ ★

<u>Compliance Zone Designation</u>			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
08/24/2022	Licensing Study	Good Standing	
05/20/2022	Monitoring Visit	Good Standing	
10/25/2021	Licensing Study	Good Standing	

Ratios/License Capacity

Age Ranges	Children Present	Child For Pay	CAPS	Not for Pay	Provider Children
Infant (0-11 mos)	0	0	0	0	0
1 & 2 Years	1	2	0	0	0
3 & 4 Years	0	1	0	0	0
School Age(5+) Years	0	4	2	0	0
Total Under 13 Years	1	5	1	0	0
Total Under 18 Years	1				
Children Present: 1 Total Children: 7 Caregivers/Helpers Present: 5 Total Caregivers/Helpers: 1					

Comments

The purpose of this visit was to conduct a licensing study visit and to follow-up on the previous visit conducted on May 20, 2022. An administrative review was completed on September 8, 2022.

Plan of Improvement: Developed This Date 08/24/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Doris Hancock, Program Official

Date

Margarita Collier, Consultant

Date



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Findings Report

Date: 8/24/2022 **VisitType:** Licensing Study **Arrival:** 10:00 AM **Departure:** 11:10 AM

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The following information is associated with a Licensing Study:

Activities and Equipment

290-2-3-.12 Equipment and Supplies(CR)

Met

Comment

A variety of equipment and toys were observed.

290-2-3-.19 Infant-Sleeping Safety Requirements(CR)

Technical Assistance

Technical Assistance

Discussed SIDS and infant sleeping position.

290-2-3-.07 Swimming Pools & Water-related Activities(CR)

Met

Comment

Home does not provide swimming activities.

Comment

There is no pool on the property

Children's Records

Records Reviewed: 7

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

Child # 6 Met

Child # 7 Met

290-2-3-.08 Children's Records**Met****Comment**

Records were observed to be complete and well organized.

290-2-3-.08 Parental Authorization(CR)**Met****Comment**

Parent authorizations obtained/completed.

Facility**290-2-3-.11 Physical Plant - Safe Environment(CR)****Met****Comment**

No hazards observed accessible to children on this date.

Comment

An operable and appropriately sized fire extinguisher was observed in the home this date.

Comment

Operable smoke detector(s) were observed as required in the home this date.

290-2-3-.13 Physical Plant-Structural/Mechanical(CR)**Met****Comment**

The Home appears clean and free from hazards.

290-2-3-.13 Playgrounds(CR)**Not Met****Finding**

290-2-3-.13(2)(a) requires that outdoor play areas be kept clean and free of hazards such as exposed sharp corners of concrete or equipment, rust and splinters on equipment, broken glass, open drainage ditches, holes and stagnant water. It was determined based on observation that the following hazardous items were observed on and around the playground area:

- A yellow garden spider was observed attached to the green, yellow, red, blue, and white small swing equipment located on the front-right side of the playground area.
- Six yellow garden spiders were observed attached to the red, yellow, blue, and green small sliding equipment located on the back-left side of the playground.
- A gas can was observed on the opposite side of the playground fence located on the back-left side of the playground.
- An active spider web was observed attached to the front entrance of the playground gate.
- Exposed tree roots and broken tree branches were observed on the path leading to the playground area.
- An unwrapped garden hose was observed on the front-right side next to the trampoline adjacent to the playground area.
- Pressure washer equipment, four cans of paint, rolled fencing, chopped wood, and garden equipment were observed next to and underneath the porch area leading to the playground area.
- Weeds were observed growing through the rubber resilient surface throughout the playground area.

POI (Plan of Improvement)

The Home will repair any and all identified outdoor hazards and will monitor playground daily or more often as needed to ensure that the Home's outdoor play area is kept clean and free of hazards. The provider will ensure that the playground is treated for potential biting and/or stinging insects and store hazardous items and/or equipment in an area inaccessible to children receiving care.

Correction Deadline: 9/3/2022

Health and Hygiene

290-2-3-.11 Children's Health and Hygiene(CR)

Met

Comment

The provider stated the proper handwashing procedures for staff and children.

290-2-3-.11 Diapering Areas & Practices(CR)

Met

Comment

The provider stated appropriate diapering procedures.

290-2-3-.11 Medications(CR)

Not Evaluated

Comment

Per the provider no medication is currently dispensed.

Licensure

290-2-3-.04 Application Requirements(CR)

Met

Comment

Appropriate number of children observed in Family Child Care Learning Home this date. The consultant observed the provider to care for one unrelated child for pay during the visit.

Policies and Procedures

290-2-3-.14 Required Reporting

Technical Assistance

Technical Assistance

The consultant discussed self-reporting any temporary closures of the family childcare learning home with the provider (i.e., vacation, communicable illness, etc.).

Correction Deadline: 9/23/2022

Safety and Discipline

290-2-3-.11 Animals

Not Met

Finding

290-2-3-.11(1)(n) requires pets in the Home be properly vaccinated in accordance with the requirements of the local county Boards of Health. Unconfined pets shall not be permitted in child care areas when any Child is present except for supervised learning experiences. It was determined based on observation that two dogs were observed to be unconfined and permitted in the child care area while a child was present for care.

POI (Plan of Improvement)

The Home will ensure that all animals are properly vaccinated and that unconfined animals are not allowed in child care areas.

Correction Deadline: 8/24/2022

Comment

Appropriate vaccination records were available on this date.

290-2-3-.11 Discipline(CR)**Met****Comment**

Age-appropriate discussion and/or redirection observed.

Comment

The provider and/or the home's employee were observed to maintain a positive learning environment on this date.

290-2-3-.11 First Aid Kit**Met****Comment**

Complete first aid kit observed in the Family Child Care Learning Home

290-2-3-.11 Transportation(CR)**Not Evaluated****Comment**

The provider does not provide routine transportation.

Staff Records

290-2-3-.21 Criminal Records and Comprehensive Background Checks(CR)**Not Met****Finding**

290-2-3-.21(1)(a) requires the Home to ensure that the Provider, every actual and potential Employee(including residents age 17 and older) and Provisional Employee of the Family Child Care Learning Home has submitted both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site. It was determined based on review of records that staff member #1 and staff member #5 did not submit both a records check application to the department and fingerprints to an authorized fingerprinting site. Both staff member #1 and staff member #5 are residents of the home. A one-day letter was left during the visit.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Home will ensure that every actual and potential Provider, Employee and Provisional Employee of a Family Child Care Learning Home submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site as required. The provider must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The Home will to ensure the CRC rules are maintained.

Correction Deadline: 8/24/2022

Comment

Consultant requested to view all Criminal Record checks for employees hired after last visit. Provider stated that there have been no new hires since last visit the previous visit was conducted on May 20, 2022.

Finding

290-2-3-.21(1)(c) requires every Employee to have a current and valid satisfactory Comprehensive Records Check Determination on file prior to being present at the Home while any child is present for care or before residing in the Home if age 17 or older. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. It was determined based on review of records that staff member #1 and staff member #5 did not have evidence of a current and valid satisfactory comprehensive records check determination letter on file prior to being present at the home while children were present for care. A one-day letter was left during the visit.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Home will ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Home while any child is present for care or before an individual age 17 or older resides in the Home. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. The provider must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The Home will ensure the CRC rules are maintained.

Correction Deadline: 8/24/2022

290-2-3-.07 First Aid & CPR	Met
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Comment

Evidence observed that the provider was certified in First Aid and CPR.

290-2-3-.07 Independent Contractors(CR)	Met
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Comment

The facility does not currently have any independent contractors employed.

290-2-3-.07 Staff Qualifications(CR)	Met
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Comment

Staff observed to be compliant with applicable laws and regulations.

290-2-3-.07 Staff Training	Met
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Comment

Annual training requirement and documentation observed.

290-2-3-.07 Students-in-Training(CR)	Met
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Comment

The facility does not currently have any students-in-training employed.

290-2-3-.07 Volunteers(CR)	Met
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Comment

The facility does not currently have any volunteers employed.

Staff:Child Ratios and Supervision

290-2-3-.07 Staff:Child Ratios(CR)	Met
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Comment

Appropriate ratios were observed on this date.

290-2-3-.07 Supervision(CR)	Met
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Comment

The Provider was observed directly supervising and being attentive to the needs of the children.