

**Bright from the Start - Georgia Department of Early Care and Learning**

2 Martin Luther King Jr. Drive SE, 670 East Tower

Atlanta, GA 30334

Phone: (404)657-5562 www.dec.state.ga.us

(Cover Sheet)**Date:** 8/4/2026 **VisitType:** EX-CAPS-Monitoring**Arrival:** 2:30PM **Departure:** 4:30PM**EX-44267 EXMT-14075 EX-1 - Government
Columbus Parks & Recreation Community
Schools - Waddell Elementary**6101 Miller Road, Columbus GA 31907 Muscogee
County**Mailing Address****Exemption Unit Consultant**

Rosalyn Elder

Phone: (470) 259-0546

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rosalyn.elder@dec.state.ga.us

Joint with:

Compliance Zone Designation			Prevention Action Category	Intermediate Action Category	Dismissal Action Category
8/4/2026	EX-CAPS-Monitoring	NA	Prevention Level 1 (P1)	Intermediate Level 1 (I1)	Dismissal (D)
			Technical Assistance	Corrective Action Plan	Dismissal
				Office Conference	Disqualification
			Prevention Level 2 (P2)	Intermediate Level 2 (I2)	
			Citation	Fine (Level 1 or 2)	
			Plan of Improvement		
			Prevention Level 3 (P3)	Intermediate Level 3 (I3)	

Staff: Child Ratios					
Room Description	Age Groups	Staff Count	Children Count	State Ratio Met	Notes
Cafeteria	, Fours, Fives, Six and older	5	28	Y	
Gym		0	0	Y	

Group Sizes Met? Y

Total # Non-Care Staff Present: 0

#Staff Count: 5

#Children Count: 28

Comments:

Please refer to the Exemption page of the website, <https://www.decal.ga.gov/CCS/Exemptions.aspx> for information regarding Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the user id for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific standard number(s) that you are refuting, add the reason for disagreement regarding the standard citation, and upload supporting documentation.
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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The following information is associated with a EX-CAPS-Monitoring:**Activities and Equipment****EX-HS-.A Activities****EX-HS-.A(1) - Activities & Teaching Methods Not Planned/Varied/Appropriate****Met**

A daily planned program of varied and developmentally appropriate activities observed with various teaching methods to accommodate different learning styles.

EX-HS-.A(2)(a)-(c) - Individual attention/inadequate response to child's needs**Met**

Individual attention and response to the child's needs were observed on this date.

EX-HS-.A(3) - Activities that are not detrimental**Met**

Activities observed to be appropriate and safe.

EX-HS-.F Equipment & Toys**EX-HS-.F(1)(a-b) - Equipment/Furniture/ Materials Not Safe/ Appropriate****Met**

The equipment, materials and furniture observed to be used appropriately.

EX-HS-.F(2)(a-b) - Indoor Equipment/Furniture-hazardous/not clean**Met**

The indoor equipment observed clean and free of hazards.

EX-HS-.F(2)(c) - Indoor Equipment Placement-Unsafe/Restrict Movement**Met**

Discussed placement of indoor furniture and equipment to minimize risk of incident or injury.

EX-HS-.F(2)(d) - Unsecured Equipment/Furniture**Met**

Discussed ensuring equipment or furniture is secured to minimize risk of injury or incident.

EX-HS-.Q Swimming Pools & Water-related Activities(CS)**EX-HS-.Q(1) - Swimming/Wading Pool Accessible To Children (CS)****Not Applicable**

Program does not have swimming activities.

EX-HS-.Q(2)(a-b) - Inadequate Staff: Child Ratio-Water>2 Ft/No Swim test/ No Lifeguard (CS)	Not Applicable
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Program does not have swimming activities.

EX-HS-.Q(3) - Inadequate Staff: Child Ratio-Water< 2Ft (CS)	Not Applicable
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Program does not have swimming activities.

EX-HS-.Q(4)(a-d) - No Additional Adult As Required	Not Applicable
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Program does not have swimming activities.

EX-HS-.Q(5) - No Local Pool Approvals	Not Applicable
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Program does not have swimming activities.

EX-HS-.Q(6) - No Parental Permission for Swimming	Not Applicable
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Program does not have swimming activities.

Children's Records

EX-HS-.C Children's Records

EX-HS-.C(1)(a-f) - Enrollment Form Incomplete	Met
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Observed children's files as required.

EX-HS-.C(2) - Immunization Record-Incomplete	Technical Assistance
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- Discussed with the Director to ensure that immunization records were on file for each child.

EX-HS-.C(3) - Documentation Of Incident-Incomplete	Met
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- Program has not reported any incidents as of this date.

EX-HS-.C(4) - Attendance/Transportation not available or maintained	Met
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EX-HS-.C(4) - Observed attendance records on this date.

Exemptions

EX-HS-.W Exemption Requirements

EX-HS-.W(1) - Exemption Notice Not Posted	Met
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Discussed posted notices.

EX-HS-.W(2) - No Parent Agreement	Met
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Observed signed parent agreements notifying of program's exempt status.

EX-HS-.W(3) - Operating outside conditions	Met
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Program operating as approved.

EX-HS-.W(4) - Required Information Not Provided	Met
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Program has provided all required information.

EX-HS-.X Exemption Requirements

EX-HS-.X(1) - Posted notices	Met
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Hex-s-.X(1) - Posted notices were observed on this date.

Facility

EX-HS-.B Bathrooms

EX-HS-.B(1) - Inadequate Number of Toilets/Sinks	Met
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Flush toilet and hand washing sink with running water observed.

EX-HS-.B(2) - No Bathroom On Floor/Child Care Area	Met
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Bathrooms located on each floor in or adjacent to child care areas and rooms.

EX-HS-.B(3) - School Age Program-Inadequate # Facilities	Met
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Bathrooms for school age children observed adequate.

EX-HS-.B(4) - Bathroom Supplies Missing/Cloth Towels Reused Between Laundering	Met
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Observed access to bathroom supplies.

EX-HS-.B(5) - Bathrooms Not Cleaned Daily	Met
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Observed bathrooms cleaned and disinfected.

EX-HS-.L Physical Plant(CS)

EX-HS-.L(1) - No Approval for Construction/Work Accessible	Met
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- Local approvals were obtained.

EX-HS-.L(2) - Fire Safety No Certificate Of Occupancy	Met
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Observed fire inspection dated within 12 months.

EX-HS-.L(3) - Unsafe Storage Of Hazardous Items (CS)	Met
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No hazards observed accessible to children.

EX-HS-.L(4) - Clean, free of debris, free of repair	Met
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The program appears clean and well maintained.

EX-HS-.L(5) - Electrical Outlets not Covered	Met
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Electrical outlets observed covered and inaccessible.

EX-HS-.L(6) - Heating and Cooling Equipment Accessible	Met
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Heating and cooling equipment observed inaccessible.

EX-HS-.L(7) - No Operable Telephone	Met
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An operable telephone and all required posted numbers were observed.

EX-HS-.M Playgrounds(CS)

EX-HS-.M(1) - Not Adequately Fenced/Enclosed/ Hazardous/Gate Not Closed (CS)	Met
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- Playground was clean and free of any potential hazards.

EX-HS-.M(2) - Equipment -Lacks Variety/Age Appropriate/Obstructs Supervision/Hazardous (CS)	Met
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The program equipment, furniture, and materials was clean and free of hazards.

EX-HS-.M(3) - Inadequate Fall zones and surfacing (CS)	Met
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-Fall zones and surfacing were observed to be adequate and properly maintained.

EX-HS-.M(4) - Unclean/Litter/Hazards On Play Area (CS)	Met
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Playground was observed to be clean and free of hazards.

Health and Hygiene

EX-HS-.U Diapering Areas & Practices(CS)

EX-HS-.U(1) - No Hand Washing Sink Adjacent/Flush Sink Used (CS)	Not Applicable
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Diapering procedures were not applicable, as no infants were enrolled in care.

EX-HS-.U(2) - Changing Surface Porous/No Guard or Rails/Not Smooth/Not Cleaned (CS)	Not Applicable
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Diapering practices were not observed, as no infants were enrolled.

EX-HS-.U(3) - Child Unattended on Diapering Area	Not Applicable
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No diapered children are enrolled.

EX-HS-.U(4) - Diapering/Food Service In Same Area (CS)	Not Applicable
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Diapering procedures were not applicable due to no enrolled infants.

EX-HS-.U(5) - Hazards Within Reach (CS)	Not Applicable
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Diapering requirements were not applicable because no infants were enrolled in the program.

EX-HS-.U(6) - Soiled Diapers Accessible	Not Applicable
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Discussion of diapering procedures was not necessary, as no infants were enrolled in the program.

EX-HS-.H Hygiene

EX-HS-.H(1) - Children-No Handwashing	Met
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Proper handwashing for children observed throughout.

EX-HS-.H(2) - Staff-No Handwashing	Met
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- Discussed proper hand washing with the staff.

EX-HS-.I Medications(CS)

EX-HS-.I(1) - No/Incomplete Parental Authorization; Incorrectly Dispensed (CS)	Not Applicable
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Medications are not dispensed.

EX-HS-.I(2) - Incomplete Dispensing Record (CS)	Not Applicable
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Medication record procedures were not reviewed, as no medication was being administered.

EX-HS-.I(3) - Medication Accessible To Children/Not Refrigerated (CS)	Not Applicable
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Medication storage procedures were not applicable, as no medications were maintained on-site.

Policies and Procedures

EX-HS-.J Operational Policies & Procedures

EX-HS-.J(1)(a-m) - Incomplete Policies and Procedures	Met
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Observed evidence of complete written policies and procedures.

EX-HS-.J(2) - Not Conducting Emergency Drills	Met
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Observed written evidence of drills conducted within the program on this date.

EX-HS-.J(3) - P & P Not Provided To Parents	Met
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The program has written policies and provides a copy to parents as required.

EX-HS-.T Required Reporting

EX-HS-.T(1) - Child Abuse Not Reported	Met
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The program has not had any incidents that required reporting.

EX-HS-.T(2) - Communicable Disease Not Reported	Met
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The program has not had any incidents that required reporting.

EX-HS-.T(3) - Serious Incident Not Reported To Department	Met
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There were no incidents or injuries that required reporting.

EX-HS-.T(3)(a) - Records Not Available	Met
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-Records were not reviewed, as there were no incidents requiring documentation or reporting.

EX-HS-.T(4) - Criminal Record Not Reported	Met
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There were no changes in criminal record information that were required to be reported.

Safety

<u>EX-HS-.E Discipline(CS)</u>

EX-HS-.E(1) - Discipline Detrimental (CS)	Met
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Discussed discipline policies and appropriate guidance.

EX-HS-.E(2)(a-m) - Inappropriate Disciplinary Actions (CS)	Met
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Observed appropriate discipline on this date.

<u>EX-HS-.S Field Trips</u>

EX-HS-.S(1) - No/Incomplete Parental Permission	Not Applicable
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- Parental permission authorizations was not applicable, as the program does not sponsor field trips.

EX-HS-.S(2) - Participant List Not Complete/Taken	Not Applicable
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- Parental permission authorizations was not applicable, as the program does not sponsor field trips.

EX-HS-.S(3) - Emergency Med Info Forms Missing Info /Not At Program/Not On Trip	Not Applicable
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- Emergency Medical Information forms was not applicsble, as the program does not sponsor field trips.

<u>EX-HS-.R Transportation(CS)</u>

EX-HS-.R(1)(a) - No Annual Vehicle Safety Check	Not Applicable
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Not applicable, as the program does not provide transportation.

EX-HS-.R(1)(b) - Vehicle Interior Not Clean	Not Applicable
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- No transportation is provided.

EX-HS-.R(1)(c) - Child Passenger Restraints (CS)	Not Applicable
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The program does not provide transportation.

EX-HS-.R(1)(d) - Vehicle Exceeds Seating Capacity	Not Applicable
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- Vehicle safety requirements was not applicable, as the program does not provide transportation.

EX-HS-.R(1)(e) - Vehicle Seats Not Secured	Not Applicable
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- Vehicle seat requirements was not applicable, as the program does not provide transportation.

EX-HS-.R(1)(f) - No Fire Extinguisher on Vehicle	Not Applicable
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The fire extinguisher was not applicable, as the program does not provide transportation.

EX-HS-.R(2) - Driver not 18 or no valid license	Not Applicable
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- The driver requirements was not applicable, as the program does not provide transportation.

EX-HS-.R(3)(a-b) - Additional Staff Requirements (CS)	Not Applicable
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- Staff requirements were not applicable, as the program does not provide transportation.

Sleeping & Resting Equipment

EX-HS-.V Safe Sleeping and Resting Requirements(CS)

EX-HS-.V(1) - Crib does not meet safety standards (CS)	Not Applicable
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No evaluation was required, as there were no infants enrolled.

EX-HS-.V(2) - Crib mattress not firm/2" (CS)	Not Applicable
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No cribs were available, as no infants were enrolled in the program.

EX-HS-.V(3) - Crib Sheet not tight-fitting/changed (CS)	Not Applicable
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No cribs were available, as no infants were enrolled in the program.

EX-HS-.V(4) - Crib Construction not safe (CS)	Not Applicable
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No crib construction were applicable, as no infants were enrolled in the program.

EX-HS-.V(5) - Infant not placed on back to sleep / Swaddling used (CS)	Not Applicable
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Sleeping and resting requirements were not applicable, as no infants were enrolled in the program.

EX-HS-.V(6) - Objects in/on Cribs (CS)	Not Applicable
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The placement of objects in/on the cribs were not applicable, as no infants were enrolled in the program.

EX-HS-.V(7) - Wedge/Positioning Device Used (CS)	Not Applicable
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Wedge positioning was not discussed, as there were no infants enrolled in the program.

EX-HS-.V(8) - Infant Sleeping Not in Crib (CS)**Not Applicable**

Infants not sleeping in cribs was not discussed, as there were no infants enrolled in the program.

Staff Records

EX-HS-.D Criminal Records and Comprehensive Background Checks(CS)

EX-HS-.D(1)(a) - No Application/ Fingerprints Submitted**Met**

Fingerprints and Criminal Records Check Application submitted as required.

EX-HS-.D(10)(a-d) - Recheck Not Obtained as Required**Met**

Program observed to obtain a recheck as required.

EX-HS-.D(2) - Director/Employee No CRC (CS)**Met**

Observed evidence of satisfactory Comprehensive Records Check Determination letters.

EX-HS-.D(2) - Unsat CBC**Met**

Observed evidence of satisfactory Comprehensive Records Check Determination.

EX-HS-.D(3)(a) - Provisional Employee No CRC (CS)**Met**

Program maintained evidence of satisfactory Fingerprint Records Check Determination.

EX-HS-.D(4) - Person with Unsat Present (CS)**Met**

All staff on premises have satisfactory records check determinations.

EX-HS-.D(5) - Valid Evidence Fingerprint Check Not Maintained**Met**

Valid evidence of fingerprint checks observed.

EX-HS-.D(6) - Valid Evidence Comprehensive Check Not Maintained**Met**

Valid evidence of comprehensive checks observed.

EX-HS-.G First Aid & CPR(CS)

EX-HS-.G(1)(a-b) - CPR/First Aid Training Not Obtained**Met**

EX-HS-.G - Observed evidence of staff training in CPR and first aid on this date.

EX-HS-.G(2)(a) - Staffing Requirements - 50% Not Certified in FA/CPR**Met**

50% of staff observed trained in pediatric CPR and first aid as required.

EX-HS-.G(2)(b) - Staffing Requirements - No one in classroom FA/CPR trained (CS)	Met
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At least one person was observed in each classroom with valid and current pediatric CPR and first aid training.

EX-HS-.G(2)(c) - Staffing Requirements - No Person FA/CPR Trained for Transportation/Field Trip	Met
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- The program does not provide transportation.

EX-HS-.G(2)(d) - Staffing Requirements - Director Not Trained FA/CPR	Met
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Director observed to have current first and CPR training.

EX-HS-.G(3) - Missing First Aid Supplies	Technical Assistance
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- Technical assistance was provided regarding first aid supplies. The Coordinator was informed that first aid supplies are required and must be kept inaccessible to children.

EX-HS-.K Personnel Records

EX-HS-.K(1)(a-c) - Personnel Records Not Complete	Met
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Observed personnel records to be maintained.

EX-HS-.N Staff Requirements(CS)

EX-HS-.N(1) - No Program Director/Person in Charge	Met
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Observed a director or person responsible for overall supervision of the program.

EX-HS-.N(2) - Not Compliant with Applicable Laws (CS)	Met
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Program observed to be in compliance with all applicable laws and regulations.

EX-HS-.N(3) - Not Able to Adequately Perform Job Duties	Met
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Staff were observed to be able to provide adequate care and supervision to children.

EX-HS-.P Staff Training

EX-HS-.P(1) - Employee Orientation-None	Met
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Program orientation observed complete.

EX-HS-.P(2)(a-n) - Employee Orientation-Incomplete	Met
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Observed initial orientation subjects complete.

EX-HS-.P(3)(a-k) - Staff Health/Safety Training-none/not timely/incomplete	Met
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Observed health and safety training as required.

EX-HS-.P(4)(a-b) - Annual Ongoing Training - Incomplete	Met
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Discussed annual training requirements.

EX-HS-.P(5) - Documentation of Training	Met
Observed documentation of training.	

Staffing and Supervision

EX-HS-.O Staff:Child Ratios and Supervision(CS)

EX-HS-.O(1) - Inadequate Ratios/Maximum Group Size Exceeded (CS)	Met
Appropriate staff child ratios observed on this date.	

EX-HS-.O(2) - Inadequate Ratio-Mixed Age Grouping (CS)	Met
Ratios maintained in mixed age groups.	

EX-HS-.O(3) - Lack Of Supervision (CS)	Met
Discussed supervision polices. Please ensure staff are providing watchful oversight to children at all times.	