



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 9/17/2024 **VisitType:** Licensing Study

**Arrival:** 10:15 AM **Departure:** 5:25 PM

**CCLC-13833**

**Discovery Point #37**

136 Prominence Point Parkway Canton, GA 30114 Cherokee  
County  
(770) 720-8682 prominence.discoverypoint@gmail.com

Enforcement Unit Consultant

Colleen Covey

Phone: (706) 256-7245

Fax: (706) 256-7244

colleen.covey@decal.ga.gov

Joint with: Kay Holiday

**Mailing Address**  
Same

**Quality Rated:** ★ ★

| Compliance Zone Designation |                                   |               | <b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.<br><br><b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules.<br><b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules.<br><b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules. |
|-----------------------------|-----------------------------------|---------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 09/17/2024                  | Licensing Study                   | Good Standing |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 04/23/2024                  | Licensing Study                   | Good Standing |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 08/08/2023                  | Complaint Investigation Follow Up | Good Standing |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |

**Ratios/License Capacity**

| Building | Room                    | Age Group                                                    | Staff | Children | NC/C | Max 35 SF. | 35 SF. Comp. | Max 25 SF. | 25 SF. Comp. | Notes                 |
|----------|-------------------------|--------------------------------------------------------------|-------|----------|------|------------|--------------|------------|--------------|-----------------------|
| Main     | A- First Left Infants   | Infants                                                      | 2     | 6        | C    | 19         | C            | NA         | NA           | Diapering, Floor Play |
| Main     | B- Second Left Toddlers | Infants and One Year Olds                                    | 3     | 12       | C    | 15         | C            | NA         | NA           | Outside               |
| Main     | C- Third Left           | One Year Olds                                                | 3     | 10       | C    | 20         | C            | NA         | NA           | Outside               |
| Main     | D- Cafeteria            | Four Year Olds and Five Year Olds and Six Year Olds and Over | 14    | 14       | C    | 24         | C            | NA         | NA           | Outside               |
| Main     | E- First Right          | Two Year Olds                                                | 3     | 12       | C    | 21         | C            | NA         | NA           | Outside               |
| Main     | F- Second Right         | Two Year Olds                                                | 3     | 12       | C    | 24         | C            | NA         | NA           | Outside               |
| Main     | G- Third Right          |                                                              | 0     | 0        | C    | 25         | C            | NA         | NA           |                       |
| Main     | H- Fourth Right         | Three Year Olds                                              | 2     | 12       | C    | 26         | C            | NA         | NA           | Outside               |
| Main     | I- Fifth Right          | Five Year Olds and Six Year Olds and Over                    | 1     | 21       | C    | 36         | C            | NA         | NA           | Outside               |

Total Capacity @35 sq. ft.: 210

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 99

Total Capacity @35 sq. ft.: 210

Total Capacity @25 sq. ft.: 0

| Building | Playground                  | Playground Occupancy | Playground Compliance |
|----------|-----------------------------|----------------------|-----------------------|
| Main     | Playground A Infant Toddler | 23                   | C                     |
| Main     | Playground B Preschool      | 106                  | C                     |

| Enrolled Children |         |         |         |         |                    |                   |
|-------------------|---------|---------|---------|---------|--------------------|-------------------|
| Under 1 years     | 1 years | 2 years | 3 years | 4 years | 5 years (Prekonly) | 5 years and older |
| 13                | 28      | 32      | 21      | 37      | 3                  | 50                |

**Comments**

The purpose of today's visit was to conduct a Licensing Study.

Plan of Improvement: Developed This Date 09/17/2024

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA [www.decalkoala.com](http://www.decalkoala.com) with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

**Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients.** If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



### **Important Quality Rated/CAPS Update:**

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

**Contact the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.al.ga.gov](mailto:qualityrated@dec.al.ga.gov) for more information. Free technical assistance is available!**



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**(Findings Report)**

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The following information is associated with a Licensing Study:

**Activities and Equipment**

**591-1-1.12 Equipment & Toys(CR)**

**Met**

**Comment**

Equipment and furniture observed to be properly secured, as applicable.

**591-1-1.35 Swimming Pools & Water-related Activities(CR)**

**N/A**

**Comment**

Center does not provide swimming activities.

**Children's Records**

**591-1-1.08 Children's Records**

**Met**

**Comment**

Records were observed to be complete and well organized.

**Facility**

**591-1-1.19 License Capacity(CR)**

**Met**

**Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1.25 Physical Plant - Safe Environment(CR)**

**Not Met**

**Finding**

591-1-1.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on observation that in classroom H, the following hazardous materials were accessible to children in the white storage cabinet, Lysol, hand sanitizer, clorox wipes, shaving cream, and sun tan lotion.

**POI (Plan of Improvement)**

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

**Correction Deadline: 9/17/2024**

**Recited on 9/17/2024**

**591-1-1-.26 Playgrounds(CR)****Met****Comment**

Playground observed to be clean and in good repair.

**Food Service****591-1-1-.15 Food Service & Nutrition****Met****Comment**

Center menu meets USDA guidelines.

**591-1-1-.18 Kitchen Operations****Met****Comment**

Kitchen appears clean and well organized.

**Health and Hygiene****591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Proper diapering procedures observed.

**591-1-1-.17 Hygiene(CR)****Met****Comment**

Proper hand washing observed throughout the center.

**591-1-1-.20 Medications(CR)****Not Met****Comment**

Please document N/A or none if no adverse reaction is observed.

**Finding**

591-1-1-.20(1) requires Personnel to obtain specific written authorization from the child's physician or parent in order to dispense prescription or non-prescription medications, except for first aid. Such authorization will include when applicable, date; full name of the child; name of the medication; prescription number, if any; dosage; the dates to be given; the time of day to be dispensed; and signature of parent. It was determined based on a review of records that on medication administered from September 4-6, 2024 the parent did not list the dates the medication was to be given.

**POI (Plan of Improvement)**

The Center will train Staff to obtain and review parental authorizations to ensure the authorization contains complete information. The designated person(s) will monitor daily.

**Correction Deadline: 9/17/2024**

**Finding**

591-1-1-.20(3) requires the Center to maintain a record of medication dispensed that includes the date, time and amount of medication, any noticeable adverse reaction, and the signature or initials of the person administering the medication. It was determined based on a review of records that on three medication forms dated June 19- June 22, 2024 medication was not administered according to the parental authorization. On two forms dated June 10, 2024 medication was not administered on the dates the parent specified.

**POI (Plan of Improvement)**

The Center will train Staff responsible for dispensing medication in the accurate completion and storage of the records and will implement a plan to monitor this.

**Correction Deadline: 9/17/2024**

**Policies and Procedures****591-1-1-.21 Operational Policies & Procedures****Met**

**Correction Deadline: 4/28/2024**

|               |
|---------------|
| <b>Safety</b> |
|---------------|

**591-1-1-.05 Animals**

N/A

**Comment**

Center does not keep animals on premises.

**591-1-1-.11 Discipline(CR)**

Met

**Comment**

Staff were observed to maintain a positive learning environment on this date.

**591-1-1-.13 Field Trips(CR)**

N/A

**Comment**

Center does not participate in field trips at this time.

**591-1-1-.36 Transportation(CR)**

Not Met

**Finding**

591-1-1-.36(7)(a) requires that each vehicle contains current information including: the full names of all children to be transported, each child's pick-up location, pick-up time, delivery location, alternate delivery location if a Parent is not at home and name of person authorized to receive each child. In addition, the vehicle shall contain current information identifying the Center's name, telephone number and the name of the driver of the vehicle. It was determined based on a review of records that 14 transportation agreements did not include the pick-up location or pick-up time.

**POI (Plan of Improvement)**

The Center will ensure that the Center's information and the children's information is included on each vehicle.

**Correction Deadline: 9/18/2024****Finding**

591-1-1-.36(7)(c)2. requires that the driver or other designated person shall immediately document in writing, with a check or other mark/symbol to account for each child listed on the passenger transportation checklist each time a child enters and exits the vehicle. The driver or other designated staff person shall document in writing with a different mark/symbol to account for each child listed on the passenger transportation checklist who was not present on the vehicle for any reason. An explanation shall be documented in writing whenever a child is transported to a field trip site but is not present on the return trip to the Center. It was determined based on a review of records that on September 6, 2024, on the PM pickup from Knox Elementary four out of six children were not documented to account for loading and unloading the vehicle. On September 10, 2024, on the PM pickup from Knox Elementary, one child was not accounted for loading and unloading.

**POI (Plan of Improvement)**

The driver/other designated person will immediately document in writing with a check/mark/symbol each time a child gets on and off the vehicle.

**Correction Deadline: 9/18/2024**

|                                         |
|-----------------------------------------|
| <b>Sleeping &amp; Resting Equipment</b> |
|-----------------------------------------|

**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**

Met

**Comment**

Discussed SIDS and infant sleeping position.

|                      |
|----------------------|
| <b>Staff Records</b> |
|----------------------|

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|                                                                             |            |
|-----------------------------------------------------------------------------|------------|
| <b>591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)</b> | <b>Met</b> |
|-----------------------------------------------------------------------------|------------|

**Comment**

Criminal record checks were observed to be complete for all staff employed on this date.

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|                                               |            |
|-----------------------------------------------|------------|
| <b>591-1-1-.09 Criminal Records Check(CR)</b> | <b>Met</b> |
|-----------------------------------------------|------------|

**Comment**

Criminal records checks were observed to be complete for all staff employed on this date.

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|                                        |            |
|----------------------------------------|------------|
| <b>591-1-1-.14 First Aid &amp; CPR</b> | <b>Met</b> |
|----------------------------------------|------------|

**Comment**

Evidence observed of 50% of center staff certified in First Aid and CPR.

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|                                   |            |
|-----------------------------------|------------|
| <b>591-1-1-.33 Staff Training</b> | <b>Met</b> |
|-----------------------------------|------------|

**Correction Deadline: 5/23/2024**

**Corrected on 9/17/2024**

**.33(5) - Annual training was observed to be complete for the 2023 year.**

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|                              |            |
|------------------------------|------------|
| <b>591-1-1-.31 Staff(CR)</b> | <b>Met</b> |
|------------------------------|------------|

**Comment**

Staff observed to be compliant with applicable laws and regulations.

|                                 |
|---------------------------------|
| <b>Staffing and Supervision</b> |
|---------------------------------|

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|                                                          |            |
|----------------------------------------------------------|------------|
| <b>591-1-1-.32 Staff:Child Ratios and Group Size(CR)</b> | <b>Met</b> |
|----------------------------------------------------------|------------|

**Comment**

Center observed to maintain appropriate staff:child ratios.

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|                                    |                |
|------------------------------------|----------------|
| <b>591-1-1-.32 Supervision(CR)</b> | <b>Not Met</b> |
|------------------------------------|----------------|

**Finding**

591-1-1-.32(7) requires that children be supervised at all times appropriate to the individual age, needs and capabilities of each child. Such supervision must include, but not be limited to, indoor and outdoor activities, mealtimes, naptime, transportation, field trips, and transitions between activities. "Supervision" means that the appropriate number of Staff members are physically present in the area where children are being cared for and are providing watchful oversight to the children, volunteers and Students-in-Training. The persons supervising in the child care area must be alert, positioned to maximize their ability to hear and see the children at all times, and able to respond promptly to the needs and actions of the children being supervised, as well as the actions of the volunteers and Students-in-Training, and provide timely attention to the children's actions and needs. Staff shall be attentive and participating with all children during mealtimes and shall be seated within an arm's length away from children thirty-six (36) months of age and younger. It was determined based on observation that staff in classroom E, were not seated with the two-year-old children during lunch. One staff member was standing and serving the children. The other two staff members were involved in other tasks. No one was observed to be within arm's length of the children.

**POI (Plan of Improvement)**

The Center will train Staff and monitor to ensure they are providing supervision and watchful oversight to the children at all times.

**Correction Deadline: 9/17/2024**