



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 12/15/2021 **VisitType:** Monitoring Visit

Arrival: 11:00 AM

Departure: 12:30 PM

CCLC-548

Great Beginnings of Sugar Hill

1191 Level Creek Road Sugar Hill, GA 30518 Gwinnett County
 (770) 945-3995 greatbeginningssugarhill@yahoo.com

Regional Consultant

Leena Mitchell

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leena.mitchell@dec.al.ga.gov

Mailing Address

Same

Quality Rated: ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
12/15/2021	Monitoring Visit	Good Standing	
11/09/2021	Complaint Closure	Good Standing	
10/22/2021	Complaint Investigation by Phone	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Building 2	1L		0	0	C	24	C	NA	NA	Not In Use
Building 2	1R		0	0	C	26	C	NA	NA	Not In Use
Building 2	Gym	GA PreK	6	58	C	117	C	NA	NA	Lunch
Building 2	Upper Left	GA PreK	2	19	C	26	C	NA	NA	Nap
Building 2	Upper Middle	GA PreK	2	18	C	24	C	NA	NA	Transitioning
Building 2	Upper Right		0	0	C	23	C	NA	NA	Not In Use
Total Capacity @35 sq. ft.: 240			Total Capacity @25 sq. ft.: 411							
Building 1	1R	Infants	2	9	C	14	C	NA	NA	Nap,Floor Play
Building 1	2L	Four Year Olds	2	16	C	25	C	36	C	Lunch
Building 1	2R	Infants	1	6	C	8	C	NA	NA	Nap
Building 1	2R Back	One Year Olds	1	6	C	9	C	NA	NA	Nap
Building 1	3L	Three Year Olds	2	16	C	26	C	36	C	Lunch
Building 1	3R	One Year Olds	2	16	C	21	C	NA	NA	Nap

Building I	4L		0	0	C	18	C	NA	NA	Not In Use
Building I	4R	Two Year Olds	2	15	C	16	C	NA	NA	Nap
Building I	5R	Two Year Olds	2	16	C	16	C	NA	NA	Nap
Building I	6R	Three Year Olds	2	14	C	18	C	NA	NA	Transitioning

Total Capacity @35 sq. ft.: 171

Total Capacity @25 sq. ft.: 411

Total # Children this Date: 209

Total Capacity @35 sq. ft.: 411

Total Capacity @25 sq. ft.: 411

Building	Playground	Playground Occupancy	Playground Compliance
Building I	Back Left	75	C
Building I	Back Middle	25	C
Building I	Front Left	61	C
Building I	Front Right	76	C

Comments

Background checks were all reviewed on December 15, 2021. A virtual inspection was conducted on December 15, 2021 with the director. An in-person visit was not conducted due to the COVID-19 pandemic.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important New Deadlines:

Due to the ongoing COVID restrictions, the deadline to become Quality Rated for programs who want to continue to receive Childcare and Parent Services (CAPS), has been extended to at least December 31, 2021.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>

Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decals.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decals.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Charlotte Sigler, Program Official

Date

Leena Mitchell, Consultant

Date



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Findings Report

Date: 12/15/2021 **VisitType:** Monitoring Visit

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A virtual walk through was conducted on this date due to the COVID-19 pandemic. Upon the virtual walk through, a variety of equipment was observed to be clean, properly secured, and in good repair.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

A virtual walk through was conducted on this date due to the COVID-19 pandemic. The center appeared to be clean, well maintained, and safe from hazardous condition upon virtual walk through.

591-1-1-.26 Playgrounds(CR)

Met

Comment

Playground observed to be clean and in good repair. Please ensure to monitor the playground areas for the following hazards:

- Normal wear and tear of playground equipment and toys.
- Potential entrapment hazards in the fence surrounding the playground area.
- Biting and/or stinging insects (i.e. ants, bees, etc.)
- Loose and/or weak tree branches surrounding the playground area.
- Standing water in and around playground equipment after inclement weather.
- Fluff and redistribute resilient surface as needed.

Food Service

591-1-1-.15 Food Service & Nutrition

Met

Comment

Please ensure the new updated infant feeding form is used. The consultant discussed the revised written feeding plans for children under the age of one (1) years old. Age-appropriate solid foods (including cereal) shall not be given to infants or children less than one (1) of age until recommended as developmentally appropriate by the child's primary care physician and indicated in writing by the Parent(s). As soon as the feeding plan indicates that a child is ready for solid foods, the child shall be fed from individual spoons and individual containers or dishes. A child shall not be fed directly from the original baby food container if the contents are to be fed to the child at more than one (1) meal or to more than one (1) child.

Comment

The consultant discussed the revision as of October 1, 2020, which states: Foods that are associated with young children's choking incidents, such as, but not limited to, peanuts, hot dogs, raw carrots, popcorn, fish with bones, cheese cubes, grapes and any other food that is of similar shape and size of the trachea/windpipe shall not be served to the children less than four (4) years of age. Children older than four (4) years of age may be served these foods provided that the foods are cut in such a way as to minimize choking.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Staff stated proper knowledge of diapering procedures. Hand washing and sanitizing requirements for diapering were discussed with the Director on this date.

591-1-1-.17 Hygiene(CR)

Met

Comment

Staff stated proper knowledge of hand washing and hygiene procedures for staff and children during virtual visit.

591-1-1-.20 Medications(CR)

Met

Comment

The Provider currently does not dispense/administer medication.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures

Met

Comment

Program observed complete emergency drills

591-1-1-.29 Required Reporting

Met

Correction Deadline: 11/9/2021

Corrected on 12/15/2021

.29(3) - The consultant observed the previous citation to be corrected in that the provider stated proper knowledge of required reporting requirements.

Safety

591-1-1-.05 Animals

Met

Comment

Animals maintained clean and appropriately caged.

591-1-1-.11 Discipline(CR)**Met****Comment**

A virtual visit was conducted due to the COVID-19 pandemic. Discipline was not directly observed during the virtual walk through. Regulations regarding proper discipline were discussed with the Director on this date.

591-1-1-.13 Field Trips(CR)**Met****Comment**

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)**Met****Comment**

Paperwork, checklist, permission forms, annual inspection form and proper check of the vehicle after transportation were discussed with the director.

Comment

The consultant observed the following vehicles to have a current vehicle inspection report on file:

- Vehicle Tag # - PB2 2031 - Expires November 19, 2022.
- Vehicle Tag # - REI 4316 - Expires November 19, 2022.
- Vehicle Tag # - CKY 1084 - Expires November 19, 2022.
- Vehicle Tag # - ACG 4446 - Expires November 19, 2022.
- Vehicle Tag # - ECT 281 - Expires November 19, 2022.

Comment

The vehicle had an approved fire extinguisher and first aid kit on this date.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Not Met****Comment**

Discussed SIDS and infant sleeping position.

Comment

Pleasant naptime environment observed.

Technical Assistance

Please ensure that infants do not sleep in equipment other than safety-approved cribs, such as, but not limited to, a car safety seat, bouncy seat, highchair, or swing. Infants that fall asleep in such equipment, on the floor or elsewhere, shall be transferred to a safety-approved crib.

Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Correction Deadline: 3/3/2020

Corrected on 12/15/2021

.30(1)(a)2 - The consultant observed the previous citation to be corrected in that the consultant observed crib mattresses to be at least 2 inches thick.

Finding

591-1-1-.30(1)(d) requires that all sleeping and resting equipment shall be arranged to avoid obstructing access to exit doors, to provide the caregivers access to each child, and to prevent children's access to cords hanging from window treatments and other hazardous objects. To reduce the transfer of airborne diseases, sleeping and resting equipment shall be arranged as follows. There shall be a minimum of twenty-four inch (24") corridor between each row of sleeping or resting equipment. There shall be a minimum of twelve inches (12") between each piece of sleeping or resting equipment in each row of equipment. Children shall be placed on cots and mats so that one child's head is toward another child's feet in the same row. It was determined based on observation that children in classroom 3R and 4R were not positioned head to toe while resting.

POI (Plan of Improvement)

The Center will arrange and place sleeping and resting equipment according to the requirements in the rule; will train Staff; and will monitor for continued compliance.

Correction Deadline: 12/15/2021

Finding

591-1-1-.30(2) requires the Center to provide a safe sleep environment in accordance with American Academy of Pediatrics (AAP), Consumer Product Safety Commission (CPSC) and American Society for Testing and Materials (ASTM) recommendations as listed in these rules for all infants. Center Staff shall place an infant to sleep on the infant's back in a crib unless the Center has been provided a physician's written statement authorizing another sleep position for that particular infant that includes how the infant shall be placed to sleep and a time frame that the instructions are to be followed. When an infant can easily turn over from back to front and back again, Staff shall continue to put the infant to sleep initially on the infant's back but allow the infant to roll over into his or her preferred position and not re-position the infant. Sleepers, sleep sacks and wearable blankets that fit according to the commercial manufacturer's guidelines and will not slide up around the infant's face may be used when necessary for the comfort of the sleeping infant. Swaddling shall not be used unless the Center has been provided a physician's written statement authorizing its use for a particular infant that includes instructions and a time frame for swaddling the infant. Center Staff shall not place objects or allow objects to be placed in or on the crib with an infant such as but not limited to toys, pillows, quilts, comforters, bumper pads, sheepskins, stuffed toys, or other soft items and shall not attach objects or allow objects to be attached to a crib with a sleeping infant, such as, but not limited to, crib gyms, toys, mirrors and mobiles. It was determined based on observation that two toddlers in classroom 2R were covered with a blanket in their cribs.

POI (Plan of Improvement)

The Center will take all steps necessary to provide a safe sleep environment for infants as listed in these rules; will train Staff to follow these rules; and will monitor for compliance.

Correction Deadline: 12/15/2021

Staff Records	
Records Reviewed: 52	Records with Missing/Incomplete Components: 0
Staff # 1	Met
Date of Hire: 11/29/2021	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 2	Met
Date of Hire: 08/08/2011	
Staff # 3	Met
Date of Hire: 03/23/2020	
Staff # 4	Met
Date of Hire: 01/09/2018	
Staff # 5	Met
Date of Hire: 06/04/2003	
Staff # 6	Met
Date of Hire: 08/24/2021	
Staff # 7	Met
Date of Hire: 02/21/2021	
Staff # 8	Met
Date of Hire: 02/12/1998	

Staff # 9	Met
Date of Hire: 08/16/2021	
Staff # 10	Met
Date of Hire: 12/06/2021	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 11	Met
Date of Hire: 08/05/2014	
Staff # 12	Met
Date of Hire: 02/14/2019	
Staff # 13	Met
Date of Hire: 09/16/2019	
Staff # 14	Met
Date of Hire: 10/24/2004	
Staff # 15	Met
Date of Hire: 10/13/2015	
Staff # 16	Met
Date of Hire: 08/31/2021	
Staff # 17	Met
Date of Hire: 05/17/2021	
Staff # 18	Met
Date of Hire: 08/31/2021	
Staff # 19	Met
Date of Hire: 08/10/2009	
Staff # 20	Met
Date of Hire: 07/20/2020	
Staff # 21	Met
Date of Hire: 08/13/2018	
Staff # 22	Met
Date of Hire: 11/15/2021	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 23	Met
Date of Hire: 08/04/2021	

Staff # 24	Met
Date of Hire: 08/04/2021	
Staff # 25	Met
Date of Hire: 09/19/2019	
Staff # 26	Met
Date of Hire: 01/16/2014	
Staff # 27	Met
Date of Hire: 07/19/2021	
Staff # 28	Met
Date of Hire: 11/29/2021	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 29	Met
Date of Hire: 11/16/2021	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 30	Met
Date of Hire: 12/17/2020	
Staff # 31	Met
Date of Hire: 09/11/2020	
Staff # 32	Met
Date of Hire: 08/07/2012	
Staff # 33	Met
Date of Hire: 11/05/2021	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 34	Met
Date of Hire: 08/13/2018	
Staff # 35	Met
Date of Hire: 10/11/2021	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 36	Met
Date of Hire: 01/01/2003	
Staff # 37	Met
Date of Hire: 10/14/2020	
Staff # 38	Met

Records Reviewed: 52**Records with Missing/Incomplete Components: 0**

Date of Hire: 06/17/2021

Staff # 39 Met

Date of Hire: 08/04/2013

Staff # 40 Met

Date of Hire: 01/17/2021

Staff # 41 Met

Date of Hire: 07/01/2019

Staff # 42 Met

Date of Hire: 08/12/2009

Staff # 43 Met

Date of Hire: 10/01/2003

Staff # 44 Met

Date of Hire: 07/05/2019

Staff # 45 Met

Date of Hire: 01/01/2016

Staff # 46 Met

Date of Hire: 08/06/2021

Staff # 47 Met

Date of Hire: 09/01/2018

Staff # 48 Met

Date of Hire: 07/28/2014

Staff # 49 Met

Date of Hire: 09/13/2021

Staff # 50 Met

Date of Hire: 09/11/2020

Staff # 51 Met

Date of Hire: 02/23/2021

Staff # 52 Met

Date of Hire: 12/14/2017

Staff Credentials Reviewed: 9

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)	Met
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Comment

The director provided nineteen files for staff members hired since the previous visit conducted on January 14, 2021. The consultant observed nineteen of nineteen newly hired staff members to have evidence of a satisfactory criminal record check letter on file.

591-1-1-.09 Criminal Records Check(CR)	Met
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Comment

Criminal records checks were observed to be complete.

591-1-1-.31 Staff(CR)	Met
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Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)	Met
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Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)	Met
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Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Proper supervision of children, including being prompt to children's needs, was discussed with the Director/Provider on this date.

Technical Assistance

Please ensure that staff members are attentive and participating with all children during mealtimes and shall be seated within an arms length away from children 36-months of age and younger.