



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 12/15/2021 **VisitType:** Licensing Study

Arrival: 10:00 AM

Departure: 11:00 AM

CCLC-34771

Friendship Learning Center

4952 Lanier Islands Parkway Buford, GA 30518 Hall County
 (678) 546-9002 kathie@friendshiplearning.com

Regional Consultant

Ashley Shirah

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ashley.shirah@dec.al.ga.gov

Mailing Address

Same

Quality Rated: ★ ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
12/15/2021	Licensing Study	Good Standing	
08/19/2021	POI Follow Up	Good Standing	
07/21/2021	Incident Investigation Closure	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Rm. A- 6wk - 12mth	Infants	1	3	C	27	C	NA	NA	Nap,Floor Play
Main	Rm. B	One Year Olds	2	15	C	26	C	NA	NA	Centers
Main	Rm. C - Front	GA PreK	2	17	C	29	C	NA	NA	Centers
Main	Rm. C- Back		0	0	C	26	C	NA	NA	Not In Use
Main	Rm. D	GA PreK	2	18	C	37	C	NA	NA	Art
Main	Rm. E	Three Year Olds	1	13	C	32	C	NA	NA	Centers
Main	Rm. F	Two Year Olds	1	10	C	23	C	NA	NA	Circle Time
Main	Rm. G	Three Year Olds	1	13	C	26	C	NA	NA	Outside
Total Capacity @35 sq. ft.: 226			Total Capacity @25 sq. ft.: 0							
Total # Children this Date: 89			Total Capacity @35 sq. ft.: 226			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	A	14	C

Comments

An Administrative Review was conducted on December 15, 2021. Staff files, children's files, training, and background checks were all reviewed. A virtual inspection was conducted on December 15, 2021 with the director. An in-person visit was not conducted due to the COVID-19 pandemic

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important New Deadlines:

Due to the ongoing COVID restrictions, the deadline to become Quality Rated for programs who want to continue to receive Childcare and Parent Services (CAPS), has been extended to at least December 31, 2021.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Kasandra McDaniel, Program Official

Date

Ashley Shirah, Consultant

Date



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Findings Report

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Departure: 11:00 AM

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual walk through on this date.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.06 Bathrooms

Met

Comment

Bathrooms observed to be clean and well maintained.

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through storage of cleaning supplies and possible hazards were discussed. There were no hazards observed to be accessible to the children this date.

591-1-1-.26 Playgrounds(CR)

Met

Comment

Discussed maintenance of resilient surface. Please fluff and redistribute.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)	Met
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Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)	Met
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Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Hand washing and sanitizing requirements for diapering were discussed with the Director/Provider on this date. Liquid soap and paper towels were observed accessible in the restroom area.

591-1-1-.20 Medications(CR)	Met
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Comment

Documentation for medication dispensing observed complete.

	Safety
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591-1-1-.05 Animals	Met
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Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)	Met
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Comment

Age-appropriate discussion and/or redirection observed.

591-1-1-.13 Field Trips(CR)	Met
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Comment

Field trip documentation observed to be complete.

591-1-1-.36 Transportation(CR)	Defer
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Comment

A current/completed inspection was observed for all vehicles used in transporting children this date.

Defer

591-1-1-.36(2)(b)- Vans were not observed on this date due to virtual visit.

POI (Plan of Improvement)

The center will maintain all vehicles clean, in safe repair and free of hazardous objects.

Correction Deadline: 8/7/2012

	Sleeping & Resting Equipment
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591-1-1-.30 Safe Sleeping and Resting Requirements(CR)	Met
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Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through SIDS and infant sleeping position was discussed.

	Staff Records
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Records Reviewed: 16

Records with Missing/Incomplete Components: 0

Staff # 1	Met
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Date of Hire: 03/21/2011

Staff # 2	Met
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Records Reviewed: 16**Records with Missing/Incomplete Components: 0**

Date of Hire: 02/15/2021

Staff # 3 Met

Staff # 4 Met

Date of Hire: 08/06/2018

Staff # 5 Met

Date of Hire: 06/29/2018

Staff # 6 Met

Staff # 7 Met

Staff # 8 Met

Date of Hire: 07/18/2012

Staff # 9 Met

Date of Hire: 03/30/2017

Staff # 10 Met

Staff # 11 Met

Date of Hire: 08/31/2018

Staff # 12 Met

Date of Hire: 08/28/2019

Staff # 13 Met

Staff # 14 Met

Date of Hire: 04/13/2021

Staff # 15 Met

Date of Hire: 06/12/2014

Staff # 16 Met

Staff Credentials Reviewed: 6**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)** Met**Comment**

Criminal record checks were observed to be complete for 22 of 22 staff on this date.

Comment

Director provided six file(s) for employees hired since last visit.

591-1-1-.31 Staff(CR) Met

Comment

Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual walk through on this date.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through appropriate ratio were observed.

591-1-1-.32 Supervision(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through adequate supervision was observed.