



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 6/18/2024 **VisitType:** Complaint Investigation Follow Up **Arrival:** 9:15 AM **Departure:** 1:45 PM

CCLC-38490

Once Upon A Time Academy, LLC

925 Highway 138 West Stockbridge, GA 30281 Henry County
(678) 604-7398 onceuponatimeacademy@gmail.com

Regional Consultant

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april.brown@dec.al.ga.gov

Mailing Address

Same

Quality Rated: ★ ★

<u>Compliance Zone Designation</u>			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
06/18/2024	Complaint Investigation Follow Up	Good Standing	
02/08/2024	Licensing Study	Good Standing	
07/19/2023	Complaint Closure	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A	One Year Olds and Two Year Olds	1	6	C	16	C	NA	NA	Outside
Main	B	Infants	1	4	C	10	C	NA	NA	Nap,Floor Play
Main	C	One Year Olds	1	4	C	15	C	NA	NA	Music
Main	D	Four Year Olds	1	7	C	23	C	NA	NA	Outside
Main	E	Three Year Olds	2	8	C	23	C	NA	NA	Outside
Main	F	Four Year Olds and Five Year Olds and Six Year Olds and Over	1	10	C	21	C	NA	NA	Art
			Total Capacity @35 sq. ft.: 108			Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 39			Total Capacity @35 sq. ft.: 108			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	A- Infant/Toddler	25	C
Main	B	78	C

Comments

A CI/FU was completed on this date.

Plan of Improvement: Developed This Date 06/18/2024

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov for more information. Free technical assistance is available!



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(Findings Report)

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The following information is associated with a Complaint Investigation Follow Up:

Facility

591-1-1-.26 Playgrounds(CR) Met

Correction Deadline: 2/22/2024

Corrected on 6/18/2024

Correction of citation in that the climbing structure was removed and replaced with new equipment that was in good repair on this date.

Food Service

591-1-1-.15 Food Service & Nutrition Met

Correction Deadline: 2/12/2024

Corrected on 6/18/2024

Correction of citation in that all infant feeding plans were complete with required information on this date.

Safety

591-1-1-.36 Transportation(CR) Not Met

Correction Deadline: 2/9/2024

Corrected on 6/18/2024

Correction of citation in that the driver or other designated person documented in writing the departure, load and unload, and return time during routine school transportation.

Finding

591-1-1-.36(7)(d)1. requires that the first check be conducted immediately upon unloading the last child at any location including, but not limited to, a field trip destination, arrival at the Center, and the last stop during transportation to home or school. The responsible person on the vehicle shall physically walk through the entire vehicle; visually inspect all seat surfaces, under all seats and in all compartments or recesses in the vehicle's interior; sign the passenger transportation checklist (s), indicating all of the children have exited the vehicle; and give the passenger transportation checklist(s) to the second designated Staff person. It was determined based on a review of records missing documentation of the first check was not documented as conducted immediately upon unloading children from Stockbridge Elementary School on May 24, 2024 to the center as required.

POI (Plan of Improvement)

The Center will train Staff who are or may be involved in transporting children in how to thoroughly inspect a vehicle and properly complete transportation documentation. The Center will review and monitor.

Correction Deadline: 6/19/2024

Staff Records

591-1-1-.14 First Aid & CPR

Met

Correction Deadline: 3/9/2024

Corrected on 6/18/2024

Correction of citation in that the employee completed first aid and CPR on February 23, 2024.

591-1-1-.24 Personnel Records

Met

Correction Deadline: 2/13/2024

Corrected on 6/18/2024

Correction of citation in that each staff person and the director has a personnel file as required.

591-1-1-.33 Staff Training

Met

Correction Deadline: 3/9/2024

Corrected on 6/18/2024

Correction of citation in that the staff member was no longer employed.

Correction Deadline: 3/9/2024

Corrected on 6/18/2024

Correction of citation in that the staff member completed a total of 10 hours of annual training for year 2023 which was completed by October 9, 2023.