



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Cover Sheet**

**Date:** 3/30/2022    **VisitType:** Monitoring Visit    **Arrival:** 9:05 AM    **Departure:** 11:00 AM

**CCLC-24172**

**Montessori School at Emory**

3021 North Decatur Road Decatur, GA 30033 DeKalb County  
 (404) 634-5777 montessoriemory@gmail.com

**Mailing Address**  
 Same

**Regional Consultant**

Jessica Johnson

Phone:

Fax:

jessica.johnson@decal.ga.gov

Joint with: LaTanya Barber-Swift

**Quality Rated:** No

| <b>Compliance Zone Designation</b> |                                  |               | <b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.<br><br><b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules.<br><b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules.<br><b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules. |
|------------------------------------|----------------------------------|---------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 03/30/2022                         | Monitoring Visit                 | Good Standing |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 11/09/2021                         | Complaint Investigation by Phone | Good Standing |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 09/23/2021                         | Licensing Study                  | Good Standing |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |

**Ratios/License Capacity**

| Building                        | Room    | Age Group                                                                        | Staff                           | Children | NC/C | Max 35 SF.                    | 35 SF. Comp. | Max 25 SF. | 25 SF. Comp. | Notes   |
|---------------------------------|---------|----------------------------------------------------------------------------------|---------------------------------|----------|------|-------------------------------|--------------|------------|--------------|---------|
| Main                            | Gym     |                                                                                  | 0                               | 0        | C    | 88                            | C            | NA         | NA           |         |
| Main                            | Room A1 |                                                                                  | 0                               | 0        | C    | 22                            | C            | NA         | NA           |         |
| Main                            | Room A2 |                                                                                  | 0                               | 0        | C    | 16                            | C            | NA         | NA           |         |
| Main                            | Room B  | Three Year Olds and Four Year Olds and Five Year Olds and Six Year Olds and Over | 2                               | 20       | C    | 28                            | C            | NA         | NA           | Centers |
| Main                            | Room C  | Three Year Olds and Four Year Olds and Five Year Olds and Six Year Olds and Over | 2                               | 19       | C    | 28                            | C            | NA         | NA           | Centers |
| Main                            | Room D  | Three Year Olds and Four Year Olds and Five Year Olds and Six Year Olds and Over | 2                               | 16       | C    | 26                            | C            | NA         | NA           | Centers |
| Main                            | Room E  | Three Year Olds and Four Year Olds and Five Year Olds and Six Year Olds and Over | 2                               | 22       | C    | 30                            | C            | NA         | NA           | Centers |
| Main                            | Room F  | One Year Olds and Two Year Olds                                                  | 3                               | 14       | C    | 20                            | C            | NA         | NA           | Outside |
| Main                            | Room G  | One Year Olds and Two Year Olds                                                  | 3                               | 13       | C    | 13                            | C            | NA         | NA           | Outside |
| Total Capacity @35 sq. ft.: 271 |         |                                                                                  |                                 |          |      | Total Capacity @25 sq. ft.: 0 |              |            |              |         |
| Total # Children this Date: 104 |         |                                                                                  | Total Capacity @35 sq. ft.: 271 |          |      | Total Capacity @25 sq. ft.: 0 |              |            |              |         |

| Building | Playground    | Playground<br>Occupancy | Playground<br>Compliance |
|----------|---------------|-------------------------|--------------------------|
| Main     | 4yrs-12 yrs   | 47                      | C                        |
| Main     | B-20 mts-5yrs | 46                      | C                        |

#### Comments

Background checks were all reviewed on March 30, 2022. An onsite inspection was conducted on March 30, 2022 with the Director Trayce Marino.

Plan of Improvement: Developed This Date 04/01/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



#### Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

**Contact the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us) for more information. Free technical assistance is available!**

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA [www.decalkoala.com](http://www.decalkoala.com) with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

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|                                 |      |
|---------------------------------|------|
| Trayce Marino, Program Official | Date |
|---------------------------------|------|

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|                                  |      |
|----------------------------------|------|
| LaTanya Barber-Swift, Consultant | Date |
|----------------------------------|------|

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|                             |      |
|-----------------------------|------|
| Jessica Johnson, Consultant | Date |
|-----------------------------|------|



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### Findings Report

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The following information is associated with a Monitoring Visit:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

A variety of equipment and toys were observed throughout the center.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Per Director center does not provide swimming activities.

### Facility

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Technical Assistance**

**Comment**

Please be mindful to keep items that pose a hazard inaccessible to children.

**Technical Assistance**

591-1-1-.25(13) - requires that potentially hazardous equipment, materials and supplies such as Clorox wipes and dish detergent soap be stored in a locked area inaccessible to children.

**Correction Deadline: 3/30/2022**

**Technical Assistance**

591-1-1-.25(3) - requires the Center and surrounding premises to be kept clean, free of debris and in good repair such as chipped peeling paint above mirror in classroom D and damaged ceiling tile in classroom F.

**Correction Deadline: 3/30/2022**

**591-1-1-.26 Playgrounds(CR)**

**Technical Assistance**

**Comment**

Consultant discussed maintenance of resilient surface with Director. Please fluff and redistribute.

**Technical Assistance**

591-1-1-.26(4) - requires that all fences be maintained in good condition with no gaps, loose wires, exposed nails, bolts extending more than two threads, etc. If present, gaps or openings in the fencing material should not exceed three and one-half inches to prevent entrapment and discourage climbing.

**POI (Plan of Improvement)**

The Center will check to ensure that all playground fencing material is free of hazards and maintained to prevent children from leaving the playground area. Fencing material should be free of holes or gaps, loose clip wires, splintered

wood, protruding nails/screws, entrapment hazards at the base of the fence, etc.

**Correction Deadline: 3/30/2022**

**Technical Assistance**

591-1-1-.26(9) - requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots, and exposed tarp on the walking trail.

**POI (Plan of Improvement)**

The center will provide routine maintenance checks to protect children from playground hazards that can cause injury.

**Correction Deadline: 3/30/2022**

**Food Service****591-1-1-.18 Kitchen Operations****Technical Assistance****Technical Assistance**

591-1-1-.18(5) - requires the refrigeration of all perishable and potentially hazardous foods at 40 degrees Fahrenheit or below and served promptly after cooking. Freezer temperature shall be maintained at zero (0) degrees Fahrenheit or below.

**Correction Deadline: 3/30/2022**

**Health and Hygiene****591-1-1-.10 Diapering Areas & Practices(CR)****Technical Assistance****Comment**

Staff state proper knowledge of diapering procedures.

**Technical Assistance**

591-1-1-.10(4) - requires that the changing surface be free of cracks, seams, tears, indentations or designs where dirt, germs, and bacteria could collect.

**Correction Deadline: 3/30/2022**

**591-1-1-.17 Hygiene(CR)****Met****Comment**

Proper hand washing observed throughout the center.

**591-1-1-.20 Medications(CR)****Technical Assistance****Technical Assistance**

591-1-1-.20(3) - requires the Center to maintain a record of medication dispensed that includes the date, time and amount of medication, any noticeable adverse reaction, and the signature or initials of the person administering the medication. The medication dispensing record should reflect that medication was administered as authorized by the parent and should document the reason if the medication was not administered (e.g., child absent, medication not brought by the parent, etc.)

**Correction Deadline: 3/30/2022**

**Safety**

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|                                   |            |
|-----------------------------------|------------|
| <b>591-1-1-.11 Discipline(CR)</b> | <b>Met</b> |
|-----------------------------------|------------|

**Comment**

Age-appropriate discussion and/or redirection observed.

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|                                       |            |
|---------------------------------------|------------|
| <b>591-1-1-.36 Transportation(CR)</b> | <b>Met</b> |
|---------------------------------------|------------|

**Comment**

Per Director center does not provide routine transportation.

|                                         |
|-----------------------------------------|
| <b>Sleeping &amp; Resting Equipment</b> |
|-----------------------------------------|

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|                                                               |                             |
|---------------------------------------------------------------|-----------------------------|
| <b>591-1-1-.30 Safe Sleeping and Resting Requirements(CR)</b> | <b>Technical Assistance</b> |
|---------------------------------------------------------------|-----------------------------|

**Technical Assistance**

591-1-1-.30(4) - When storage is available and used for the storage of cots and mats that allows the cots, mats and any bedding to be stored without touching any other cots, mats or bedding, the bedding may be left on the cot or mat. When such storage is not available for the cots and mats, each child's bedding shall be kept separate from other children's bedding and stored in containers marked for individual use, such as, but not limited to, bins, cubbies, or bags.

**Correction Deadline: 3/30/2022**

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|----------------------|
| <b>Staff Records</b> |
|----------------------|

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|                             |
|-----------------------------|
| <b>Records Reviewed: 21</b> |
|-----------------------------|

|                                                      |
|------------------------------------------------------|
| <b>Records with Missing/Incomplete Components: 0</b> |
|------------------------------------------------------|

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|           |     |
|-----------|-----|
| Staff # 1 | Met |
|-----------|-----|

Date of Hire: 08/14/2019

|           |     |
|-----------|-----|
| Staff # 2 | Met |
|-----------|-----|

Date of Hire: 06/17/2021

|           |     |
|-----------|-----|
| Staff # 3 | Met |
|-----------|-----|

Date of Hire: 09/09/2019

|           |     |
|-----------|-----|
| Staff # 4 | Met |
|-----------|-----|

Date of Hire: 12/30/2019

|           |     |
|-----------|-----|
| Staff # 5 | Met |
|-----------|-----|

|           |     |
|-----------|-----|
| Staff # 6 | Met |
|-----------|-----|

Date of Hire: 08/14/2019

|           |     |
|-----------|-----|
| Staff # 7 | Met |
|-----------|-----|

|           |     |
|-----------|-----|
| Staff # 8 | Met |
|-----------|-----|

Date of Hire: 07/13/2005

|           |     |
|-----------|-----|
| Staff # 9 | Met |
|-----------|-----|

Date of Hire: 03/27/2019

|            |     |
|------------|-----|
| Staff # 10 | Met |
|------------|-----|

**Records Reviewed: 21****Records with Missing/Incomplete Components: 0**

Date of Hire: 07/26/2010

Staff # 11 Met

Date of Hire: 04/19/2005

Staff # 12 Met

Staff # 13 Met

Date of Hire: 02/13/2013

Staff # 14 Met

Date of Hire: 06/18/2001

Staff # 15 Met

Date of Hire: 07/24/2014

Staff # 16 Met

Date of Hire: 06/11/2008

Staff # 17 Met

Staff # 18 Met

Staff # 19 Met

Date of Hire: 08/01/2008

Staff # 20 Met

Date of Hire: 07/24/2012

Staff # 21 Met

Date of Hire: 06/17/2004

**Staff Credentials Reviewed: 13****591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Met****Comment**

Criminal record checks were observed to be complete.

**Correction Deadline: 9/23/2021****Corrected on 3/30/2022****.09(1)(a) - Citation observed corrected on this date.****Correction Deadline: 9/23/2021****Corrected on 3/30/2022****.09(1)(c) - Citation observed corrected on this date.****Correction Deadline: 9/23/2021****Corrected on 3/30/2022****.09(1)(j) - Citation observed corrected on this date.**

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**591-1-1-.14 First Aid & CPR****Met****Comment**

Consultant discussed with Director that Online-only CPR training and adult-only training does not meet the rule requirement. "Blended" training (online study plus hands-on skill practice and assessment) is acceptable. Pediatric CPR skills should be taught by demonstration, practice, and return demonstration to ensure the technique can be performed in an emergency.

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**591-1-1-.31 Staff(CR)****Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

|                                 |
|---------------------------------|
| <b>Staffing and Supervision</b> |
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Not Met****Finding**

591-1-1-.32(2) requires the Center maintain Staff:child ratios in mixed-age groups based on the age of the youngest group of children that includes more than twenty percent of the total number of children in the mixed-age group. It was determined based on observation that staff member # 12 was observed on playground B with a ratio of 1:12 (six one-year-old children and six two-year-old children). A ratio of 1:8 was required.

**POI (Plan of Improvement)**

The Center will provide adequate staff when there is a mixed-age group.

**Correction Deadline: 4/15/2022**

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**591-1-1-.32 Supervision(CR)****Met****Comment**

Adequate supervision observed on this date.