

**Bright from the Start - Georgia Department of Early Care and Learning**

2 Martin Luther King Jr. Drive SE, 670 East Tower

Atlanta, GA 30334

Phone: (404)657-5562 www.dec.al.ga.gov

(Cover Sheet)**Date:** 8/18/2021**VisitType:** EX-Monitoring**Arrival:** 10:00AM**Departure:** 12:20PM**EX-43129 EXMT-17404 EX-7 - Day camp**
Ed Isakson Alpharetta Family YMCA3655 Preston Ridge Road, Alpharetta GA 30005
Fulton County
(770) 664-1220 kayleec@ymcaatlanta.org**Mailing Address**

Same

Regional Consultant

Keia Cole

Phone: (678) 717-5146

Fax: (770) 342-7801

keia.cole@dec.al.ga.gov

Joint with:

Compliance Zone Designation			Prevention Action Category	Intermediate Action Category	Dismissal Action Category
8/18/2021	EX-Monitoring	NA	Prevention Level 1 (P1)	Intermediate Level 1 (I1)	Dismissal (D)
			Technical Assistance	Corrective Action Plan	Dismissal
				Office Conference	Disqualification
			Prevention Level 2 (P2)	Intermediate Level 2 (I2)	
			Citation	Fine (Level 1 or 2)	
			Plan of Improvement		
			Prevention Level 3 (P3)	Intermediate Level 3 (I3)	

Staff: Child Ratios

Room Description	Age Groups	Staff Count	Children Count	State Ratio Met	Notes
Climbing Wall (ground level)		0	0	Y	Rock climbing
Gym - Court 1 and 2 (ground level)		0	0	Y	Indoor activities; ball play
Jay Levergood Center - Multipurpose (ground level)		0	0	Y	Check-out when raining; dodgeball

Group Sizes Met? Y

Total # Non-Care Staff Present: 0

#Staff Count: 0

#Children Count: 0

Comments:

The Program is currently operating within the parameters set forth by the approval conditions under Category 7. Virtual CAPS monitoring visit conducted with Ms. Kaylee Cowart, Youth Development Director. Program is an outdoor camp. Camp utilizes a large pavilion for covering from inclement weather. Wood line is fully secured by all point security gate.

Corrective Action Plan: Developed This Date



Please refer the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

By signing this report I acknowledge that the report was discussed with me and if there are any missing requirements I am responsible for submitting them as outlined to Maximus or the CAPS program.

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

1. Facility name, program number and visit date
2. Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
3. Specific standard(s) that you are refuting, along with your concerns or questions regarding the citation
4. Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date of the visit to the facility.
5. Your refutation will be forwarded to the CCS Exemptions Unit manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 770-293-5977.

Any violation which subjects a child to injury or life threatening situation or continued non-compliance may jeopardize participation in the CAPS program for eligible license-exempt program (government-owned facilities and day camps).

Director/Person-in-charge Signature_____

Printed Name_____ Date_____

Specialist Signature_____ Date_____

**Bright from the Start - Georgia Department of Early Care and Learning**

2 Martin Luther King Jr. Drive SE, 670 East Tower

Atlanta, GA 30334

Phone: (404)657-5562 www.dec.state.ga.gov

(Summary Report)**Date:** 8/18/2021**VisitType:** EX-Monitoring**Arrival:** 10:00AM **Departure:** 12:20PM**EX-43129 EXMT-17404 EX-7 - Day camp**
Ed Isakson Alpharetta Family YMCA3655 Preston Ridge Road, Alpharetta GA 30005
Fulton County
(770) 664-1220 kayleec@ymcaatlanta.org**Mailing Address**

Same

Regional Consultant

Keia Cole

Phone: (678) 717-5146

Fax: (770) 342-7801

keia.cole@dec.state.ga.gov

Joint with:

The following information is associated with a Exemption Monitoring:**Activities and Equipment****EX-HS-.F Equipment & Toys (CS)****Technical Assistance****Comment**

A variety of equipment and toys were observed throughout the Program.

Technical Assistance

EX-HS-.F(2)(a-b) It was observed in the Climbing Wall room and the Multipurpose room that all electrical outlets were uncovered and exposed. The Program will add electrical outlet covers to all sockets in the Climbing Wall room and the Multipurpose room by August 27, 2021, or by the start of the next camp.

Technical Assistance

EX-HS-.F(2)(d) requires that equipment and furniture is secured if it is of a weight or mass that could cause injury from tipping, falling, or being pulled or pushed over. It was observed in the Climbing Wall room that a large plastic white security gate was set against the wall to the left upon entering the room in a vertical position, of which could fall if pulled. The Program will move the large plastic security gate in a horizontal position and place caution tape around it to prevent access.

EX-HS-.Q Swimming Pools & Water-related Activities (CS)**Met****Comment**

Pool not in use at this time, gates observed locked.

Comment

Swimming rules discussed.

Exemptions**EX-HS-.X Exemption Requirements (NCP)****Met****Comment**

Observed compliance with the local zoning authorities, fire safety agencies and local building authorities on this date.

Facility**EX-HS-.L Physical Plant (NCP)****Met****Comment**

No hazards observed accessible to children on this date.

Comment

Observed approval from the Department, local zoning authorities, fire safety agencies and local building authorities on this date.

Comment

Program appears clean and well maintained.

EX-HS-.M Playgrounds (CS)**Met****Comment**

No playground provided

Health and Hygiene**EX-HS-.U Diapering Areas & Practices (CS)****Met****Comment**

No diapered children are enrolled.

EX-HS-.H Hygiene (NCP)**Met****Comment**

There were no children enrolled on this date. Proper hand washing of children and staff was discussed with the director on this date.

EX-HS-.I Medications (CS)**Met****Comment**

Discussed proper medication documentation and procedures.

Comment

Documentation for medication dispensing observed complete.

Comment

Observed medication stored inaccessible to children

Policies and Procedures**EX-HS-.J Operational Policies & Procedures (NCP)****Met****Comment**

Determined age-appropriate discipline is communicated to staff on this date.

Comment

It was determined that the program provides Parents a copy of the Program's written policies and procedures.

Comment

Observed the Program's written emergency plan on this date.

EX-HS-.T Required Reporting (NCP)**Met****Comment**

There were no incidents or injuries that required reporting.

Safety**EX-HS-.S****Met****Comment**

No field trips are offered

EX-HS-.E Discipline (CS)**Met****Comment**

Determined age-appropriate discipline is communicated to staff on this date.

Comment

Observed age-appropriate discipline policies on this date.

Comment

There were no children enrolled on this date. The program's discipline policy was reviewed on this date. Regulations regarding proper discipline were discussed with the director on this date.

EX-HS-.R Transportation (CS)**Met****Comment**

Program does not provide routine transportation.

Sleeping & Resting Equipment**EX-HS-.V Safe Sleeping and Resting Requirements (CS)****Met****Comment**

No infants are enrolled.

Comment

No safe sleep policies are necessary.

Staff Records**Records Reviewed: 22****Records with Missing/Incomplete Components: 1**

Staff # 1 Met

Staff # 2 Met

Staff # 3 Met

Staff # 4 Met

Staff # 5 Met

Staff # 6 Met

Staff # 7 Met

Staff # 8 Met

Staff # 9 Not Met

Date of Hire: 05/28/2021

Reminder - Health & Safety training is required within 90 calendar days of hired

"Missing/Incomplete Components"

EX-HS-.P(3)-Health and Safety Training

Staff # 10 Met

Date of Hire: 05/28/2021

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 11 Met

Staff # 12 Met

Staff # 13 Met

Staff # 14 Met

Date of Hire: 10/10/2020

Staff # 15 Met

Date of Hire: 05/28/2021

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 16 Met

Date of Hire: 04/22/2013

Staff # 17 Met

Date of Hire: 02/01/2012

Staff # 18 Met

Staff # 19 Met

Staff # 20 Met

Staff # 21 Met

Staff # 22 Met

EX-HS-.D Criminal Records and Comprehensive Background Checks (CS) Met

Comment

Criminal record checks were observed to be complete for 19 out of 19 staff members.

EX-HS-.W First Aid & CPR (NCP) Met

Comment

Observed evidence of 17 out of 19 staff trained in CPR and first aid on this date. Two (2) out of 19 staff members have been employed for less than 90 days and have been scheduled to complete their first aid and CPR training.

EX-HS-.P Staff Training (NCP) Met

Comment

Observed initial orientation for 19 out of 19 staff on this date.

Comment

Observed training for 19 out of 19 staff members on this date.

Staffing and Supervision

EX-HS-.O Staff:Child Ratios and Supervision (CS) Met

Comment

There were no children enrolled on this date. Proper ratios and classroom capacities were discussed with the director on this date.