



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 4/22/2025 **VisitType:** Licensing Study

Arrival: 9:45 AM **Departure:** 2:30 PM

CCLC-39104

Duncan Creek Academy

2064 Pine Road Dacula, GA 30019 Gwinnett County
 (770) 831-1505 npotter@duncancreekacademy.com

Regional Consultant

Jermecia Moore-Fulton

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Mailing Address

Same

Quality Rated: ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
04/22/2025	Licensing Study	Good Standing	
07/03/2024	Complaint Closure	Good Standing	
07/02/2024	Complaint Investigation & Monitoring Visit	Good Standing	
			Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.
			Support - Program performance is demonstrating a need for improvement in meeting rules.
			Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1R- Rm. L		0	0	C	13	C	NA	NA	Not In Use
Main	2L- Rm. B	One Year Olds	1	8	C	20	C	NA	NA	Diapering, Floor Play
Main	2R- Rm. K	Two Year Olds and Three Year Olds	1	9	C	18	C	NA	NA	Circle Time, Story
Main	3L- Rm. C	Two Year Olds	1	9	C	18	C	NA	NA	Transitioning, Outside
Main	3R- Rm. J	Three Year Olds	1	14	C	21	C	NA	NA	Centers
Main	4L- Rm. D	GA PreK	2	17	C	15	NC	NA	NA	Outside, Transitioning
Main	4R- Rm. I	GA PreK	2	18	C	20	C	NA	NA	Circle Time
Main	5L- Rm. E	GA PreK	2	18	C	20	C	NA	NA	Centers
Main	5R- Rm. H PreK 1	GA PreK	2	16	C	27	C	NA	NA	Circle Time, Story
Main	6L- Rm. F PreK 3	GA PreK	2	18	C	26	C	NA	NA	Centers
Main	7L- Rm. G PreK 2		0	0	C	28	C	NA	NA	Not In Use
Main	Rm. A- 1L		0	0	C	10	C	NA	NA	Not In Use
Total Capacity @35 sq. ft.: 236					Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 127					Total Capacity @25 sq. ft.: 0					

Building	Playground	Playground Occupancy	Playground Compliance
Main	A-Infant/toddler	54	C
Main	B - School Age	87	C
Main	C-Preschoolers	49	C
Main	D-Infant-Toddler	14	C
Main	E- Playground	31	C
Main	Playground F- 2's	22	C

Enrolled Children						
Under 1 years	1 years	2 years	3 years	4 years	5 years (Prekonly)	5 years and older
0	8	15	20	31	62	29

Comments

Reminders:

- Please ensure to complete all temporary closures by 8 a.m. (vacation, emergencies, school closures, holidays etc...) in DECAL KOALA at all times under the Required Report tab whenever your facility is closed temporarily when you are not caring for children for one day or more. Please be sure to SAVE the report prior to exiting.
- Incident Reports are to be submitted via DECAL KOALA with all signed staff statements for staff and the director.
- All amendments are required to be electronically entered in DECAL KOALA effective August 2, 2021.
- Please ensure to hide staff who are no longer employed in your DECAL KOALA account.
- Please ensure that director and staff responsible for food preparation completes the four (4) hours of nutrition training as soon as possible but within the first year of employment.

For centers conducting or planning on conducting transportation, please remember that the transportation training certificates must be completed prior to participating in transportation and renewed every two years for anyone checking the vehicle, chaperoning on a trip, and signing the checklist, including the director. Please ensure that directors ensure that they also complete the transportation training upon being hired at the center. *Please don't forget to do a physical first and second check (and document by signing) of vehicles used to transport children.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Important Quality Rated/CAPS Update:

Child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the CAPS/ QR Provisional Status, allowing for scholarships while working toward an initial star rating. Provisional Status eligibility will be determined at the time of CAPS enrollment as part of the CAPS application process.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov for more information. Free technical assistance is available!



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(Findings Report)

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Facility

591-1-1-.06 Bathrooms

Met

Comment

Bathrooms observed to be clean and well maintained. Please ensure to monitor toilets for potential hazards such as toilet bolts and screws.

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Correction Deadline: 7/2/2024

Corrected on 4/22/2025

.25(3) - The previous citation was observed to be corrected. The consultant did not observe a hole in the wall adjacent to the restroom in classroom 7L

591-1-1-.26 Playgrounds(CR)**Met****Comment**

Playground observed to be clean and in good repair. Please monitor the playground/outside area for the following that could pose a hazard in the future:

- Biting and/or stinging insects (i.e., bees, ants, etc.).
- Normal wear and tear of the fence surrounding the playground areas.
- Normal wear and tear of playground equipment (i.e., chipped paint, cracked/broken, etc.).
- Excessive leaves, sweet gum tree balls, etc.
- Repluff resilient surface as needed.
- Standing water in and/or around playground equipment and/or toys.
- Vines/branches protruding through the fence becoming accessible to the children present for care.

Correction Deadline: 7/2/2024**Corrected on 4/22/2025**

.26(4) - The previous citation was observed to be corrected. The consultant observed the fence between playground 1L and 2L to now be anchored at the bottom no longer creating a potential entrapment hazard.

Correction Deadline: 7/12/2024**Corrected on 4/22/2025**

.26(6) - The previous citation was observed to be corrected. The consultant observed the swings on playground 2L to be in good repair and condition.

Health and Hygiene**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Correction Deadline: 5/23/2025****Corrected on 4/22/2025**

.10(3) - The previous citation was observed to be corrected. The consultant observed a diapering area in the restroom in the 3L classroom. The director stated that another staff member is called into the classroom to supervise children when a child has to be diapered.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR)**Met****Comment**

Documentation for medication dispensing observed complete.

Safety**591-1-1-.05 Animals****N/A****Comment**

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)**Met****Comment**

Please be mindful of voice tone in redirecting children.

591-1-1-.13 Field Trips(CR)**Met****Comment**

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)**Met****Comment**

A current/completed inspection was observed for all vehicles used in transporting children this date.

Comment

Complete documentation of transportation observed.

Comment

The vehicle had an approved fire extinguisher and first aid kit on this date.

Sleeping & Resting Equipment**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

Please ensure that cribs/cots are labeled for individual use.

Staff Records**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Met****Comment**

Criminal record checks were observed to be complete.

Comment

Director provided [] file(s) for employees hired since last visit.

591-1-1-.09 Criminal Records Check(CR)**Met****Comment**

Director provided [five] file(s) for employees hired since last visit. The consultant observed five new staff members hired since the previous visit to have evidence of a satisfactory comprehensive criminal background check on file.

591-1-1-.14 First Aid & CPR**Met**

Correction Deadline: 8/1/2024

Corrected on 4/22/2025

.14(2) - The previous citation was observed to be corrected. The consultant observed previous cited staff member #18 to have evidence of first aid and CPR training.

591-1-1-.31 Staff(CR)**Met****Comment**

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

Correction Deadline: 7/8/2024

Corrected on 4/22/2025

.31(2)(b)3.(i) - The previous citation was observed to be corrected. The consultant discussed with the director staff member #18 PLP developed by the owner regarding enrollment in a CDA program.

Staffing and Supervision**591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met****Comment**

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)**Met****Comment**

Staff observed to provide direct supervision and be attentive to children's needs.