



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 9/14/2023 **VisitType:** Licensing Study **Arrival:** 10:00 AM **Departure:** 5:30 PM

**CCLC-47080**

**Mt. Elizabeth Academy**

3450 Stilesboro Rd NW Kennesaw, GA 30152 Cobb County  
 (678) 257-2804 ccolon@mtelizabeth.com

**Regional Consultant**

Alison Benson

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**Mailing Address**

2774 N Cobb Parkway, Suite 109-442  
 Kennesaw, GA 30152

**Quality Rated:** ★ ★

| <b>Compliance Zone Designation</b> |                                   |               | <b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.<br><br><b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules.<br><b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules.<br><b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules. |
|------------------------------------|-----------------------------------|---------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 09/14/2023                         | Licensing Study                   | Good Standing |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 05/03/2023                         | Complaint Closure                 | Good Standing |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 05/02/2023                         | Complaint Investigation Follow Up | Good Standing |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |

**Ratios/License Capacity**

| Building | Room            | Age Group                         | Staff | Children | NC/C | Max 35 SF. | 35 SF. Comp. | Max 25 SF. | 25 SF. Comp. | Notes                 |
|----------|-----------------|-----------------------------------|-------|----------|------|------------|--------------|------------|--------------|-----------------------|
| Main     | A - 1's         | One Year Olds                     | 2     | 9        | C    | 11         | C            | NA         | NA           | Diapering, Floor Play |
| Main     | B - 1's         | Two Year Olds                     | 2     | 6        | C    | 11         | C            | NA         | NA           | Snack                 |
| Main     | C - infants     | Infants                           | 1     | 2        | C    | 11         | C            | NA         | NA           | Floor Play, Feeding   |
| Main     | D - infants     | Infants and One Year Olds         | 1     | 5        | C    | 11         | C            | NA         | NA           | Floor Play            |
| Main     | E - 2's         | Two Year Olds                     | 2     | 8        | C    | 13         | C            | NA         | NA           | Music                 |
| Main     | F - 2's         | Two Year Olds                     | 2     | 8        | C    | 13         | C            | NA         | NA           | Story, Diapering      |
| Main     | G               | One Year Olds                     | 2     | 5        | C    | 10         | C            | NA         | NA           | Music                 |
| Main     | H - 3's         | Two Year Olds and Three Year Olds | 1     | 6        | C    | 15         | C            | 21         | C            | Clean Up, Free Play   |
| Main     | I - 3's         |                                   | 0     | 0        | C    | 15         | C            | 21         | C            |                       |
| Main     | J-Pre-School    | Three Year Olds                   | 1     | 12       | C    | 14         | C            | NA         | NA           | Free Play             |
| Main     | K- Pre-school   |                                   | 0     | 0        | C    | 16         | C            | NA         | NA           |                       |
| Main     | L - Afterschool | Four Year Olds and Five Year Olds | 1     | 14       | C    | 21         | C            | 30         | C            | Free Play             |
| Main     | M - Afterschool |                                   | 0     | 0        | C    | 21         | C            | NA         | NA           |                       |
| Main     | N - 4's         |                                   | 0     | 0        | C    | 21         | C            | 29         | C            |                       |
| Main     | O - 4's         |                                   | 0     | 0        | C    | 21         | C            | 30         | C            |                       |

|                                 |  |  |                                 |  |  |                                         |  |  |
|---------------------------------|--|--|---------------------------------|--|--|-----------------------------------------|--|--|
| Total Capacity @35 sq. ft.: 150 |  |  | Total Capacity @25 sq. ft.: 150 |  |  | Building @35 capacity limited by Zoning |  |  |
| Total # Children this Date: 75  |  |  | Total Capacity @35 sq. ft.: 150 |  |  | Building @25 capacity limited by Zoning |  |  |

| Building | Playground              | Playground Occupancy | Playground Compliance |
|----------|-------------------------|----------------------|-----------------------|
| Main     | A- Infants and Toddlers | 35                   | C                     |
| Main     | B- Infants and Toddlers | 49                   | C                     |
| Main     | C- 3's and 4's          | 55                   | C                     |
| Main     | D- Afterschool          | 125                  | C                     |
| Main     | E- Courtyard            | 53                   | C                     |
| Main     | F- Garden               | 5                    | C                     |

#### Comments

The purpose of today's visit was to conduct a License Study Visit and to follow-up from the previous visit.

Plan of Improvement: Developed This Date 09/14/2023

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA [www.decalkoala.com](http://www.decalkoala.com) with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



### Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

**Contact the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.al.ga.gov](mailto:qualityrated@dec.al.ga.gov) for more information. Free technical assistance is available!**

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Carolyn Colon, Program Official

Date

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Alison Benson, Regional Consultant

Date



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(Findings Report)

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1.12 Equipment & Toys(CR) Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1.35 Swimming Pools & Water-related Activities(CR) Met

Comment

Center does not provide swimming activities.

Facility

591-1-1.19 License Capacity(CR) Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1.25 Physical Plant - Safe Environment(CR) Technical Assistance

Technical Assistance

591-1-1.25 - Please be mindful to keep items that pose a hazard inaccessible to children.

591-1-1.26 Playgrounds(CR) Technical Assistance

Technical Assistance

591-1-1.26 - Discussed maintenance of resilient surface. Please fluff and redistribute.

Health and Hygiene

591-1-1.10 Diapering Areas & Practices(CR) Technical Assistance

Technical Assistance

591-1-1.10 - Hand washing requirements for diapering were discussed with the staff on this date.

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|                                |            |
|--------------------------------|------------|
| <b>591-1-1-.17 Hygiene(CR)</b> | <b>Met</b> |
|--------------------------------|------------|

**Comment**

Proper hand washing observed throughout the center.

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|------------------------------------|------------|
| <b>591-1-1-.20 Medications(CR)</b> | <b>N/A</b> |
|------------------------------------|------------|

**Comment**

No Medication is being dispensed at this time.

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|                                |
|--------------------------------|
| <b>Policies and Procedures</b> |
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|                                                          |            |
|----------------------------------------------------------|------------|
| <b>591-1-1-.21 Operational Policies &amp; Procedures</b> | <b>Met</b> |
|----------------------------------------------------------|------------|

**Comment**

Program observed complete emergency drills

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| <b>Safety</b> |
|---------------|

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|                                   |            |
|-----------------------------------|------------|
| <b>591-1-1-.11 Discipline(CR)</b> | <b>Met</b> |
|-----------------------------------|------------|

**Comment**

Age-appropriate discussion and/or redirection observed.

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|                                    |            |
|------------------------------------|------------|
| <b>591-1-1-.13 Field Trips(CR)</b> | <b>N/A</b> |
|------------------------------------|------------|

**Comment**

Center does not participate in field trips at this time.

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|                                       |            |
|---------------------------------------|------------|
| <b>591-1-1-.36 Transportation(CR)</b> | <b>N/A</b> |
|---------------------------------------|------------|

**Comment**

Center does not provide routine transportation.

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|                                         |
|-----------------------------------------|
| <b>Sleeping &amp; Resting Equipment</b> |
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|---------------------------------------------------------------|------------|
| <b>591-1-1-.30 Safe Sleeping and Resting Requirements(CR)</b> | <b>Met</b> |
|---------------------------------------------------------------|------------|

**Comment**

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

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|----------------------|
| <b>Staff Records</b> |
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|                                                                             |            |
|-----------------------------------------------------------------------------|------------|
| <b>591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)</b> | <b>Met</b> |
|-----------------------------------------------------------------------------|------------|

**Comment**

Criminal record checks were observed to be complete.

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|                                        |            |
|----------------------------------------|------------|
| <b>591-1-1-.14 First Aid &amp; CPR</b> | <b>Met</b> |
|----------------------------------------|------------|

**Comment**

Evidence observed of center staff certified in First Aid and CPR.

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**591-1-1-.33 Staff Training****Not Met****Finding**

91-1-1-.33(5) requires that every calendar year after the first year of employment, all supervisory and caregiver Personnel, except independent contractors, Students-in-Training and volunteers shall attend ten (10) clock hours of diverse training which is task-focused in on-going health, safety and early childhood or child development related topics and which is offered by an accredited college, university or vocational program or other Department-approved source. The annual ten (10) clock hours of training shall be chosen from the following fields: child development, including discipline, guidance, nutrition, injury control and safety; health, including sanitation, disease control, cleanliness, detection and disposition of illness; child abuse and neglect, including identification and reporting, and meeting the needs of abused and/or neglected children; and business related topics, including parental communication, recordkeeping, etc.; provided however that such business related training shall be limited to no more than two (2) of the required ten (10) clock hours of training. Records of completion of such training shall be maintained, as required by these rules. It was determined based on review of staff records, six employees did not complete their 10 hours of annual training for 2022.

**POI (Plan of Improvement)**

Due to previous management, the training hours for 2022 were not completed as communicated to center owner. The center owner has returned as the director and will ensure that all employees obtain the required 10 hours of annual training for 2023 by the due date of December 31, 2023.

**Correction Deadline: 10/14/2023**

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**591-1-1-.31 Staff(CR)****Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

|                                 |
|---------------------------------|
| <b>Staffing and Supervision</b> |
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met****Comment**

Center observed to maintain appropriate staff:child ratios.

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**591-1-1-.32 Supervision(CR)****Met****Comment**

Adequate supervision observed on this date.