Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 4/2/2024 **VisitType:** Incident Investigation/Licensing Study **Arrival:** 8:00 AM **Departure:** 12:00 PM

CCLC-11072
Kids Time Academy
9562 Bells Ferry Road Canton, GA 30114 Cherokee County
(770) 345-0636 doris@kidztymeacademy.com

Regional Consultant
Sharnette Glenn
Phone: (404) 651-8365
Fax: (404) 334-4612
sharnette.glenn@decal.ga.gov

Mailing Address
Same

Quality Rated: ★ ★

Compliance Zone Designation		
04/02/2024	Incident Investigation/Licensing Study	Good Standing
12/08/2023	Complaint Closure	Good Standing
12/08/2023	Complaint Investigation Follow Up	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.
Support - Program performance is demonstrating a need for improvement in meeting rules.
Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Building 1	1L Turtles	One Year Olds	1	6	C	15	C	NA	NA	Breakfast
Building 1	1R Cuddle Bugs/Infants	Infants and One Year Olds	2	4	C	24	C	NA	NA	Floor Play
Building 1	2L Turtles		0	0	C	16	C	NA	NA	Not In Use
Building 1	2R Butterfly I		0	0	C	19	C	NA	NA	Not In Use
Building 1	3L Bumble Bees I		0	0	C	18	C	NA	NA	Not In Use
Building 1	3R Pre-k		0	0	C	20	C	NA	NA	Not In Use
Building 1	4L Bumble bees II	Three Year Olds and Four Year Olds	1	6	C	19	C	NA	NA	Breakfast
		Total Capacity @35 sq. ft.: 131			Total Capacity @25 sq. ft.: 0					
Main	Back first left Butterfly 4 PreK3		0	0	C	21	C	NA	NA	Not In Use
Main	Back Left Midddle Butterfly 3 PreK2		0	0	C	21	C	NA	NA	Not In Use
Main	Back Right Private PReK Dolphins		0	0	C	20	C	NA	NA	Not In Use
Main	Capterpillars II 2nd Left	Four Year Olds and Five Year Olds and Six Year Olds and Over	1	16	C	18	C	NA	NA	Free Play
Main	Main 1st Left Caterpillars I	Two Year Olds	1	9	C	17	C	NA	NA	Breakfast,Transitioning
		Total Capacity @35 sq. ft.: 97			Total Capacity @25 sq. ft.: 0					

Total # Children this Date: 41	Total Capacity @35 sq. ft.: 228	Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Building 1	Playground Back Middle	74	C
Building 1	Playground Patio	9	C
Building 1	Playground Toddler Right	18	C
Main	Playground Back Right	43	C

Comments
The purpose of this visit is to conduct a license study. The complaint investigation is still in progress.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at http://gbi.georgia.gov to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)





Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk a1 855-800-7747 or qualityrated@decal.ga.gov **for more information. Free techincal assistance is available!**

Lynda Mull, Program Official Date

Sharnette Glenn, Regional Consultant Date

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(Findings Report)

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The following information is associated with a Licensing Study Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR) **Met**

Comment
A variety of equipment and toys were observed throughout the center.

Comment
Equipment and furniture observed to be properly secured, as applicable.

591-1-1-.35 Swimming Pools & Water-related Activities(CR) **N/A**

Comment
Center does not provide swimming activities.

Children's Records

591-1-1-.08 Children's Records **Met**

Comment
Parent agreements observed obtained/completed.

Comment
Parent authorizations obtained/completed.

Comment
Records were observed to be complete and well organized.

Facility

591-1-1-.06 Bathrooms **Met**

Comment
Bathrooms observed to be clean and well maintained.

591-1-1-.19 License Capacity(CR) **Met**

Comment
Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Technical Assistance**

Comment
Please be mindful to keep items that pose a hazard inaccessible to children.

Technical Assistance
591-1-1-.25(8) - Consultant discussed with the provider to make sure that protective caps on all unused electrical outlets within children's reach and requires that electrical outlets in use be made inaccessible to children at all times.

Correction Deadline: 4/2/2024

591-1-1-.26 Playgrounds(CR) **Technical Assistance**

Technical Assistance
591-1-1-.26(8) - The consultant discussed with the provider ensuring the playgrounds have a resilient surface beneath the equipment and that the center adequately maintains the fall zone from such equipment to ensure continuing resiliency.

Correction Deadline: 4/12/2024

Technical Assistance
591-1-1-.26(9) - Consultant discussed with the provider to make sure the water holes are rolled up and not accessible to the children.

Correction Deadline: 4/2/2024

Food Service

591-1-1-.15 Food Service & Nutrition **Met**

Comment
Center menu meets USDA guidelines.

Comment
Please ensure that bottles are covered and fully labeled with child's full name.

591-1-1-.18 Kitchen Operations **Met**

Comment
Discussed proper steps for dishwashing.

Comment
Kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment
Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR) **Met**

Comment
Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR) **N/A**

Comment
The Provider currently does not dispense/administer medication.

Policies and Procedures

591-1-1-.29 Required Reporting **Met**

Comment
Thank you for reporting as required.

Safety

591-1-1-.05 Animals **N/A**

Comment
Center does not keep animals on premises.

591-1-1-.11 Discipline(CR) **Met**

Comment
Age-appropriate discussion and/or redirection observed.

591-1-1-.13 Field Trips(CR) **N/A**

Comment
Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR) **Met**

Comment
A current/completed inspection was observed for all vehicles used in transporting children this date.

Comment
Complete documentation of transportation observed.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Met**

Comment
Discussed SIDS and infant sleeping position.

Staff Records

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) **Met**

Comment
Criminal record checks were observed to be complete.

591-1-1-.14 First Aid & CPR **Met**

Comment
Complete first aid kits observed in center and on vehicles.

Comment
Evidence observed of 50% of center staff certified in First Aid and CPR.

591-1-1-.31 Staff(CR) **Met**

Comment
Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) **Met**

Comment
Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) **Met**

Comment
Adequate supervision observed on this date.

The following information is associated with a Incident Investigation Visit:

Staffing and Supervision

591-1-1-.32 Supervision(CR) **Met**

Correction Deadline: 12/8/2023

Corrected on 4/2/2024
.32(7) - The previous citation was corrected. The consultant observed adequate supervision on this day.