

**Bright from the Start - Georgia Department of Early Care and Learning**

2 Martin Luther King Jr. Drive SE, 670 East Tower

Atlanta, GA 30334

Phone: (404)657-5562 www.dec.state.ga.us

(Cover Sheet)**Date:** 8/26/2025**VisitType:** EX-CAPS-Monitoring**Arrival:** 2:00PM**Departure:** 4:15PM**EX-42742 EXMT-12563 EX-1 - Government
Cobb County District ASP - Sanders Elementary
School**1550 Anderson Mill Road, Austell GA 30106 Cobb
County
(770) 819-2568 janice.walters@cobbk12.org**Mailing Address****Exemption Unit Consultant**

Nilia Lalin

Phone: (770) 405-7929

Fax: (404) 591-4949

nilia.lalin@dec.state.ga.us

Joint with:

Compliance Zone Designation			Prevention Action Category	IntermediateAction Category	Dismissal Action Category
8/26/2025	EX-CAPS-Monitoring	Prevention	Prevention Level 1 (P1)	Intermediate Level 1 (I1)	Dismissal (D)
			Technical Assistance	Corrective Action Plan	Dismissal
				Office Conference	Disqualification
			Prevention Level 2 (P2)	Intermediate Level 2 (I2)	
			Citation	Fine (Level1 or 2)	
			Plan of Improvement		
			Prevention Level 3 (P3)	Intermediate Level 3 (I3)	

Room Description	Age Groups	Staff Count	Children Count	State Ratio Met	Notes
1237		0	0	Y	
1246		0	0	Y	
1251		0	0	Y	
1268		0	0	Y	
Cafeteria	, Fives, Six and older	7	62	Y	
Gym		0	0	Y	
Outdoor Area		0	0	Y	
Playground		0	0	Y	
Playground PK to 2nd		0	0	Y	

Group Sizes Met? Y

Total # Non-Care Staff Present: 0

#Staff Count: 7

#Children Count: 62

Comments:

The exempt program was operating as approved.

Please refer to the Exemption page of the website, <https://www.decal.ga.gov/CCS/Exemptions.aspx> for information regarding Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the user id for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific standard number(s) that you are refuting, add the reason for disagreement regarding the standard citation, and upload supporting documentation.
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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The following information is associated with a EX-CAPS-Monitoring:**Activities and Equipment****EX-HS-.A Activities****Met****Comment**

EX-HS-.A - Activities appropriate

EX-HS-.F Equipment & Toys**Met****Comment**

EX-HS-.F - Equipment Observed Secured

EX-HS-.Q Swimming Pools & Water-related Activities(CS)**N/A****Comment**

EX-HS-.Q - No Swimming Activities Provided

Children's Records**EX-HS-.C Children's Records****Met****Comment**

EX-HS-.C - Observed children's files as required

Exemptions**EX-HS-.X Exemption Requirements****Not Met****Finding**

EX-HS-.X(2) requires the program to obtain written documentation that the parent or guardian understands that the program is not licensed and is not required to be licensed by the state. It was determined based on review of records that parents did not sign a form indicating that they have been informed and understand that the program is not licensed and is not required to be licensed by the state.

POI (Plan of Improvement)

The Program will obtain and maintain written documentation that the parent or guardian understands that the Program is not licensed and it not required to be licensed by the state.

Correction Deadline: 8/26/2025**Facility****EX-HS-.B Bathrooms****Met****Comment**

EX-HS-.B - Toilets and sinks available

EX-HS-.L Physical Plant(CS)

Technical Assistance

Comment

EX-HS-.L - Reminder-Keep Hazards Inaccessible

EX-HS-.M Playgrounds(CS)

Met

Comment

EX-HS-.M - Observation-Clean/Good Repair

Health and Hygiene**EX-HS-.U Diapering Areas & Practices(CS)**

N/A

Comment

EX-HS-.U - No diapered children enrolled

EX-HS-.H Hygiene

Met

Comment

EX-HS-.H - No children enrolled - hand washing discussed

EX-HS-.I Medications(CS)

N/A

Comment

EX-HS-.I - Medication not dispensed

Policies and Procedures**EX-HS-.J Operational Policies & Procedures**

Met

Comment

EX-HS-.J - Written policies and procedures provided to parents

EX-HS-.T Required Reporting

Met

Comment

EX-HS-.T - No incidents/injuries requiring reporting

Safety**EX-HS-.E Discipline(CS)**

Met

Comment

EX-HS-.E - Observed-Discussion/Redirection

EX-HS-.S Field Trips

N/A

Comment

EX-HS-.S - No field trips

EX-HS-.R Transportation(CS)

N/A

Comment

EX-HS-.R - No Routine Transportation Provided

Sleeping & Resting Equipment**EX-HS-.V Safe Sleeping and Resting Requirements(CS)**

N/A

Comment

EX-HS-.V - No infants enrolled

Staff Records**Records Reviewed: 8****Records with Missing/Incomplete Components: 5**

Staff's Name [# 2]: ,

Not Met

Date of Hire: 02/13/2018

"Missing/Incomplete Components"

EX-HS-.P(4)-Annual Training 10 Hours

Staff's Name [# 3]: , Not Met

Date of Hire: 08/01/2022

"Missing/Incomplete Components"

EX-HS-.P(4)-Annual Training 10 Hours

Staff's Name [# 4]: , Not Met

"Missing/Incomplete Components"

EX-HS-.P(4)-Annual Training 10 Hours

Staff's Name [# 6]: , Not Met

Date of Hire: 10/18/2023

"Missing/Incomplete Components"

EX-HS-.P(4)-Annual Training 10 Hours

Staff's Name [# 8]: , Not Met

Date of Hire: 08/13/2012

"Missing/Incomplete Components"

EX-HS-.P(4)-Annual Training 10 Hours

EX-HS-.D Criminal Records and Comprehensive Background Checks(CS) **Met**

Comment

EX-HS-.D - Criminal Records Check complete

EX-HS-.G First Aid & CPR(CS) **Technical Assistance**

Comment

EX-HS-.G(1)(a-b) - Please add or edit the comment under the view findings button.

EX-HS-.K Personnel Records **Met**

Comment

EX-HS-.K - Personnel Records maintained

EX-HS-.N Staff Requirements **Met**

Comment

EX-HS-.N - Director available

EX-HS-.P Staff Training **Not Met**

Finding

EX-HS.P(1) requires that prior to assignment to children or tasks, all employees (i.e., volunteers, students-in-training, independent contractors, etc.) and provisional employees must receive initial center program orientation. It was determined based on review of records that three out of eight employees did not complete the initial program orientation.

POI (Plan of Improvement)

The Program will develop and provide orientation for all new Staff prior to their assignment to children or task.

Correction Deadline: 8/26/2025

Finding

EX-HS-P(4)(a-b) requires, staff complete annual training (a) Every calendar year after the first year of employment, the Provider, Provisional Employees and Employees shall attend ten (10) clock hours of diverse training which is offered by an accredited college, university or vocational program or other Department-approved source.

(b) The annual ten (10) clock hours of training shall include the following:

1. At least two (2) hours in evidence based, developmentally appropriate language and literacy practices;
2. At least two (2) hours in on-going child development and health and safety related topics, which could include, but not be limited to:

(i) Child development (e.g., developmental domains (cognitive; social and emotional; physical development and motor skills; communication, language, and literacy; approaches to play and learning), discipline and guidance techniques, children with special needs);

(ii) Health (e.g., nutrition and the support of breast feeding, physical activity, prevention and control of illnesses and infectious diseases, immunizations, prevention of and response to emergencies due to food and allergic reactions, cleanliness, sanitation, and the appropriate disposal of bio contaminants);

(iii) Safety (e.g., prevention of Sudden Unexpected Infant Death (SUID) which includes Sudden Infant Death Syndrome (SIDS) and the use of safe sleeping practices, medication administration, injury control and prevention, transportation, handling and storage of hazardous materials, identification of and protection from hazards that can cause bodily injury such as electrical hazards, bodies of water, and vehicular traffic, and emergency preparedness planning and response);

(iv) Child abuse and neglect (e.g., identification and reporting, meeting the needs of abused and/or neglected children, prevention of shaken baby syndrome, abusive head trauma and child maltreatment).

3. No more than two (2) of the required ten (10) hours in business-related topics (e.g., parental communication, recordkeeping, management, business planning).

It was determined based on review of records that five out of eight employees did not complete 10 hours of ongoing training.

POI (Plan of Improvement)

The program will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

Correction Deadline: 8/26/2025

Staffing and Supervision

EX-HS-.O Staff:Child Ratios and Supervision(CS)

Met

Comment

EX-HS-.O - Observed-Adequate Supervision