



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 9/19/2025 **VisitType:** Monitoring Visit

**Arrival:** 8:45 AM **Departure:** 12:20 PM

**CCLC-48295**

**Towne Square Academy at Riverdale**

7597 Taylor Rd. Riverdale, GA 30274 Clayton County  
(678) 519-3019

Regional Consultant

Nadia Bernard

Phone: (404) 670-9398

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nadia.bernard@decal.ga.gov

**Mailing Address**

Same

**Quality Rated:** ★ ★

| <b>Compliance Zone Designation</b> |                                   |               | <b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. |
|------------------------------------|-----------------------------------|---------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 09/19/2025                         | Monitoring Visit                  | Good Standing |                                                                                                                                                                                                                                |
| 05/13/2025                         | Complaint Closure                 | Good Standing |                                                                                                                                                                                                                                |
| 04/04/2025                         | Complaint Investigation Follow Up | Good Standing |                                                                                                                                                                                                                                |
|                                    |                                   |               | <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules.                                                                                                                       |
|                                    |                                   |               | <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules.                                                                                                                                 |
|                                    |                                   |               | <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.                                                                                                                       |

**Ratios/License Capacity**

| Building                       | Room                       | Age Group                          | Staff                           | Children | NC/C | Max 35 SF.                      | 35 SF. Comp. | Max 25 SF. | 25 SF. Comp. | Notes                             |
|--------------------------------|----------------------------|------------------------------------|---------------------------------|----------|------|---------------------------------|--------------|------------|--------------|-----------------------------------|
| Main                           | 1st Left (4 year)          |                                    | 0                               | 0        | C    | 17                              | C            | 24         | C            |                                   |
| Main                           | 1st Right (infants)        |                                    | 0                               | 0        | C    | 17                              | C            | NA         | NA           | Not In Use                        |
| Main                           | 2nd Left (three/four year) |                                    | 0                               | 0        | C    | 15                              | C            | NA         | NA           |                                   |
| Main                           | 2nd Right (1 year)         | Two Year Olds                      | 1                               | 10       | C    | 17                              | C            | NA         | NA           | Centers                           |
| Main                           | 3rd Left (Infants/Ones)    | Infants and One Year Olds          | 2                               | 8        | C    | 34                              | C            | NA         | NA           | Nap,Field Trip,Feeding,Dia pering |
| Main                           | 3rd Right (2 year)         | Three Year Olds and Four Year Olds | 1                               | 15       | C    | 19                              | C            | NA         | NA           | Centers                           |
| Main                           | Annex Left (Pre-K)         |                                    | 0                               | 0        | C    | 24                              | C            | NA         | NA           |                                   |
| Main                           | Annex Right (Pre-K)        |                                    | 0                               | 0        | C    | 25                              | C            | 35         | C            |                                   |
| Main                           | Middle (Pre-K)             | GA PreK                            | 2                               | 15       | C    | 23                              | C            | NA         | NA           | Centers                           |
|                                |                            |                                    | Total Capacity @35 sq. ft.: 191 |          |      | Total Capacity @25 sq. ft.: 208 |              |            |              |                                   |
| Total # Children this Date: 48 |                            |                                    | Total Capacity @35 sq. ft.: 191 |          |      | Total Capacity @25 sq. ft.: 208 |              |            |              |                                   |

| Building | Playground         | Playground Occupancy | Playground Compliance |
|----------|--------------------|----------------------|-----------------------|
| Main     | A - Infant/Toddler | 17                   | C                     |
| Main     | B - Right          | 68                   | C                     |
| Main     | Main               | 127                  | C                     |

| <b>Enrolled Children</b> |                |                |                |                |                           |                          |
|--------------------------|----------------|----------------|----------------|----------------|---------------------------|--------------------------|
| <b>Under 1 years</b>     | <b>1 years</b> | <b>2 years</b> | <b>3 years</b> | <b>4 years</b> | <b>5 years (Prekonly)</b> | <b>5 years and older</b> |
| 7                        | 4              | 14             | 9              | 28             | 0                         | 56                       |

#### **Comments**

July 1, 2025 Rule changes were discussed with the director. Resources were left with the director.

Plan of Improvement: Developed This Date

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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#### **Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA [www.decalkoala.com](http://www.decalkoala.com) with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

#### **Important Quality Rated/CAPS Update:**

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

**Contact the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.al.ga.gov](mailto:qualityrated@dec.al.ga.gov) for more information. Free technical assistance is available!**



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Summary Report

Date: 9/19/2025 VisitType: Monitoring Visit

Arrival: 8:45 AM Departure: 12:20 PM

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Discussed adding equipment and toys to enhance variety.

Comment

Discussed rotating toys to support the procedures of daily disinfecting.

Comment

Equipment and furniture observed to be properly secured, as applicable.

Correction Deadline: 4/4/2025

Corrected on 9/19/2025

.12(2) - The Consultant observed the citation to be corrected on this date. The Olive green sofa was removed from the classroom and the blue ball was removed.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center on this date.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Not Met

Technical Assistance

591-1-1-.25(11) - The Consultant discussed with the director to ensure that floor coverings be tight, smooth, free of odors and washable or cleanable.

Correction Deadline: 10/19/2025

Correction Deadline: 4/4/2025

Corrected on 9/19/2025

.25(13) - The Consultant observed the citation to be corrected on this date. The consultant observed the hazards to be inaccessible on this date.

**Finding**

591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined based on observation that the following classrooms had ceiling tiles that need to be replaced : 2nd Left, 3rd Left, Middle Pre-k, 3rd Right, and 2nd Right

**POI (Plan of Improvement)**

The Center will have the Center and surrounding areas cleaned, make repairs where needed, and remove all debris is removed. The Center will implement a plan to keep areas clean and in good repair that includes regular monitoring.

**Correction Deadline: 10/10/2025**

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**591-1-1-.26 Playgrounds(CR)****Met****Comment**

Discussed maintenance of resilient surface. Please fluff and redistribute.

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**Health and Hygiene****591-1-1-.07 Children's Health****Met**

**Correction Deadline: 5/27/2025**

**Corrected on 9/19/2025**

**.07(4) - The Consultant observed the citation to be corrected on this date. The center had a posted Plan of Improvement for emergency situations posted in the front office and classrooms. Staff also stated the plan of action for emergency situations.**

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**591-1-1-.10 Diapering Areas & Practices(CR)****Not Met****Comment**

Proper diapering procedures observed.

**Finding**

591-1-1-.10(1) requires Centers first licensed after March 1, 1991, and Centers that are renovated after March 1, 1991, to provide ventilation in the diapering areas with functioning exhaust fans and a duct system or by the required amount of window space provided by operable windows when open. It was determined based on observation that in Room 3rd Left Infant and Ones the diapering area did not operable exhaust when the staff failed to open the window for ventilation during a diaper change.

**POI (Plan of Improvement)**

The responsible person(s) at the center will ensure that the exhaust fans and duct systems are functioning or that the required amount of operable window space is provided in each diapering area.

**Correction Deadline: 9/19/2025**

**Finding**

591-1-1-.10(2) requires Centers first licensed after March 1, 1991, and Centers that renovate existing plumbing facilities, to have a hand washing sink with running heated water located adjacent to the diapering area. Flush sinks shall not be used for hand washing. Cleansing procedures in other facilities shall be approved by the Department. It was determined based on observation that the sink in the Third left Classroom did not have warm available for usage .

**POI (Plan of Improvement)**

The Center will ensure that a hand washing sink is located adjacent to each diapering area, that flush sinks are not used for handwashing, and that the department has approved cleansing procedures in other facilities, if applicable.

**Correction Deadline: 9/19/2025**

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**591-1-1-.17 Hygiene(CR)****Not Met****Technical Assistance**

591-1-1-.17(7) - The Consultant discussed with the director to ensure that children wash their hands with liquid soap and warm running water upon arrival for care, when moving from one child care group to another, upon re-entering the child care area after outside play, before and after eating meals and snacks, handling or touching food, playing in water; after toileting and diapering, playing in sand, touching animals or pets, and contact with bodily fluids and after contamination by any other means

**Correction Deadline: 9/19/2025**

**Finding**

591-1-1-.17(8) requires staff to wash their hands with liquid soap and warm running water upon arrival for the day, when moving from one child care group to another, upon re-entering the child care area after outside play, before and after diapering each child, dispensing medication, applying topical medications, handling and preparing food, eating, drinking, preparing bottles, feeding each child, assisting children with eating and drinking, after toileting or assisting children with toileting, using tobacco products, handling garbage and organic waste, touching animals or pets, handling bodily fluids and after contamination by any means. It was determined based on observation that in Room 3rd Left the staff did not wash their hands before or after diapering.

**POI (Plan of Improvement)**

The Center will ensure liquid soap and warm running water are available for handwashing, train Staff on the handwashing requirements, review the requirements with Staff periodically, and monitor handwashing.

**Correction Deadline: 9/19/2025**

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**591-1-1-.20 Medications(CR)****N/A****Comment**

The Provider currently does not dispense/administer medication.

|                                |
|--------------------------------|
| <b>Policies and Procedures</b> |
|--------------------------------|

**591-1-1-.21 Operational Policies & Procedures****Technical Assistance****Technical Assistance**

591-1-1-.21(2)(r) - New - Discussed updating the Center's policies and procedures to include the program's practices regarding the expulsion and suspension of children enrolled for care within the description of behavior management and discipline actions used by the Center.

Also discussed to ensure a description of the practices followed by the Center to prevent shaken baby syndrome and abusive head trauma in children up to five years of age that includes the following information: how to recognize, respond to, and report the signs and symptoms of shaken baby syndrome and abusive head trauma; strategies to assist staff members in understanding how to care for infants and how to cope with a crying, fussing, or distraught child; strategies to ensure staff members understand the brain development of children up to five years of age; and a list of prohibited behaviors when dealing with children.

Additional information can be found in the CCLC Indicator Manual found on DECAL's website at: <https://www.dec.ga.gov/CCS/RulesAndRegulations.aspx> or through the Center on Shaken Baby Syndrome found at: <https://dontshake.org/>.

**Correction Deadline: 9/24/2025**

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**591-1-1-.29 Required Reporting****Met**

**Correction Deadline: 5/27/2025**

**Corrected on 9/19/2025**

.29(3) - The Consultant observed the citation to be corrected on this date. The staff stated proper procedures for submitting a Required Report.

|               |
|---------------|
| <b>Safety</b> |
|---------------|

**591-1-1-.11 Discipline(CR)****Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

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**591-1-1-.36 Transportation(CR)****Technical Assistance****Comment**

Paperwork, checklist, permission forms, annual inspection form and proper check of the vehicle after transportation were discussed with the director.

**Comment**

The vehicle had an approved fire extinguisher and first aid kit on this date.

**Technical Assistance**

591-1-1-.36(4)(a) - The Consultant discussed with the director to ensure an annual safety check for each vehicle. The annual safety check, completed by a trained individual, should include a check of the: tires, headlights, horn, taillights, turn signals, brake lights, brakes, suspension, exhaust system, steering, windows, windshields and windshield wipers. A copy of the annual safety check will be kept in the Center or on the vehicle and should include evidence of any repairs and/or replacements that were identified as needed on the inspection report.

**Correction Deadline: 9/24/2025**

**Technical Assistance**

591-1-1-.36(4)(b) - The Consultant discussed with the director to ensure that the interior of a transportation vehicle be clean, in safe repair and free of hazardous items, objects and/or other non-essential items which could cause injury.

**Correction Deadline: 9/20/2025**

**Sleeping & Resting Equipment**

**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**

**Met**

**Comment**

Pleasant naptime environment observed.

**Correction Deadline: 4/4/2025**

**Corrected on 9/19/2025**

.30(1)(a)3 - The Consultant observed the citation to be corrected on this date. The Consultant observed all the cribs to have tight-fitting sheets on this date.

**Staff Records**

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**

**Met**

**Comment**

Criminal record checks were observed to be complete.

**Comment**

Director provided six files for employees hired since last visit.

**591-1-1-.14 First Aid & CPR(CR)**

**Technical Assistance**

**Comment**

Please replace/add missing/expired item(s) in first aid kit(s).

**Technical Assistance**

591-1-1-.14(1)(a) - Discussed that effective July 1, 2025, new staff are required to obtain pediatric First Aid and pediatric CPR training within 45 days of employment. It was further discussed that programs must have at least one person with current pediatric First Aid and pediatric CPR training in each classroom at all times.

**Correction Deadline: 9/19/2025**

**591-1-1-.33 Staff Training**

**Technical Assistance**

**Technical Assistance**

591-1-1-.33(2)(a)-(n) - Discussed that all Employees, including volunteers, independent contractors, students-in-training, etc. should have a completed initial program orientation form on file.

**Correction Deadline: 9/20/2025**

**Technical Assistance**

591-1-1-.33(5)(b)1. - New - Discussed that effective July 1, 2025, all staff are required to obtain at least two hours in evidence based, developmentally appropriate language and literacy practices and at least two hours in on-going child development and health and safety related topics as part of their 10 hours of annual training.

**Correction Deadline: 10/19/2025**

**591-1-1-.31 Staff(CR)**

**Met**

**Comment**

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Adequate supervision observed on this date.