



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 7/31/2025 **VisitType:** Incident Investigation/Licensing Study

Arrival: 10:25 AM **Departure:** 1:40 PM

CCLC-35240

Primrose School of Five Forks

3030 River Dr. Lawrenceville, GA 30044 Gwinnett County
(770) 985-0028 Admin@primrosefiveforks.com

Regional Consultant

Beth Holland

Phone: (770) 686-4006

Fax: (404) 478-8076

beth.holland@dec.al.ga.gov

Mailing Address

Same

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
07/31/2025	Incident Investigation/Licensing Study	Good Standing	
02/28/2025	Complaint Closure	Good Standing	
02/21/2025	Complaint Investigation & Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A/1L	One Year Olds	2	11	C	12	C	NA	NA	Nap
Main	B/2L	Two Year Olds	2	20	C	20	C	NA	NA	Nap
Main	C/3L	Two Year Olds	3	21	C	22	C	NA	NA	Transitioning
Main	D/4L	Three Year Olds	1	23	C	20	NC	NA	NA	Transitioning
Main	E/5L	Four Year Olds	2	14	C	20	C	NA	NA	Lunch
Main	F/1R		0	0	C	11	C	NA	NA	
Main	F/1R Back		0	0	C	11	C	NA	NA	
Main	G/2R		0	0	C	21	C	NA	NA	
Main	H/3R	Five Year Olds	1	20	C	20	C	NA	NA	Lunch
Main	I/4R		0	0	C	22	C	NA	NA	

Total Capacity @35 sq. ft.: 179

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 109

Total Capacity @35 sq. ft.: 179

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	A/R Font/Patch	16	C
Main	B/R Rear	53	C
Main	C/L Front	25	C
Main	D/L Rear	38	C

Enrolled Children						
Under 1 years	1 years	2 years	3 years	4 years	5 years (Prekonly)	5 years and older
18	25	30	20	10	0	15

Comments

An incident and licensing visit was conducted on this date.

Plan of Improvement: Developed This Date

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov for more information. Free technical assistance is available!



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Summary Report

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Same

The following information is associated with a II/LS:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR) Met

Comment

A variety of equipment and toys were observed throughout the center on this date.

591-1-1-.35 Swimming Pools & Water-related Activities(CR) Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR) Met

Comment

Licensed capacity observed to be routinely met by center on this date.

591-1-1-.25 Physical Plant - Safe Environment(CR) Met

Comment

The Center appeared clean and well maintained on this date.

591-1-1-.26 Playgrounds(CR) Met

Comment

Playground observed to be clean and in good repair on this date.

Food Service

591-1-1-.15 Food Service & Nutrition Met

Correction Deadline: 2/28/2025

Prior Visits: 02/21/2025

Corrected on 7/31/2025

.15(9) - The previous citation was observed to be corrected in that enrollment records and special dietary/ allergies are reviewed with all staff.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) Met

Comment

Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR)	Met
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Comment

Proper hand washing observed throughout the center on this date.

591-1-1-.20 Medications(CR)	Met
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Comment

Documentation for medication dispensing observed completed on this date.

Policies and Procedures	
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591-1-1-.21 Operational Policies & Procedures	Met
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Comment

Program observed complete emergency drills

591-1-1-.29 Required Reporting	Met
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Comment

Thank you for reporting as required.

Safety	
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591-1-1-.11 Discipline(CR)	Met
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Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR)	Met
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Comment

Complete documentation of transportation observed on this date.

Sleeping & Resting Equipment	
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591-1-1-.30 Safe Sleeping and Resting Requirements(CR)	Met
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Comment

Discussed SIDS and infant sleeping position.

Staff Records	
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Records Reviewed: 18	Records with Missing/Incomplete Components: 1
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Staff # 4 Not Met

Date of Hire: 07/20/2020

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)	Not Met
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Comment

Director provided three file(s) for employees hired since last visit.

Finding

591-1-1-.09(i) requires that for a Provisional Employee to become a permanent Employee, the individual must have a satisfactory Comprehensive Records Check Determination. It was determined based on a review of records that staff member #4 was observed to have a background check that expired on July 1, 2025.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Center will review rules to ensure that Provisional Employees obtain a satisfactory Comprehensive Records Check Determination in order to become an Employee. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The Center will establish policies to ensure CRC rules are maintained. The provider submitted the application for background check while consultant was on site.

Correction Deadline: 7/31/2025

591-1-1-.14 First Aid & CPR(CR)	Met
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Comment

Evidence observed of 100% of center Staff certified in First Aid and CPR containing emergency care for infants and children on this date.

591-1-1-.31 Staff(CR)	Met
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Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)	Met
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Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)	Met
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Comment

Adequate supervision observed on this date.