Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 9/14/2022 **VisitType:** Licensing Study **Arrival:** 2:15 PM **Departure:** 7:20 PM

CCLC-46916

Kids In Motion Academy

2215 Bethany Church Road Snellville, GA 30039 Gwinnett County
(470) 545-2600 kidzinmotiongym@gmail.com

Regional Consultant

Dianne Clarke

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Mailing Address
Same

Quality Rated: ★ ★

Compliance Zone Designation		
09/14/2022	Licensing Study	Good Standing
05/09/2022	Complaint Closure	Good Standing
05/09/2022	Complaint Investigation Follow Up	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.
Support - Program performance is demonstrating a need for improvement in meeting rules.
Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1R - Front - Infant - Room G	Infants and One Year Olds	2	8	C	10	C	NA	NA	Floor Play,Nap,Free Play,Feeding
Main	2L - Middle - Pre-K - Room B	Two Year Olds	2	9	C	20	C	NA	NA	Transitioning,Snack
Main	2R - Middle-Rear - Toddler 1 - Room F		0	0	C	12	C	NA	NA	
Main	3L - Rear-Left - Pre-K - Room C	Three Year Olds and Four Year Olds and Five Year Olds	1	15	C	19	C	NA	NA	Snack,Transitioning
Main	3R - Rear-Right - Toddler 2 - Room E	PreK	2	21	C	19	NC	NA	NA	Transitioning
Main	Front - 1L - School-Age - Room A		0	0	C	21	C	NA	NA	
Main	Front-Middle - Preschool - Room D	One Year Olds and Two Year Olds	2	12	C	22	C	NA	NA	Nap
		Total Capacity @35 sq. ft.: 123			Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 65		Total Capacity @35 sq. ft.: 123			Total Capacity @25 sq. ft.: 0					

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A - Preschool - School-Age	104	C

Main	Playground B - Infant - Preschool	21	C

Comments

Reminders: Refer to the published communicable disease chart for guidance regarding communicable diseases. In most scenarios, only outbreaks/clusters should be reported to the local health districts.

Please be sure to contact the Gwinnett County Department of Health, if there are outbreaks/clusters of positive COVID-19 cases immediately, and get their guidance. Please be sure to also complete a Required Report in DECAL KOALA for all individual cases of communicable diseases within 24 hours. Be sure to select “Notifiable Communicable Diseases” to report closures for COVID cases.

Please be sure to enter all temporary closures in DECAL KOALA under the Required Report tab whenever your facility is closed temporarily for one day or more.

Incident Reports are to be submitted via DECAL KOALA with all signed staff statements for staff and the director.

All amendments are required to be electronically entered in DECAL KOALA effective August 2, 2021.

Please be sure to hide staff who are no longer employed in your DECAL KOALA account. Please reach out for help with this, if needed.

For centers conducting transportation, please remember that the transportation training certificates must be renewed every two years for everyone participating in transportation including the director.

Provided updated staff orientation checklist.

Plan of Improvement: Developed This Date 09/14/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

Please refer to the website, http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

QUALITY RATED CHILD CARE

CAPS CHILDCARE AND PARENT SERVICES

Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk a1 855-800-7747 or qualityrated@decal.ga.gov **for more information. Free techincal assistance is available!**

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at http://gbi.georgia.gov to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Ayana Adams, Program Official	Date	Dianne Clarke, Consultant	Date

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Findings Report

Date: 9/14/2022 **VisitType:** Licensing Study **Arrival:** 2:15 PM **Departure:** 7:20 PM

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.03 Activities **Met**

Correction Deadline: 5/9/2022

Corrected on 9/14/2022
.03(9) - The previous citation was observed to be corrected in that the director stated that the staff was spoken to about the proper way to handle children and there was a staff meeting with the staff. Please ensure that all staff understand the appropriate way to handle children at all times.

591-1-1-.12 Equipment & Toys(CR) **Met**

Comment
A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR) **Met**

Comment
Center does not provide swimming activities.

Children's Records

Records Reviewed: 5 **Records with Missing/Incomplete Components: 3**

Child # 1 Met

Child # 2 Not Met
"Missing/Incomplete Components"
.08(1)-Parent Names, Work Numbers

Child # 3 Not Met
"Missing/Incomplete Components"
.08(1)-Parent Names, Work Numbers

Records Reviewed: 5	Records with Missing/Incomplete Components: 3

Child # 4 — Not Met

"Missing/Incomplete Components"

.08(1)-Parent Names, Work Numbers

Child # 5 — Met

591-1-1-.08 Children's Records **Not Met**

Finding
591-1-1-.08(1) requires the Center Staff to maintain a file for each child while such child is in care and for one year after that child is no longer enrolled. In order for the file to be complete, the file shall contain the following: child's name, birth date, sex, address, living arrangement, name of school if applicable; names of both Parents, home and work addresses, and home and work telephone numbers; name(s) and addresses of the person(s) to whom the child may be released including address, telephone numbers, relationship to child and to Parent(s), and other identifying information; name(s) and telephone number(s) of person(s) to contact in emergencies when the Parent cannot be reached; name and telephone number of the child's primary source of health care; and a statement regarding known allergies, physical problems, mental health disorders, mental retardation or developmental disabilities which limit the child's participation in the program. It was determined based on a review of records that child #2 mother's work address was not completed and child #3 and #4 did not have their father's work address.

POI (Plan of Improvement)
Center staff will develop a plan that includes how to obtain all required information for currently enrolled children and how to ensure this is done for future enrollees as well. The plan will also include how and where to maintain files for the required amount of time. The plan will be implemented and followed.

Correction Deadline: 9/14/2022

Facility

591-1-1-.06 Bathrooms **Not Met**

Finding
591-1-1-.06(4) requires a Center first licensed after March 1, 1991, and Centers that remodel or add to existing plumbing facilities, to have the bathroom area fully enclosed and ventilated to the outside of the building with either an open screened window or functioning exhaust fan and duct system and requires Centers without fully enclosed bathrooms to ensure there is adequate ventilation to control odors and adequate sanitation measures to prevent the spread of contagious diseases. It was determined based on observation that the fan in the 3R boys bathroom was not functioning.

POI (Plan of Improvement)
The Center will fully enclose and ventilate bathroom areas, as required, and will provide adequate ventilation and sanitation in bathrooms that are not fully enclosed.

Correction Deadline: 10/14/2022

591-1-1-.19 License Capacity(CR) **Met**

Comment
Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Technical Assistance**

Technical Assistance
591-1-1-.25(3) - Please ensure that the ceiling tiles are changed out when water stains are observed.

Correction Deadline: 9/14/2022

Technical Assistance
591-1-1-.25(8) - Please ensure that electrical outlets are covered at all times.

Correction Deadline: 9/14/2022

591-1-1-.26 Playgrounds(CR) **Not Met**

Comment
Discussed maintenance of resilient surface. Please fluff and redistribute.

Finding
591-1-1-.26(4) requires that playgrounds be protected from traffic or other hazards by a (4) four foot high fence or other barrier approved by this Department. Fencing material shall not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. Fence gates shall be kept closed except when persons are entering or exiting the area. It was determined based on observation that the wooden fence to the back right was observed to have a broken board that was splintering.

POI (Plan of Improvement)
The Center will routinely check the fence to determine if it is in good repair and remains at least 4 feet high, and will repair any hazards. The Center will train Staff to identify and report any fence hazards and to keep the fence gates closed when not in use.

Correction Deadline: 9/14/2022

Finding
591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on observation that there were plants growing through the wooden fence to the back of the playground. Also, there was a nail which was not flushed and a crack observed in the black boarder near the previous swing area.

POI (Plan of Improvement)
The Center will remove any litter and fix or remove hazards from the playground and will routinely monitor the playground and remove litter and hazards.

Correction Deadline: 9/14/2022

Health and Hygiene

591-1-1-.07 Children's Health **Not Met**

Finding
591-1-1-.07(5) requires Center Staff to not permit children to wear around their necks or attach to their clothing pacifiers or other hazardous items. It was determined based on a review of records that three children were observed to have attachments for their pacifiers.

POI (Plan of Improvement)
The Center will instruct Staff regarding this safety requirement.

Correction Deadline: 9/14/2022

591-1-1-.10 Diapering Areas & Practices(CR) **Not Met**

Finding
591-1-1-.10(4) requires that if diapers are changed on a diaper changing surface, the surface shall be smooth, nonporous, and equipped with a guard or rails to prevent falls. Between each diaper change, the diaper changing surface shall be cleaned with a disinfectant and dried with a single-use disposable towel. It was determined based on observation that the red changing pad was observed to be worn in several areas and the foam exposed.

POI (Plan of Improvement)
The Center will ensure there is a smooth, nonporous changing surface that has a guard or rails for safety in each classroom that houses children wearing diapers. Center Staff will be trained and have adequate supplies to properly clean the diaper changing surface between each diaper change.

Correction Deadline: 9/16/2022

591-1-1-.17 Hygiene(CR) **Met**

Comment
Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR) **Not Met**

Finding
591-1-1-.20(3) requires the Center to maintain a record of medication dispensed that includes the date, time and amount of medication, any noticeable adverse reaction, and the signature or initials of the person administering the medication. It was determined based on a review of records that two children did not have their times and dates that medication is to be given recorded on the authorization form.

POI (Plan of Improvement)
The Center will train Staff responsible for dispensing medication in the accurate completion and storage of the records and will implement a plan to monitor this.

Correction Deadline: 9/14/2022

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures **Not Met**

Finding
591-1-1-.21(3) requires that the Center conduct drills for fire, tornado and other emergency situations. The fire drills will be conducted monthly and tornado and other emergency situation drills will be conducted every six months. The Center shall maintain documentation of the dates and times of these drills for two years. It was determined based on a review of records that the emergency plans procedures were not recorded for 2022.

POI (Plan of Improvement)
The Center will hold the drills as required and keep the documentation of the drills on file for two years.

Correction Deadline: 9/19/2022

Safety

591-1-1-.11 Discipline(CR) **Met**

Comment
Age-appropriate discussion and/or redirection observed.

591-1-1-.13 Field Trips(CR) **Not Met**

Finding
591-1-1-.13(2) requires Center Staff to obtain written permission from Parents in advance of the child's participation in any field trip and such permission must be signed and dated by a Parent. It was determined based on a review of records that the field trip participation trip form was not available for review for Summer 2022.

POI (Plan of Improvement)
Center Staff will have and use a system to obtain written field trip permission in advance and ensure the permission is signed and dated by the responsible person.

Correction Deadline: 9/14/2022

591-1-1-.36 Transportation(CR) **Met**

Comment
Complete documentation of transportation observed.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Met**

Comment
The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Staff Records

Records Reviewed: 22 **Records with Missing/Incomplete Components: 6**

Staff # 1 Met
Date of Hire: 07/08/2019

Staff # 2 Not Met
Date of Hire: 05/12/2022

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing

Staff # 3 Met

Staff # 4 Met
Date of Hire: 10/01/2021

Staff # 5 Not Met
Date of Hire: 12/16/2019

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 6 Met
Date of Hire: 08/04/2022 Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 7 Met

Staff # 8 Met
Date of Hire: 03/01/2017

Staff # 9 Not Met
Date of Hire: 05/26/2022

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing

Staff # 10 Met
Date of Hire: 07/19/2021

Staff # 11 Met
Date of Hire: 06/14/2022

Staff # 12 Not Met

Date of Hire: 03/17/2022

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing

Staff # 13 Met

Date of Hire: 08/22/2022 Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 14 Met

Date of Hire: 08/22/2022 Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 15 Met

Date of Hire: 06/27/2022 Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 16 Met

Date of Hire: 06/03/2017

Staff # 17 Not Met

Date of Hire: 04/15/2019

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing,.33(5)-10 Hrs. Annual Training

Staff # 18 Met

Date of Hire: 08/29/2022 Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 19 Not Met

Date of Hire: 09/13/2017

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 20 Met

Date of Hire: 05/17/2018

Staff # 21 Met

Date of Hire: 07/18/2022 Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 22 Met

Date of Hire: 09/09/2021

Staff Credentials Reviewed: 8

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) **Met**

Comment
Criminal record checks were observed to be complete.
-Please ensure that applicants/staff are listing exact dates (including month/day/year) on 10 year work history form in order to determine any breaks in service from the child care industry.
-Please ensure that records checks are redone if there is a six-month break in service.
-Please also ensure that satisfactory records checks are updated before the expiration date.
-Ensure that all therapists and other independent contractors have an updated records check on file, before being present at the center.
-Please ensure that staff with a national background check is always present with a staff who has a comprehensive background check. Staff should never be by themselves.

591-1-1-.14 First Aid & CPR **Not Met**

Finding
591-1-1-.14(2) requires a Staff member who is trained in CPR and first aid to be on the premises and on any field trip whenever any child is present. In addition, Staff who provide direct care to children must satisfactorily obtain certification in first aid and CPR by December 29, 2016 if employed prior to September 30, 2016 and within 90 days of their hire date if employed after September 30, 2016. It was determined based on a review of records that staff #2, #9, #12, and #17 did not have current evidence of their CPR and First Aid completed.

POI (Plan of Improvement)
The Center will develop a schedule to ensure there is always a staff person with current first aid and CPR training present and will develop and implement a plan to ensure all staff members have satisfactorily completed first aid and CPR training by the specified date.

Correction Deadline: 10/14/2022

591-1-1-.33 Staff Training **Not Met**

Finding
591-1-1-.33(3) requires each Staff member with direct care responsibilities to complete health and safety orientation training within the first 90 days of employment. The state-approved training hours obtained will count toward required first year training hours. The training must address the following health and safety topics: prevention and control of infectious diseases (including immunizations); prevention of sudden infant death syndrome and use of safe sleeping practices; administration of medication, consistent with standards for parental consent; prevention of and response to emergencies due to food and allergic reactions; building and physical premises safety, including identification of and protection from hazards that can cause bodily injury such as electrical hazards, bodies of water, and vehicular traffic; prevention of shaken baby syndrome, abusive head trauma and child maltreatment; emergency preparedness and response planning for emergencies resulting from a natural disaster or a human-caused event (such as violence at a child care facility); handling and storage of hazardous materials and the appropriate disposal of bio contaminants; precautions in transporting children; recognition and reporting of child abuse and neglect; and child development. It was determined based on a review of records that staff #5, #17, and #19 did not have ten hours of annual training for 2021 completed.

POI (Plan of Improvement)
The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates and will ensure that the training includes all required components as required.

Correction Deadline: 10/14/2022

591-1-1-.31 Staff(CR) **Met**

Comment
Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) **Met**

Comment
Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) **Met**

Comment
Adequate supervision observed on this date. Discussed revision to the supervision rule which states: Staff shall be attentive and participating with all children during mealtimes and shall be seated within an arm's length away from children thirty-six (36) months of age and younger.