



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 12/3/2024 **VisitType:** Licensing Study

Arrival: 9:20 AM **Departure:** 3:00 PM

CCLC-4248

Forsyth County Head Start

133 Samaritan Drive Cumming, GA 30040 Forsyth County
(678) 513-8611 rufina.garcia@ndohs.org

Regional Consultant

Amanda Schofield

Phone: (404) 463-3585

Fax:

amanda.schofield@decal.ga.gov

Mailing Address

Same

Quality Rated: ★ ★

<u>Compliance Zone Designation</u>			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
12/03/2024	Licensing Study	Good Standing	
10/24/2023	Licensing Study	Good Standing	
05/02/2023	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A 1R		0	0	C	20	C	NA	NA	Not In Use
Main	B 2R	Three Year Olds	3	15	C	20	C	NA	NA	Music,Circle Time
Main	C 3R	Three Year Olds and Four Year Olds and Five Year Olds	2	14	C	20	C	NA	NA	Centers
Main	D 1L	Three Year Olds and Four Year Olds	2	14	C	20	C	NA	NA	Transitioning,Circle Time
Main	Infant	One Year Olds and Two Year Olds	2	7	C	8	C	NA	NA	Centers
Main	Room E	GA PreK	2	19	C	24	C	NA	NA	Transitioning
Main	Room F	GA PreK	2	17	C	22	C	NA	NA	Centers,Circle Time
Main	Toddler	Two Year Olds and Three Year Olds	2	7	C	8	C	NA	NA	Outside
			Total Capacity @35 sq. ft.: 142			Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 93			Total Capacity @35 sq. ft.: 142			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Infant/Toddler	25	C
Main	Preschool	161	C

Enrolled Children						
Under 1 years	1 years	2 years	3 years	4 years	5 years (Prekonly)	5 years and older
0	4	11	48	40	0	0

Comments

The purpose of this visit was to conduct a Licensing Study. Staff files, children files, and criminal records checks were reviewed.

Reminders:

- Please be sure to enter all temporary closures in DECAL KOALA under the Required Report tab whenever your facility is closed temporarily for one day or more.
- Incidents which require medical attention are to be submitted via DECAL KOALA with all signed staff statements for staff and director. Consultant left a copy of Required Reporting Guidelines.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

Please refer to the website, <http://www.decgal.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov for more information. Free technical assistance is available!



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

(Findings Report)

Date: 12/3/2024 **VisitType:** Licensing Study

Arrival: 9:20 AM **Departure:** 3:00 PM

CCLC-4248

Forsyth County Head Start

133 Samaritan Drive Cumming, GA 30040 Forsyth County
(678) 513-8611 rufina.garcia@ndohs.org

Regional Consultant

Amanda Schofield

Phone: (404) 463-3585

Fax:

amanda.schofield@decal.ga.gov

Mailing Address

Same

The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-12 Equipment & Toys(CR)

Met

Comment

Consultant observed a variety of equipment and toys on this date.

591-1-1-35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Per director center does not provide swimming activities.

Children's Records

591-1-1-08 Children's Records

Met

Comment

Consultant observed records were observed to be complete and well organized.

Facility

591-1-1-06 Bathrooms

Met

Comment

Bathrooms observed to be clean and well maintained.

Comment

Please ensure to check fans regularly and repair as needed.

591-1-1-19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-25 Physical Plant - Safe Environment(CR)

Met

Comment

Center appears clean and well maintained.

Comment

Please secure cleaning personal items (i.e., teacher purses, bags, etc.,t) out of reach of children at all times

591-1-1-.26 Playgrounds(CR)**Met****Comment**

Playground observed to be clean and in good repair.

Food Service**591-1-1-.15 Food Service & Nutrition****Met****Comment**

Center menu meets USDA guidelines.

591-1-1-.18 Kitchen Operations**Met****Comment**

Consultant observed the kitchen clean and well organized on this date

Health and Hygiene**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Staff stated proper knowledge of proper diapering procedures. Consultant observed diaper changing steps posted on this date.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Consultant observed proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)**Met****Comment**

Documentation for emergency medication observed completed on this date.

Comment

The Provider currently does not dispense/administer medication.

Safety**591-1-1-.05 Animals****N/A****Comment**

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)**Met****Comment**

Consultant observed staff to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR)**N/A****Comment**

Per director the center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)**N/A****Comment**

Per provider the center does not provide routine transportation.

Sleeping & Resting Equipment**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

Consultant observed cots labeled for individual use.

Staff Records

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)	Met
---	------------

Comment

Criminal record checks were observed to be complete.

Comment

Director provided three staff files for employees hired since last visit conducted on October 24, 2023.
Consultant observed three of three staff to have a satisfactory comprehensive record check on this date.

591-1-1-.31 Staff(CR)	Met
------------------------------	------------

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)	Met
--	------------

Comment

Consultant observed center to maintain appropriate staff:child ratios on this date.

591-1-1-.32 Supervision(CR)	Met
------------------------------------	------------

Comment

Consultant observed staff to provide direct supervision and be attentive to children's needs on this date