**Bright from the Start Georgia Department of Early Care and Learning**
**2 Martin Luther King Jr. Drive SE, 670 East Tower**
**Atlanta, GA 30334**
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 9/15/2026 **VisitType:** Licensing Study **Arrival:** 10:00 AM **Departure:** 2:05 PM

**CCLC-38938**
**Sunbrook Academy at Mirror Lake**
1995 Mirror Lake Blvd. Villa Rica, GA 30180 Douglas County
(770) 459-0071

Regional Consultant
Kara Williams
Phone: (470) 663-0845
Fax:
kara.williams@decal.ga.gov

**Mailing Address**
Same

Quality Rated: ★ ★

| Compliance Zone Designation | | |
|---|---|---|
| 09/15/2026 | Licensing Study | Good Standing |
| 05/05/2026 | Complaint Closure | Good Standing |
| 05/04/2026 | Complaint Investigation Follow Up | Good Standing |

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.
**Support** - Program performance is demonstrating a need for improvement in meeting rules.
**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

| Building | Room | Age Group | Staff | Children | NC/C | Max 35 SF. | 35 SF. Comp. | Max 25 SF. | 25 SF. Comp. | Notes |
|---|---|---|---|---|---|---|---|---|---|---|
| Main | A-1R | Infants | 1 | 5 | C | 12 | C | NA | NA | Nap,Floor Play |
| Main | B-2R | Two Year Olds | 2 | 16 | C | 20 | C | NA | NA | Circle Time |
| Main | C-3R | Two Year Olds | 1 | 7 | C | 16 | C | NA | NA | Story,Transitioning |
| Main | D-4R | GA PreK | 2 | 18 | C | 25 | C | NA | NA | Centers |
| Main | E-2M | GA PreK | 2 | 16 | C | 26 | C | NA | NA | Centers |
| Main | F-1M | One Year Olds | 1 | 8 | C | 15 | C | NA | NA | Free Play,Circle Time,Transitioning |
| Main | G-3L | Three Year Olds | 1 | 10 | C | 21 | C | NA | NA | Lunch,Transitioning,Centers |
| Main | H-2L | Three Year Olds | 1 | 8 | C | 22 | C | NA | NA | Transitioning,Lunch |
| Main | I-1L | One Year Olds | 1 | 6 | C | 14 | C | NA | NA | Floor Play |
| | | Total Capacity @35 sq. ft.: 171 | | | | Total Capacity @25 sq. ft.: 0 | | | | |
| Total # Children this Date: 94 | | Total Capacity @35 sq. ft.: 171 | | | | Total Capacity @25 sq. ft.: 0 | | | | |

| Building | Playground | Playground Occupancy | Playground Compliance |
|---|---|---|---|
| Main | A - Front L | 60 | C |
| Main | B - Basketball | 25 | C |
| Main | C - Pool | 18 | C |
| Main | D - Back | 13 | C |

| Enrolled Children | | | | | |
|---|---|---|---|---|---|
| **Infant (0-12 months)** | **Toddler (1-2 yrs)** | **Preschool (3-5yrs/full time care)** | **School Age (before/after care only)** | **GA PreK only** | **Summer Only** |
| 6 | 45 | 22 | 0 | 38 | 0 |

**Comments**
Discussed compliance with State rules and regulations to support ongoing health and safety of children in care.

Plan of Improvement: Developed This Date

CCLC Indicator Manual

For additional information regarding any licensing topics discussed during this visit, please consult the Rules and Regulations Indicator Manual. This manual provides comprehensive clarification of each rule, including evaluation indicators, related best practices, and relevant considerations to support your program's continued and sustained compliance.

To access the Indicator Manual, please scan the QR code below or visit our website at https://www.decal.ga.gov/CCS/RulesAndRegulations.aspx.

Compliance at a Glance

For additional information regarding the full compliance inspection results of this program or any licensed program in the state, access the Child Care Services Compliance-at-a Glance website by scanning this QR code or visiting: https://families.decal.ga.gov.

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

Please refer to the website, http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at http://gbi.georgia.gov to access the Georgia Sex Offender Registry.

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Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

**Important Quality Rated/CAPS Update:**

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

**Contact the Quality Rated help desk at 855-800-7747 or** qualityrated@decal.ga.gov **for more information. Free technical assistance is available!**

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**Summary Report**

**Date:** 9/15/2026 **VisitType:** Licensing Study **Arrival:** 10:00 AM **Departure:** 2:05 PM

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**The following information is associated with a Licensing Study:**

## Activities and Equipment

**591-1-1-.03 Activities** **Met**

**Comment**
Lesson Plans were observed to be posted and reflected the current weeks activities in each classroom.

**591-1-1-.12 Equipment & Toys(CR)** **Met**

**Comment**
Equipment and furniture observed to be properly secured, as applicable.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)** **Met**

**Comment**
Pool not in use at this time, gates observed locked.

## Children's Records

**591-1-1-.08 Children's Records** **Met**

**Comment**
Records were observed to be complete and well organized.

## Facility

**591-1-1-.19 License Capacity(CR)** **Met**

**Comment**
Licensed capacity observed to be routinely met by center on this date.

**591-1-1-.25 Physical Plant - Safe Environment(CR)** **Technical Assistance**

**Comment**
Please secure cleaning tools (i.e., broom, plunger) out of reach of children.

**Technical Assistance**
591-1-1-.25(13) - Please ensure all baby wipes with warning label "keep out of reach of children" were kept locked away and out of reach of children.

**Correction Deadline: 9/15/2026**

**591-1-1-.26 Playgrounds(CR)** **Met**

**Comment**
Playground observed to be clean and in good repair on this date.

## Food Service

**591-1-1-.15 Food Service & Nutrition** **Met**

**Comment**
CACFP Meal Pattern Requirements effective October 1, 2017 will be implemented October 1, 2018: 3 Components for breakfast: Grains, Vegetables, Fruits or both, Milk
5 Components for lunch – Grains, Meat/Meat alternates, Fruits, Vegetable, and Milk OR Grains, Meat/Meat alternates, 2 different types of vegetables, and Milk
2 of 5 Components for snack

Provided Updated CACFP Infant Meal pattern and Child/Adult Meal pattern flyers.

The Crediting Handbook for the CACFP can be located on DECAL and USDA's website:
DECAL
http://decal.ga.gov/CACFP/Handbook.aspx
USDA
http://www.fns.usda.gov/cacfp/cacfp-handbooks

**591-1-1-.18 Kitchen Operations** **Met**

**Comment**
Kitchen appears clean and well organized on this date.

## Health and Hygiene

**591-1-1-.10 Diapering Areas & Practices(CR)** **Met**

**Comment**
Hand washing requirements for diapering were discussed with the director on this date.

**591-1-1-.17 Hygiene(CR)** **Technical Assistance**

**Technical Assistance**
591-1-1-.17(8) - Please ensure all staff washed their hands with liquid soap and warm running water before and after diapering each child.

**Correction Deadline: 9/15/2026**

**591-1-1-.20 Medications(CR)** **N/A**

**Comment**
The Provider currently does not dispense/administer medication.

## Policies and Procedures

**591-1-1-.21 Operational Policies & Procedures** **Met**

**Comment**
Program observed complete emergency drills

## Safety

**591-1-1-.05 Animals** **Met**

**Comment**
Animals maintained clean and appropriately caged.

**591-1-1-.11 Discipline(CR)** **Met**

**Comment**
Staff were observed to maintain a positive learning environment on this date.

**Correction Deadline: 5/4/2026**

**Corrected on 9/15/2026**
**.11(1) - The previous citation was observed corrected on this date. Appropriate redirection was practiced.**

**591-1-1-.13 Field Trips(CR)** **N/A**

**Comment**
Center does not participate in field trips at this time.

**591-1-1-.36 Transportation(CR)** **N/A**

**Comment**
Center does not provide routine transportation.

## Sleeping & Resting Equipment

**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)** **Technical Assistance**

**Comment**
Discussed SIDS and infant sleeping position.

**Comment**
Pleasant naptime environment observed.

**Technical Assistance**
591-1-1-.30(1)(d) - Please ensure there was a minimum of twelve inches (12”) between each piece of sleeping or resting equipment in the infant classroom.

**Correction Deadline: 9/15/2026**

## Staff Records

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)** **Met**

**Comment**
Criminal record checks were observed to be complete.

**Comment**
Director provided one file(s) for employees hired since last visit.

**591-1-1-.09 Criminal Records Check(CR)** **Met**

**Comment**
Criminal records checks were observed to be complete.

**591-1-1-.14 First Aid & CPR(CR)** **Met**

**Comment**
At least one staff person with current and valid pediatric first aid and pediatric CPR observed in each classroom where children were present.

**Comment**
Complete first aid kits observed in center on this date.

**Comment**
Evidence observed of 50% of center Staff certified in First Aid and CPR.

**591-1-1-.31 Staff(CR)** **Met**

**Comment**
Staff observed to be compliant with applicable laws and regulations.

## Staffing and Supervision

**591-1-1-.32 Staff:Child Ratios and Group Size(CR)** **Met**

**Comment**
Center observed to maintain appropriate staff:child ratios.

**591-1-1-.32 Supervision(CR)** **Met**

**Comment**
Adequate supervision observed on this date.