



Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334  
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 2/5/2024 VisitType: Complaint Investigation Follow Up Arrival: 9:50 AM Departure: 5:45 PM

CCLC-35611

Montessori School of Snellville at Childcare Network #234

2350 Wisteria Dr. Snellville, GA 30078 Gwinnett County  
(770) 979-0500 cni234@childcarenetwork.com

Lead Consultant

Dianne Clarke

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Mailing Address  
Same

Quality Rated: ★ ★ ★

| Compliance Zone Designation |                                   |               | <b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.<br><br><b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules.<br><b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules.<br><b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules. |
|-----------------------------|-----------------------------------|---------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 02/05/2024                  | Complaint Investigation Follow Up | Good Standing |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 01/23/2024                  | LS POI Follow Up                  | Good Standing |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 10/17/2023                  | Incident Investigation Closure    | Good Standing |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |

#### Ratios/License Capacity

| Building | Room | Age Group                       | Staff | Children | NC/C | Max 35 SF. | 35 SF. Comp. | Max 25 SF. | 25 SF. Comp. | Notes       |
|----------|------|---------------------------------|-------|----------|------|------------|--------------|------------|--------------|-------------|
| Main     | A    | Three Year Olds                 | 2     | 7        | C    | 26         | C            | NA         | NA           | Circle Time |
| Main     | B    | GA PreK                         | 2     | 16       | C    | 25         | C            | NA         | NA           | Circle Time |
| Main     | C    | GA PreK                         | 3     | 16       | C    | 25         | C            | NA         | NA           | Centers     |
| Main     | D    | One Year Olds and Two Year Olds | 2     | 14       | C    | 26         | C            | NA         | NA           | Free Play   |

Total Capacity @35 sq. ft.: 102

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 53

Total Capacity @35 sq. ft.: 102

Total Capacity @25 sq. ft.: 0

| Building | Playground   | Playground Occupancy | Playground Compliance |
|----------|--------------|----------------------|-----------------------|
| Main     | Playground A | 132                  | C                     |
| Main     | Playground B | 0                    | C                     |

#### Comments

This is a complaint investigation and follow up visit from January 23, 2024.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RuleAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA [www.decalkoala.com](http://www.decalkoala.com) with the user id for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

**Contact the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us) for more information. Free technical assistance is available!**

Serene Tate, Program Official

Date

Dianne Clarke, Lead Consultant

Date



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(Findings Report)

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The following information is associated with a Complaint Investigation Follow Up:

**Children's Records**

591-1-1-.08 Children's Records

Met

Correction Deadline: 1/23/2024

Corrected on 2/5/2024

.08(1) - The previous citation was observed to be corrected in that all of the information was corrected. Please ensure that children's records are completed before they begin.

**Facility**

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Correction Deadline: 1/30/2024

Corrected on 2/5/2024

.25(3) - The previous citation was observed to be corrected in that the fans, the sink, door handle were observed to be repaired and maintenance was on site to continue making repairs. Please ensure that repairs are made in a timely manner and are not accessible to the children at all times.

591-1-1-.26 Playgrounds(CR)

Met

Correction Deadline: 2/2/2024

Corrected on 2/5/2024

.26(6) - The previous citation was observed to be corrected in that the swing was observed to be removed. Please ensure that equipment hazard are kept inaccessible to the children at all times until they can be repaired.

Correction Deadline: 1/26/2024

Corrected on 2/5/2024

.26(9) - The previous citation was observed to be corrected in that maintenance was continuing to repair items on the playground. Please ensure that hazards on the playground are inaccessible to the children at all times.

## Policies and Procedures

### 591-1-1-.21 Operational Policies & Procedures

Met

Correction Deadline: 1/28/2024

Corrected on 2/5/2024

.21(3) - The previous citation was observed to be corrected in that the drills were observed to be completed. Please ensure that the drills are recorded when they are completed as required.

### 591-1-1-.27 Posted Notices

Met

Correction Deadline: 1/23/2024

Corrected on 2/5/2024

.27 - The previous citation was observed to be corrected in that the items were observed. Please ensure that all notices are posted as required.

## Safety

### 591-1-1-.36 Transportation(CR)

Met

Correction Deadline: 1/28/2024

Corrected on 2/5/2024

.36(4)(a) - The previous citation was observed to be corrected in that the center has two new vehicles being used, tag number PNM 1309 and PNM 1308. The consultant reiterated to ensure to complete the vehicle inspection immediately for the buses being used for transportation.

Correction Deadline: 1/24/2024

Corrected on 2/5/2024

.36(4)(b) - The previous citation was corrected in that vehicle tag number PNM 1308 is the vehicle used and PHC 2552 is no longer in use. The director stated that two children are transported on the vehicle tag number PNM 1308. Please ensure to repair seat belts on all vehicles used for transportation. Also, check the seats for tears.

## Staff Records

### 591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Met

Correction Deadline: 1/23/2024

Corrected on 2/5/2024

.09(1)(c) - The previous citation was observed to be corrected in that the records check was observed to be completed. Please ensure that all individuals present has completed a records check determination at all times.

### 591-1-1-.14 First Aid & CPR

Defer

Defer

591-1-1-.14(2)- The citation was deferred in that the correction deadline of February 22, 2024 has not yet passed.

**POI (Plan of Improvement)**

The Center will develop a schedule to ensure there is always a staff person with current first aid and CPR training present and will develop and implement a plan to ensure all staff members have satisfactorily completed first aid and CPR training by the specified date.

**Correction Deadline: 2/22/2024**

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**591-1-1-.24 Personnel Records**

**Met**

**Correction Deadline: 1/28/2024**

**Corrected on 2/5/2024**

**.24(1) - The previous citation was observed to be corrected in that the staff's file was observed to be complete. Please ensure that all staff has a completed personnel file at all times.**

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**591-1-1-.31 Staff(CR)**

**Defer**

**Defer**

591-1-1-.31(2)(b)2.-The citation is deferred in that there was not enough time to correct the citation. The citation will be checked on the next regulatory visit.

**POI (Plan of Improvement)**

A teacher/lead caregiver will be hired that meets the minimum academic requirements and qualifying work experience. Staff is working on getting their transcripts.

**Correction Deadline: 1/23/2024**

|                                 |
|---------------------------------|
| <b>Staffing and Supervision</b> |
|---------------------------------|

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**591-1-1-.32 Supervision(CR)**

**Met**

**Correction Deadline: 1/23/2024**

**Corrected on 2/5/2024**

**.32(7) - The previous citation was observed to be corrected that the provider has asked parents to enter the classroom and close the door at pick up and drop off. Please ensure that the children are supervised at all times.**