



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 6/2/2023 **VisitType:** Complaint Investigation & Licensing Study **Arrival:** 8:00 AM **Departure:** 12:10 PM

CCLC-25658

Children Unique-Windsor Spring Road

2440 Windsor Spring Road Augusta, GA 30906 Richmond County
 (706) 798-9363 uniquekids@aol.com

Lead Consultant

Kaycee Purvis

Phone: (770) 357-4915

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kaycee.purvis@decal.ga.gov

Mailing Address
 Same

Quality Rated: ★ ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
06/02/2023	Complaint Investigation & Licensing Study	Good Standing	
09/14/2022	Monitoring Visit	Good Standing	
02/02/2022	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1st Back Left	Six Year Olds and Over	2	22	C	40	C	NA	NA	Breakfast
Main	1st Back Right	Two Year Olds	2	12	C	20	C	NA	NA	Story
Main	1st Front Left		0	0	C	20	C	NA	NA	
Main	1st Front Right	Infants	2	2	C	11	C	NA	NA	Free Play,Floor Play
Main	2nd Back Left		0	0	C	20	C	NA	NA	
Main	2nd Back Right	One Year Olds	1	4	C	15	C	NA	NA	Free Play
Main	2nd Front Right	Infants	2	1	C	8	C	NA	NA	Floor Play,Free Play
Main	Far Back Left		0	0	C	12	C	NA	NA	
Main	Middle	Three Year Olds and Four Year Olds	1	13	C	29	C	NA	NA	Breakfast
Total Capacity @35 sq. ft.: 175					Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 54					Total Capacity @35 sq. ft.: 175					
					Total Capacity @25 sq. ft.: 0					

Building	Playground	Playground Occupancy	Playground Compliance
Main	A-Small	22	C
Main	Large-Play	47	C

Comments

The purpose of this visit was to conduct a complaint investigation/ licensing study.

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov for more information. Free technical assistance is available!

Yvonne Jones, Program Official

Date

Kaycee Purvis, Consultant

Date



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(Findings Report)

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The following information is associated with a Licensing Study Visit:

Activities and Equipment

591-1-1-.03 Activities

Met

Comment

591-1-1-.03(2) - Please ensure that staff date posted lesson plans.

Correction Deadline: 6/2/2023

591-1-1-.12 Equipment & Toys(CR)

Not Met

Finding

591-1-1-.12(4) requires that equipment and furniture is secured if it is of a weight or mass that could cause injury from tipping, falling, or being pulled or pushed over. It was determined based upon observation that there was an unsecured television on a shelf accessible to children in the 1st Back Left Classroom.

POI (Plan of Improvement)

The Center will ensure that the identified equipment or furniture and any other such existing or future items are secured adequately and will have a system for checking these for stability.

Correction Deadline: 6/2/2023

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Evening Care

591-1-1-.32 Staffing/Supervision(CR)

Met

Comment

No evening care hours provided

Facility

591-1-1-.06 Bathrooms	Met
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Correction Deadline: 10/14/2022

Corrected on 6/2/2023

.06(4) - Correction of previous citation in that the Consultant observed operable exhaust fans on this date.

591-1-1-.19 License Capacity(CR)	Met
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Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)	Met
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Correction Deadline: 9/14/2022

Corrected on 6/2/2023

.25(13) - Correction of previous citation in that the Consultant did not observe hazards accessible to children on this date.

Correction Deadline: 9/23/2022

Corrected on 6/2/2023

.25(3) - Correction of previous citation in that the Consultant observed the Center and surrounding premises to be kept clean, free of debris and in good repair.

591-1-1-.26 Playgrounds(CR)	Not Met
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Comment

Discussed maintenance of resilient surface. Please fluff and redistribute.

Finding

591-1-1-.26(4) requires that playgrounds be protected from traffic or other hazards by a (4) four foot high fence or other barrier approved by this Department. Fencing material shall not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. Fence gates shall be kept closed except when persons are entering or exiting the area. It was determined based upon observation that the left side wooden gate on the Large-Play playground had a five inch gap from the ground to the fence.

POI (Plan of Improvement)

The Consultant and Director discussed adding a construction mesh fence barrier until the fence is repaired permanently.

Correction Deadline: 6/23/2023

Recited on 6/2/2023

Correction Deadline: 9/14/2022

Corrected on 6/2/2023

.26(9) - Correction of previous citation in that the Consultant did not observed and playground hazards on this date.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)	Met
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Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)	Met
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Comment

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR)**Met****Comment**

The Provider currently does not dispense/administer medication.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures**Met**

Correction Deadline: 9/30/2022

Corrected on 6/2/2023

.21(3) - Correction of previous citation in that the Consultant observed documentation of completed emergency drills on this date.

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Age-appropriate discussion and/or redirection observed.

591-1-1-.36 Transportation(CR)**Not Met****Finding**

591-1-1-.36(7)(c)2. requires that the driver or other designated person shall immediately document in writing, with a check or other mark/symbol to account for each child listed on the passenger transportation checklist each time a child enters and exits the vehicle. The driver or other designated staff person shall document in writing with a different mark/symbol to account for each child listed on the passenger transportation checklist who was not present on the vehicle for any reason. An explanation shall be documented in writing whenever a child is transported to a field trip site but is not present on the return trip to the Center. It was determined based upon a review of records that one child was not marked load or unload for the morning transportation route from the Center to Diamond Lakes Elementary on May 16, 2023.

POI (Plan of Improvement)

The driver/other designated person will immediately document in writing with a check/mark/symbol each time a child gets on and off the vehicle.

Correction Deadline: 6/3/2023

Finding

591-1-1-.36(7)(d)2. requires that the second designated Staff person conduct a check of the vehicle immediately upon the completion of the first check of the vehicle. The responsible person shall physically walk through the entire vehicle; visually inspect all seat surfaces, under all seats and in all compartments or recesses in the vehicle's interior; and sign the passenger transportation checklist(s), indicating all of the children have exited the vehicle. There shall be continuous watchful oversight of the vehicle between the first check and second check. It was determined based upon a review of records that Center staff failed to document in writing the second check of the vehicle on the afternoon route from Jamestown Elementary School to the Center on May 19, 2023. It was further determined that Center staff failed to document in writing the second check of the vehicle on the afternoon route from Spirit Creek Middle School to the center on May 19, 2023.

POI (Plan of Improvement)

The Center will train Staff who are or may be involved in transporting children in how to thoroughly inspect a vehicle and properly complete transportation documentation. The Center will review and monitor.

Correction Deadline: 6/2/2023

Sleeping & Resting Equipment

Comment

Discussed SIDS and infant sleeping position.

Staff Records**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Not Met****Finding**

591-1-1-.09(1)(a) requires that a Center ensure that every actual and potential Director, Employee and Provisional Employee of a Child Care Learning Center submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site. It was determined based upon a review of records that Staff #15 (hired April 3, 2023) did not submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Center will watch the videos to ensure that every actual and potential Director, Employee and Provisional Employee of a Child Care Learning Center submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site as required. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The Center will watch the videos to ensure the CRC rules are maintained.

Correction Deadline: 6/2/2023**Finding**

591-1-1-.09(1)(c) requires the Center to ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. It was determined based upon a review of records that Staff #15 (hired April 3, 2023) did not have a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Center will watch the videos to ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The center will watch the video to ensure the CRC rules are maintained.

Correction Deadline: 6/2/2023**591-1-1-.33 Staff Training****Met****Correction Deadline: 10/14/2022****Corrected on 6/2/2023**

.33(3) - Correction of previous citation in that the Consultant observed documentation of staff completing health and safety orientation training as required.

Correction Deadline: 12/31/2021

Corrected on 6/2/2023

.33(5) - Correction of previous citation in that the Consultant observed documentation of staff completing ten hours of annual training for the 2022 calendar year as required.

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Adequate supervision observed on this date.