



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 3/8/2023 **VisitType:** Licensing Study **Arrival:** 9:50 AM **Departure:** 2:30 PM

CCLC-23807

Primrose School of Bells Ferry

175 Hawkins Road Kennesaw, GA 30144 Cobb County
 (770) 928-5683 director@primrosebellsferry.com

Regional Consultant

Neli Todorova

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 neli.todorova@decal.ga.gov

Mailing Address

208 Johnston Farm Lane
 Woodstock, GA 30188

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
03/08/2023	Licensing Study	Good Standing	
12/09/2022	Incident Investigation Closure	Good Standing	
10/12/2022	Incident Investigation & Follow Up	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A 1R	Infants and One Year Olds	4	12	C	20	C	NA	NA	Nap,Feeding,Free Play
Main	B1 L1	One Year Olds	2	10	C	14	C	NA	NA	Outside
Main	B2 L2	One Year Olds	2	13	C	16	C	NA	NA	Outside
Main	C1 3L	Two Year Olds and Three Year Olds	2	17	C	21	C	NA	NA	Free Play
Main	C2 L4	Three Year Olds	3	17	C	19	C	NA	NA	Free Play
Main	D1 L5	Three Year Olds and Four Year Olds	1	13	C	19	C	NA	NA	Outside,Transitioning
Main	D2 R2	Four Year Olds	1	16	C	20	C	NA	NA	Outside
Main	E1 R3	Four Year Olds and Five Year Olds	1	15	C	20	C	NA	NA	Transitioning
Main	E2 R4	Three Year Olds and Four Year Olds	1	12	C	20	C	NA	NA	Transitioning,Outside
Total Capacity @35 sq. ft.: 169					Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 125					Total Capacity @25 sq. ft.: 0					

Building	Playground	Playground Occupancy	Playground Compliance
Main	Back Left Playground	68	C

Main	Back Right Playground	71	C
Main	Front Left Playground	30	C
Main	INfant Playground	11	C

Comments

The purpose of the visit is to follow up on previous visit and to conduct a Licensing Study.

Plan of Improvement: Developed This Date 03/08/2023

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov for more information. Free technical assistance is available!

Kendra Neal, Program Official

Date

Neli Todorova, Consultant

Date



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(Findings Report)

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1.12 Equipment & Toys(CR)

Met

Comment

Equipment and furniture observed to be properly secured, as applicable.

591-1-1.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

591-1-1.08 Children's Records

Met

Comment

Records were observed to be complete and well organized.

Facility

591-1-1.06 Bathrooms

Not Met

Finding

591-1-1.06(4) requires a Center first licensed after March 1, 1991, and Centers that remodel or add to existing plumbing facilities, to have the bathroom area fully enclosed and ventilated to the outside of the building with either an open screened window or functioning exhaust fan and duct system and requires Centers without fully enclosed bathrooms to ensure there is adequate ventilation to control odors and adequate sanitation measures to prevent the spread of contagious diseases. It was determined based on observation that the exhaust vents in the bathrooms in rooms C1-3L, C2 L4,D1 L5, E1 R3, and E2 R4 were not operating as required as they were not pulling the air in.

POI (Plan of Improvement)

The Center will fully enclose and ventilate bathroom areas, as required, and will provide adequate ventilation and sanitation in bathrooms that are not fully enclosed.

Correction Deadline: 4/7/2023

591-1-1-.19 License Capacity(CR)	Met
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Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)	Met
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Comment

Center appears clean and well maintained.

Comment

Please be mindful to keep items that pose a hazard inaccessible to children.

Comment

Please secure cleaning tools (i.e., broom, plunger) out of reach of children.

591-1-1-.26 Playgrounds(CR)	Technical Assistance
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Comment

Playground observed to be clean and in good repair.

Technical Assistance

591-1-1-.26(8) - Consultant discussed fall zones requirements for different types of equipment.

Swings:

- * Fall (use) zone for regular swings is determined by measuring length of the swing chain and adding seven feet. Fall zones must extend in front and in back of the stationary swing. The fall zones in the front and in the back needs to have at least six (6) inches of depth.
- * Fall zone for tire (three chain) swing is determined based on length of chain plus seven (7) feet. The fall one extends in all directions and needs to have at least six (6) inches of resilient surface.

Slides:

- A Minimum of four (4) feet perimeter fall (use) zone around entrance/ladder end of slide.
- A minimum of five (5) feet perimeter fall (use) zone around the exit and out from sides of slide at exit region.

The provider will submit documentation to verify that the resilient surface that was installed after the Initial Licensing meets the requirements.

Correction Deadline: 3/18/2023

Food Service

591-1-1-.15 Food Service & Nutrition	Technical Assistance
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Technical Assistance

591-1-1-.15(2) - Please ensure that the most current Infant Feeding Plan form is used and posted in the classroom.

Correction Deadline: 3/8/2023

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Not Met****Comment**

Staff state proper knowledge of diapering procedures.

Finding

591-1-1-.10(1) requires Centers first licensed after March 1, 1991, and Centers that are renovated after March 1, 1991, to provide ventilation in the diapering areas with functioning exhaust fans and a duct system or by the required amount of window space provided by operable windows when open. It was determined based on observation that there was no exhaust in room A 1R.

POI (Plan of Improvement)

The responsible person(s) at the center will ensure that the exhaust fans and duct systems are functioning or that the required amount of operable window space is provided in each diapering area.

Correction Deadline: 3/15/2023

591-1-1-.17 Hygiene(CR)**Met****Comment**

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)**Met****Comment**

The Provider currently does not dispense/administer medication.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures**Met****Comment**

Program observed complete emergency drills

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR)**Met****Comment**

Field trip documentation observed to be complete.

591-1-1-.36 Transportation(CR)**Met****Comment**

A current/completed inspection was observed for all vehicles used in transporting children this date.

Comment

Complete documentation of transportation observed.

Comment

The vehicle had an approved fire extinguisher and first aid kit on this date.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Technical Assistance****Comment**

Discussed SIDS and infant sleeping position.

Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Comment

591-1-1-.30(1)(d) - Discussed with the provider that there needs to be a minimum of twelve inches (12") between each piece of sleeping or resting equipment in each row of equipment

Correction Deadline: 3/8/2023

Technical Assistance

591-1-1-.30(2) - Please ensure that a doctor's note with instructions and directions is available for children that require helmets.

Correction Deadline: 3/8/2023

Staff Records**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Met****Comment**

Criminal record checks were observed to be complete.

Comment

Director provided [] file(s) for employees hired since last visit.

Comment

Please ensure that applicants/staff are listing exact dates (including month/day/year) on 10 year work history form in order to determine any breaks in service from the child care industry.

591-1-1-.14 First Aid & CPR**Met****Comment**

Complete first aid kits observed in center and on vehicles.

Comment

Evidence observed of 50% of center staff certified in First Aid and CPR.

591-1-1-.31 Staff(CR)**Met****Comment**

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision**591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met****Comment**

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)**Met****Comment**

Staff observed to provide direct supervision and be attentive to children's needs.