

**Bright from the Start - Georgia Department of Early Care and Learning**

2 Martin Luther King Jr. Drive SE, 670 East Tower

Atlanta, GA 30334

Phone: (404)657-5562 www.dec.state.ga.us

(Cover Sheet)**Date:** 4/3/2025**VisitType:** EX-Monitoring**Arrival:** 2:30PM**Departure:** 4:00PM**EX-44797 EXMT-8492 EX-1 - Government
Bulloch County Board of Commissioners -
Brooklet Afterschool**600 West Lane Street, Brooklet GA 30415 Bulloch
County
(912) 489-9053 mjudy@bullochrec.com**Mailing Address****Exemption Unit Consultant**

Brianne Walters

Phone: (912) 544-9775

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brianne.walters@dec.state.ga.us

Joint with:

Compliance Zone Designation			Prevention Action Category	Intermediate Action Category	Dismissal Action Category
4/3/2025	EX-Monitoring	Prevention	Prevention Level 1 (P1)	Intermediate Level 1 (I1)	Dismissal (D)
			Technical Assistance	Corrective Action Plan	Dismissal
				Office Conference	Disqualification
			Prevention Level 2 (P2)	Intermediate Level 2 (I2)	
			Citation	Fine (Level 1 or 2)	
			Plan of Improvement		
			Prevention Level 3 (P3)	Intermediate Level 3 (I3)	

Staff: Child Ratios

Room Description	Age Groups	Staff Count	Children Count	State Ratio Met	Notes
Cafeteria	PreK, Fives, Six and older	14	91	Y	
Gym		0	0	Y	

Group Sizes Met? Y

Total # Non-Care Staff Present: 0

#Staff Count: 14

#Children Count: 91

Comments:

The program was in compliance with the approved exemption category.

Corrective Action Plan: Developed This Date



Please refer the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

By signing this report I acknowledge that the report was discussed with me and if there are any missing requirements I am responsible for submitting them as outlined to the GACAPS Program.

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

1. Facility name, program number and visit date
2. Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
3. Specific standard(s) that you are refuting, along with your concerns or questions regarding the citation
4. Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date of the visit to the facility.
5. Your refutation will be forwarded to the CCS Exemptions Unit manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 770-293-5977.

Any violation which subjects a child to injury or life threatening situation or continued non-compliance may jeopardize participation in the CAPS program for eligible license-exempt program (government-owned facilities and day camps).

Director/Person-in-charge Signature _____

Printed Name _____ Date _____

Specialist Signature _____ Date _____

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(Findings Report)**Date:** 4/3/2025**VisitType:** EX-Monitoring**Arrival:** 2:30PM**Departure:** 4:00PM**EX-44797 EXMT-8492 EX-1 - Government
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The following information is associated with a Exemption Monitoring:**Activities and Equipment****EX-HS-.F Equipment & Toys(CS)****Met****Comment**

The equipment and furniture observed to be properly secured, as applicable.

EX-HS-.Q Swimming Pools & Water-related Activities(CS)**N/A****Comment**

Program does not provide swimming activities.

Exemptions**EX-HS-.X Exemption Requirements****Met****Comment**

The program was observed operating within their approved exemption criteria.

Facility**EX-HS-.L Physical Plant(CS)****Not Met****Finding**

EX-HS-.L(1) requires approval from the Department, local zoning authorities, fire safety agencies, and local building authorities for any structural changes to an existing program or for construction of a new program. Construction and maintenance work shall take place only in areas that are not accessible to the children. It was determined based on review of files that there was not a copy of the annual fire safety inspection on file for review.

POI (Plan of Improvement)

The program will secure the required approvals and plan all construction and maintenance work so it is inaccessible to children. The citation will be followed up to at the next visit.

Correction Deadline: 4/3/2025**EX-HS-.M Playgrounds(CS)****Technical Assistance****Technical Assistance**

Discussed with the site managers the importance of checking the playground each day before children go outside to ensure that the playground and all equipment is in good working condition with no hazards present. If hazards are present, the equipment or playground will need to be blocked in some way and not used by the afterschool program.

Health and Hygiene

EX-HS-.U Diapering Areas & Practices(CS)	N/A
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Comment

No diapered children are enrolled

EX-HS-.H Hygiene	Met
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Comment

Proper handwashing was observed throughout.

EX-HS-.I Medications(CS)	Met
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Comment

Program director stated that medication has not been dispensed.

Policies and Procedures

EX-HS-.J Operational Policies & Procedures	Met
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Comment

Observed evidence of written policies and procedures that describe the Program's operations on this date. Also observed documentation of monthly fire and emergency drills.

EX-HS-.T Required Reporting	Met
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Comment

There were no incidents or injuries that required reporting.

Safety

EX-HS-.E Discipline(CS)	Met
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Comment

Age-appropriate discussion and/or redirection observed.

EX-HS-.R Transportation(CS)	Technical Assistance
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Technical Assistance

Observed and discussed field trip transportation checklist requirements with the director.

Sleeping & Resting Equipment

EX-HS-.V Safe Sleeping and Resting Requirements(CS)	N/A
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Comment

No safe sleep policies are necessary.

Staff Records

EX-HS-.D Criminal Records and Comprehensive Background Checks(CS)	Met
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Comment

Evidence of satisfactory Comprehensive Records Check Determination letters on file for all current employees observed.

EX-HS-.W First Aid & CPR	Met
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Comment

Observed evidence of staff training in CPR and first aid on this date.

EX-HS-.P Staff Training	Met
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Comment

Observed training for all staff members on this date.

Staffing and Supervision

Comment

Appropriate staff-child ratios and supervision were observed on this date.