



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Cover Sheet**

**Date:** 5/12/2022    **VisitType:** Initial Licensing Study    **Arrival:** 9:45 AM    **Departure:** 3:05 PM

**CCLC-56794**

**Children's Courtyard #3253**

1195 Old Peachtree Rd. Lawrenceville, GA 30043 Gwinnett County  
 (770) 676-6759 3253@childrenscourtyard.com

**Mailing Address**  
 21333 Haggerty Rd.  
 Novi, GA 48375

**Regional Consultant**

Toni Williams

Phone: (770) 302-7628  
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 toni.williams@decal.ga.gov

**Quality Rated:** ★ ★

| <b>Compliance Zone Designation</b> |                                |            | <b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.                                                                                         |
|------------------------------------|--------------------------------|------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>05/12/2022</b>                  | <b>Initial Licensing Study</b> | <b>N/A</b> |                                                                                                                                                                                                                                                                                                                        |
|                                    |                                |            | <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules.<br><b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules.<br><b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules. |

**Ratios/License Capacity**

| Building                        | Room                     | Age Group                         | Staff | Children | NC/C                          | Max 35 SF. | 35 SF. Comp. | Max 25 SF. | 25 SF. Comp. | Notes       |
|---------------------------------|--------------------------|-----------------------------------|-------|----------|-------------------------------|------------|--------------|------------|--------------|-------------|
| Main                            | 1L-Infant                | Infants                           | 4     | 12       | C                             | 18         | C            | NA         | NA           | Feeding,Nap |
| Main                            | 1R-Four to Five year old | Four Year Olds and Five Year Olds | 2     | 16       | C                             | 35         | C            | NA         | NA           | Nap         |
| Main                            | 2L-One Year Old          | One Year Olds                     | 2     | 9        | C                             | 15         | C            | NA         | NA           | Nap         |
| Main                            | 2R-Three Year Old        | Three Year Olds                   | 2     | 25       | C                             | 46         | C            | NA         | NA           | Nap         |
| Main                            | 3L-Older One Year Old    | One Year Olds and Two Year Olds   | 3     | 17       | C                             | 20         | C            | NA         | NA           | Nap         |
| Main                            | 3R Private-Pre-K         | PreK                              | 2     | 20       | C                             | 31         | C            | NA         | NA           | Nap         |
| Main                            | 4L-Two Year Old          |                                   | 0     | 0        | C                             | 25         | C            | NA         | NA           |             |
| Main                            | 5L-Pre-K                 | PreK                              | 2     | 21       | C                             | 27         | C            | NA         | NA           | Nap         |
| Main                            | Middle-Pre-K             | PreK                              | 2     | 18       | C                             | 29         | C            | NA         | NA           | Nap         |
|                                 |                          | Total Capacity @35 sq. ft.: 246   |       |          | Total Capacity @25 sq. ft.: 0 |            |              |            |              |             |
| Total # Children this Date: 138 |                          | Total Capacity @35 sq. ft.: 246   |       |          | Total Capacity @25 sq. ft.: 0 |            |              |            |              |             |

| Building | Playground | Playground Occupancy | Playground Compliance |
|----------|------------|----------------------|-----------------------|
| Main     | A          | 34                   | C                     |
| Main     | B          | 80                   | C                     |
| Main     | C          | 199                  | C                     |

### Comments

An Administrative Review was conducted on May 10, 2022. Staff files, children's files, training, and background checks were all reviewed. An in person Initial Licensing Study was conducted on May 12, 2022. The exit conference was conducted virtually on 5/17/22 at 4:00 pm with the Director. Facility does carry Liability Insurance. The program did not receive their final license on May 12, 2022. Once the program an annual Fire inspection with CO, the program will receive Permission to Operate.

Plan of Improvement: Developed This Date 05/12/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



### Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

**Contact the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us) for more information. Free technical assistance is available!**

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA [www.dec.state.ga.us/KOALA](http://www.dec.state.ga.us/KOALA) with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

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Michele Reymond, Program Official

Date

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Toni Williams, Consultant

Date



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### Findings Report

**Date:** 5/12/2022 **VisitType:** Initial Licensing Study **Arrival:** 9:45 AM **Departure:** 3:05 PM

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The following information is associated with a Initial Licensing Study:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)** **Met**

**Comment**

Equipment and furniture observed to be properly secured.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)** **Met**

**Comment**

Center does not provide swimming activities. No pool observed on site.

### Facility

**591-1-1-.19 License Capacity(CR)** **Met**

**Comment**

Licensed capacity observed to be routinely met by center. The overall licensed capacity is 138 children.

**591-1-1-.25 Physical Plant - Safe Environment(CR)** **Met**

**Comment**

No hazards observed accessible to children on this date.

**Comment**

The consultant advised the Provider that any plants or shrubs should be removed from the fences that surround the playground.

**Correction Deadline: 5/12/2022**

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**591-1-1-.26 Playgrounds(CR)****Not Met****Finding**

591-1-1-.26(6) requires that playground equipment provide an opportunity for the children to engage in a variety of experiences and shall be age-appropriate. For example, toddlers shall not be permitted to swing in swings designed for School-age Children. The outdoor equipment shall be free of lead-based paint, sharp corners and shall be regularly maintained in such a way as to be free of rust and splinters that could pose significant safety hazard to the children. All equipment shall be arranged so as not to obstruct supervision of children. It was determined based on the Consultant's observation that there was rust and chipped paint on the climbing equipment on the Toddler and Preschool playground.

**POI (Plan of Improvement)**

The Center will provide a variety of age-appropriate equipment that is arranged so as not to obstruct supervision of children. Staff will check the equipment daily to ensure that the equipment is free of hazards, rust and splinters.

**Correction Deadline: 5/22/2022****Finding**

591-1-1-.26(8) requires climbing and swinging equipment to have a resilient surface beneath the equipment and the fall zone from such equipment must be adequately maintained by the Center to assure continuing resiliency. It was determined based on the Consultant's observation that there was less than the required amount of resilient surfacing on the Preschool playground.

**POI (Plan of Improvement)**

The Center will add additional resilient surfacing to the fall zones where needed and check daily, adding resilient surfacing as needed to maintain adequate resiliency.

**Correction Deadline: 5/22/2022****Finding**

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on the Consultant's observation that each playground had exposed roots that can cause a tripping hazard.

**POI (Plan of Improvement)**

The Center will remove any litter and fix or remove hazards from the playground and will routinely monitor the playground and remove litter and hazards.

**Correction Deadline: 5/12/2022**

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**Health and Hygiene**

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**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Staff state proper knowledge of diapering procedures. Staff stated proper procedures. Sinks with warm running water observed adjacent to proper diapering surfaces in all classrooms approved for diapering.

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**591-1-1-.17 Hygiene(CR)****Met****Comment**

Proper hand washing observed throughout the center.

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**591-1-1-.20 Medications(CR)****Met****Comment**

The Provider currently does not dispense/administer medication.

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**Safety**

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**591-1-1-.11 Discipline(CR)****Met****Comment**

Appropriate discipline was observed. The Consultant spoke with the Provider about the importance of appropriate tone when speaking with children.

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**591-1-1-.36 Transportation(CR)****Met****Comment**

Complete documentation of transportation observed. 28 files were observed and 28 children are being transported. Vehicle information, insurance, first aid kit and fire extinguisher were observed.

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**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

Fifteen (15) of fifteen (15) cribs observed) cribs were present meeting safety compliance with Consumer Product Safety Commission (CPSC) and American Society of Testing and Materials International (ASTM) safety standards as they were manufactured in 2013. The Consultant discussed safe sleeping requirements with the Director during the inspection visit.

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**Staff Records**

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**Records Reviewed: 123****Records with Missing/Incomplete Components: 0**

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Staff # 1 Met  
Date of Hire: 03/29/2022

Staff # 2 Met

Staff # 3 Met  
Date of Hire: 10/10/2018

Staff # 4 Met

Staff # 5 Met

Staff # 6 Met

Staff # 7 Met

Staff # 8 Met

Staff # 9 Met  
Date of Hire: 02/22/2022

Staff # 10 Met

Staff # 11 Met

Staff # 12 Met  
Date of Hire: 09/06/2018

Staff # 13 Met

|                          |     |
|--------------------------|-----|
| Staff # 14               | Met |
| Staff # 15               | Met |
| Staff # 16               | Met |
| Staff # 17               | Met |
| Staff # 18               | Met |
| Staff # 19               | Met |
| Date of Hire: 10/25/2013 |     |
| Staff # 20               | Met |
| Staff # 21               | Met |
| Staff # 22               | Met |
| Staff # 23               | Met |
| Date of Hire: 07/29/2021 |     |
| Staff # 24               | Met |
| Staff # 25               | Met |
| Staff # 26               | Met |
| Staff # 27               | Met |
| Staff # 28               | Met |
| Staff # 29               | Met |
| Staff # 30               | Met |
| Date of Hire: 09/21/2021 |     |
| Staff # 31               | Met |
| Staff # 32               | Met |
| Staff # 33               | Met |
| Date of Hire: 08/16/2021 |     |
| Staff # 34               | Met |
| Date of Hire: 05/02/2022 |     |
| Staff # 35               | Met |

|                          |     |
|--------------------------|-----|
| Staff # 36               | Met |
| Staff # 37               | Met |
| Date of Hire: 03/30/2022 |     |
| Staff # 38               | Met |
| Staff # 39               | Met |
| Staff # 40               | Met |
| Staff # 41               | Met |
| Staff # 42               | Met |
| Staff # 43               | Met |
| Staff # 44               | Met |
| Staff # 45               | Met |
| Staff # 46               | Met |
| Date of Hire: 07/09/2015 |     |
| Staff # 47               | Met |
| Staff # 48               | Met |
| Date of Hire: 03/07/2022 |     |
| Staff # 49               | Met |
| Staff # 50               | Met |
| Date of Hire: 01/25/2021 |     |
| Staff # 51               | Met |
| Staff # 52               | Met |
| Date of Hire: 01/19/2022 |     |
| Staff # 53               | Met |
| Staff # 54               | Met |
| Date of Hire: 08/30/2021 |     |
| Staff # 55               | Met |
| Staff # 56               | Met |
| Date of Hire: 07/25/2019 |     |



|                          |     |
|--------------------------|-----|
| Staff # 57               | Met |
| Staff # 58               | Met |
| Staff # 59               | Met |
| Staff # 60               | Met |
| Staff # 61               | Met |
| Date of Hire: 07/09/2021 |     |
| Staff # 62               | Met |
| Staff # 63               | Met |
| Staff # 64               | Met |
| Staff # 65               | Met |
| Staff # 66               | Met |
| Staff # 67               | Met |
| Date of Hire: 03/09/2022 |     |
| Staff # 68               | Met |
| Staff # 69               | Met |
| Staff # 70               | Met |
| Date of Hire: 03/12/2019 |     |
| Staff # 71               | Met |
| Staff # 72               | Met |
| Staff # 73               | Met |
| Staff # 74               | Met |
| Date of Hire: 03/07/2022 |     |
| Staff # 75               | Met |
| Date of Hire: 03/30/2021 |     |
| Staff # 76               | Met |
| Staff # 77               | Met |
| Staff # 78               | Met |

|                          |     |
|--------------------------|-----|
| Staff # 79               | Met |
| Date of Hire: 03/14/2016 |     |
| Staff # 80               | Met |
| Staff # 81               | Met |
| Staff # 82               | Met |
| Staff # 83               | Met |
| Date of Hire: 01/26/2022 |     |
| Staff # 84               | Met |
| Date of Hire: 02/24/2022 |     |
| Staff # 85               | Met |
| Staff # 86               | Met |
| Staff # 87               | Met |
| Staff # 88               | Met |
| Staff # 89               | Met |
| Date of Hire: 02/22/2022 |     |
| Staff # 90               | Met |
| Staff # 91               | Met |
| Staff # 92               | Met |
| Staff # 93               | Met |
| Staff # 94               | Met |
| Staff # 95               | Met |
| Staff # 96               | Met |
| Staff # 97               | Met |
| Date of Hire: 02/24/2020 |     |
| Staff # 98               | Met |
| Date of Hire: 09/24/2018 |     |
| Staff # 99               | Met |
| Date of Hire: 01/26/2012 |     |

|                          |     |
|--------------------------|-----|
| Staff # 100              | Met |
| Staff # 101              | Met |
| Staff # 102              | Met |
| Staff # 103              | Met |
| Staff # 104              | Met |
| Date of Hire: 06/01/2021 |     |
| Staff # 105              | Met |
| Staff # 106              | Met |
| Staff # 107              | Met |
| Date of Hire: 02/28/2022 |     |
| Staff # 108              | Met |
| Staff # 109              | Met |
| Staff # 110              | Met |
| Staff # 111              | Met |
| Staff # 112              | Met |
| Staff # 113              | Met |
| Staff # 114              | Met |
| Date of Hire: 07/12/2021 |     |
| Staff # 115              | Met |
| Staff # 116              | Met |
| Staff # 117              | Met |
| Staff # 118              | Met |
| Staff # 119              | Met |
| Staff # 120              | Met |
| Staff # 121              | Met |
| Staff # 122              | Met |

Staff # 123

Met

**Staff Credentials Reviewed: 0****591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Met****Comment**

Criminal record checks were observed to be complete. Twenty-Seven (27) of twenty-seven (27) staff records were observed to have comprehensive satisfactory Criminal Background Check determination letters on file.

**591-1-1-.31 Staff(CR)****Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

**Staffing and Supervision****591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met****Comment**

Center observed to maintain appropriate staff:child ratios.

**591-1-1-.32 Supervision(CR)****Met****Comment**

Adequate supervision observed during the inspection visit.