



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 8/17/2021 **VisitType:** Licensing Study **Arrival:** 10:50 AM **Departure:** 11:55 AM

CCLC-3947

The Clifton School-Clairmont

1900 Starvine Way Atlanta, GA 30322 DeKalb County
 (404) 315-6340 lfields@thecliftonschoo.org

Regional Consultant

Kesha McNeal

Phone: (866) 359-1672

Fax: (866) 359-7490

kesha.mcneal@decal.ga.gov

Mailing Address

Same

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
08/17/2021	Licensing Study	Good Standing	
04/09/2021	Incident Investigation Closure	Good Standing	
03/05/2021	Incident Investigation & Follow Up	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	120 Fern	Infants	1	5	C	13	C	NA	NA	Nap
Main	122 Virginia Creeper	Infants	1	5	C	13	C	NA	NA	Nap
Main	124 Primrose	Infants	2	7	C	13	C	NA	NA	Floor Play,Nap
Main	126 Lily	Infants	2	7	C	13	C	NA	NA	Floor Play,Nap
Main	132 Holly		0	0	C	12	C	NA	NA	
Main	134 Mulberry	One Year Olds	2	8	C	12	C	NA	NA	Lunch
Main	144 Red Bud	One Year Olds	2	8	C	12	C	NA	NA	Lunch
Main	146 Dogwood	One Year Olds	1	4	C	12	C	NA	NA	Transitioning
Main	152 Maple	Two Year Olds	1	9	C	15	C	NA	NA	Lunch
Main	154 Sweet Gum	Two Year Olds	2	9	C	15	C	NA	NA	Lunch
Main	164 Willow	Two Year Olds	1	9	C	15	C	NA	NA	Lunch
Main	166 Laurel	Two Year Olds	2	10	C	15	C	NA	NA	Lunch
Main	176 redwood	PreK	2	15	C	26	C	NA	NA	Transitioning
Main	178 Silver Bells		0	0	C	11	C	NA	NA	
Main	180 Birch		0	0	C	20	C	NA	NA	
Main	182 Chesnut	Four Year Olds	1	4	C	20	C	NA	NA	Lunch
Main	186 Elm	Three Year Olds	2	13	C	20	C	NA	NA	Lunch
Main	188 Hickory	Three Year Olds	2	14	C	20	C	NA	NA	Lunch
Main	192 Oak	Three Year Olds	2	10	C	20	C	NA	NA	Lunch
Main	194 Cypress	Four Year Olds	1	7	C	20	C	NA	NA	Lunch
Main	Piazza 121-Infant		0	0	C	14	C	NA	NA	
Main	Piazza 151-Toddler II		0	0	C	18	C	NA	NA	

Main	Piazza Preschool		0	0	C	38	C	NA	NA	
Main	Piazza Toddler I	One Year Olds	2	8	C	18	C	NA	NA	Free Play
Total Capacity @35 sq. ft.: 405					Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 152					Total Capacity @25 sq. ft.: 0					

Building	Playground	Playground Occupancy	Playground Compliance
Main	PG1-preschool/sa	46	C
Main	PG2-toddler	57	C
Main	PG3-toddler	23	C
Main	PG4-Infant/young toddler	43	C

Comments

An Administrative Review was conducted on August 17, 2021. Staff files, children's files, training, and background checks were all reviewed. A virtual inspection was conducted on August 17, 2021 with the Director. An in-person visit was not conducted due to the COVID-19 pandemic.

Director provided seven file(s) for employees hired since last visit.

Plan of Improvement: Developed This Date 08/17/2021

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/ChildCare/Programs/Regulations>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCare/Programs/Regulations>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

Lasheenia Fields, Program Official

Date

Kesha McNeal, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 8/17/2021 **VisitType:** Licensing Study

Arrival: 10:50 AM

Departure: 11:55 AM

CCLC-3947

The Clifton School-Clairmont

1900 Starvine Way Atlanta, GA 30322 DeKalb County
(404) 315-6340 lfields@thecliftonschoo.org

Mailing Address
Same

Regional Consultant

Kesha McNeal

Phone: (866) 359-1672
Fax: (866) 359-7490
kesha.mcneal@decal.ga.gov

The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

Comment

Equipment and furniture observed to be properly secured, as applicable.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records

Met

Comment

Parent agreements observed obtained/completed.

Comment

Parent authorizations obtained/completed.

Comment

Records were observed to be complete and well organized.

Facility**591-1-1-.06 Bathrooms****Met****Comment**

Bathrooms observed to be clean and well maintained.

591-1-1-.19 License Capacity(CR)**Met****Comment**

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Met****Comment**

Center appears clean and well maintained.

Comment

No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR)**Met****Comment**

Playground not observed on this date due to inclement weather.

Food Service**591-1-1-.15 Food Service & Nutrition****Met****Comment**

Center menu meets USDA guidelines.

591-1-1-.18 Kitchen Operations**Met****Comment**

Kitchen appears clean and well organized.

Health and Hygiene**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)**Met****Comment**

Documentation for medication dispensing observed complete.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures**Met****Comment**

Program observed complete emergency drills

Safety

591-1-1-.05 Animals**N/A****Comment**

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Discipline was not directly observed during the virtual walk through. Regulations regarding proper discipline were discussed with the Director/ and center staff on this date.

591-1-1-.13 Field Trips(CR)**N/A****Comment**

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)**N/A****Comment**

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

Discussed SIDS and infant sleeping position.

Comment

Pleasant naptime environment observed.

Comment

The correct number of cots, sheets and blankets were observed on this date. Cleaning and disinfecting of cots was discussed with the director on this date.

Staff Records

Records Reviewed: 49**Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Staff # 2	Met
Date of Hire: 08/31/2015	
Staff # 3	Met
Staff # 4	Met
Staff # 5	Met
Staff # 6	Met

Staff # 7	Met
Staff # 8	Met
Staff # 9	Met
Date of Hire: 12/05/2015	
Staff # 10	Met
Staff # 11	Met
Staff # 12	Met
Staff # 13	Met
Staff # 14	Met
Staff # 15	Met
Staff # 16	Met
Staff # 17	Met
Staff # 18	Met
Staff # 19	Met
Staff # 20	Met
Staff # 21	Met
Staff # 22	Met
Staff # 23	Met
Staff # 24	Met
Staff # 25	Met
Staff # 26	Met
Staff # 27	Met
Staff # 28	Met
Staff # 29	Met
Date of Hire: 09/22/2020	
Staff # 30	Met

Records Reviewed: 49**Records with Missing/Incomplete Components: 0**

Staff # 31	Met
Date of Hire: 10/07/2015	
Staff # 32	Met
Staff # 33	Met
Date of Hire: 06/17/2002	
Staff # 34	Met
Staff # 35	Met
Staff # 36	Met
Staff # 37	Met
Staff # 38	Met
Staff # 39	Met
Staff # 40	Met
Date of Hire: 01/14/2013	
Staff # 41	Met
Date of Hire: 08/01/2019	
Staff # 42	Met
Date of Hire: 12/01/2020	
Staff # 43	Met
Staff # 44	Met
Staff # 45	Met
Staff # 46	Met
Date of Hire: 03/13/2013	
Staff # 47	Met
Staff # 48	Met
Staff # 49	Met

Staff Credentials Reviewed: 22

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**Met**

Comment

Criminal record checks were observed to be complete.

Comment

Director provided seven file(s) for employees hired since last visit.

591-1-1-.14 First Aid & CPR**Met****Comment**

Evidence observed of 50% of center staff certified in First Aid and CPR.

591-1-1-.33 Staff Training**Met****Comment**

Documentation observed of required staff training.

Comment

Please ensure completed orientation checklists are documented and signed.

591-1-1-.31 Staff(CR)**Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)**Met****Comment**

Adequate supervision observed on this date.