



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 12/15/2021 **VisitType:** Licensing Study

Arrival: 9:30 AM

Departure: 10:45 AM

CCLC-16905

Village Montessori School

1610 Woodstock Road Roswell, GA 30075 Fulton County
 (770) 552-0834 frontdeskvm@gmail.com

Mailing Address

1590 Woodstock Road
 Roswell, GA 30075

Regional Consultant

LaToya Longshore

Phone: (470) 542-7388

Fax: (404) 478-8102

latoya.longshore@dec.al.ga.gov

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
12/15/2021	Licensing Study	Good Standing	
06/21/2021	Complaint Closure	Good Standing	
03/12/2021	Complaint Investigation & Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Building A	B: Toddler Upper Left	One Year Olds and Two Year Olds	2	7	C	36	C	NA	NA	Centers
Building A	B: Toddler Upper Right	One Year Olds and Two Year Olds	2	7	C	34	C	NA	NA	Centers
Building A	F: Primary Lower Left	Three Year Olds and Four Year Olds and Five Year Olds	2	12	C	24	C	NA	NA	Centers
Total Capacity @35 sq. ft.: 94			Total Capacity @25 sq. ft.: 0							
Building B	Primary After School Lower Left		0	0	C	0	C	NA	NA	
Building B	Primary Lower Right		0	0	C	21	C	NA	NA	Centers
Building B	Primary Upper Left		0	0	C	24	C	NA	NA	
Building B	Primary Upper Right	Three Year Olds and Four Year Olds and Five Year Olds	2	12	C	34	C	NA	NA	Centers
Building B	Room F-Lower Left	Three Year Olds and Four Year Olds and Five Year Olds	2	13	C	33	C	NA	NA	Centers
Total Capacity @35 sq. ft.: 112			Total Capacity @25 sq. ft.: 0							
Total # Children this Date: 51			Total Capacity @35 sq. ft.: 206			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Building A	Toddler/Preschool	106	C
Building B	School Age	81	C

Comments

An Administrative Review was conducted on December 15, 2021. Staff files, children's files, training, and background checks were all reviewed. A virtual inspection was conducted on December 15, 2021 with the Director. An in-person visit was not conducted due to the COVID-19 pandemic.

Plan of Improvement: Developed This Date 12/15/2021

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/ChildCare/Regulations>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCare/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

Holly McCarthy, Program Official

Date

LaToya Longshore, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Please be mindful to keep items that pose a hazard inaccessible to children.

591-1-1-.26 Playgrounds(CR)

Met

Comment

Playground observed to be clean and in good repair.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Hand washing requirements for diapering were discussed with the director on this date.

591-1-1-.17 Hygiene(CR)	Met
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Comment

Please ensure soiled items are stored inaccessible to children.

591-1-1-.20 Medications(CR)	Met
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Comment

The Provider currently does not dispense/administer medication.

	Safety
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591-1-1-.05 Animals	Met
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Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)	Met
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Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR)	Met
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Comment

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)	Met
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Comment

Center does not provide routine transportation.

	Sleeping & Resting Equipment
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591-1-1-.30 Safe Sleeping and Resting Requirements(CR)	Met
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Comment

Please ensure that cribs/cots are labeled for individual use.

	Staff Records
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Records Reviewed: 15

Records with Missing/Incomplete Components: 2

Staff # 1	Met
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Date of Hire: 08/01/2013

Staff # 2	Met
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Date of Hire: 08/01/2018

Staff # 3	Met
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Date of Hire: 08/01/2018

Staff # 4	Met
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Date of Hire: 08/01/2016

Staff # 5	Met
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Date of Hire: 08/01/2018

Records Reviewed: 15**Records with Missing/Incomplete Components: 2**

Staff # 6 Date of Hire: 08/01/2018	Met
Staff # 7 Date of Hire: 01/28/2018	Met
Staff # 8 Date of Hire: 11/02/2013	Met
Staff # 9 Date of Hire: 08/01/2021	Met
Staff # 10 Date of Hire: 08/01/2019	Met
Staff # 11 Date of Hire: 08/01/2021	Met
Staff # 12 Date of Hire: 09/01/2021	Met
Staff # 13 Date of Hire: 08/01/2013	Met

Staff # 14 Date of Hire: 12/15/2021	Not Met
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Reminder - Health & Safety training is required within 90 calendar days of hired

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

Staff # 15 Date of Hire: 11/16/2021	Not Met
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Reminder - Health & Safety training is required within 90 calendar days of hired

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

Staff Credentials Reviewed: 4**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Not Met****Finding**

591-1-1-.09(1)(a) requires that a Center ensure that every actual and potential Director, Employee and Provisional Employee of a Child Care Learning Center submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site. It was determined based on review of staff records, staff #14 and #15 did not submit both a Records Check Application to the Department and fingerprinting.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Center will create staff checklist to ensure that every actual and potential Director, Employee and Provisional Employee of a Child Care Learning Center submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site as required. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The Center will update staff checklist to ensure the Comprehensive Records Check rules are maintained.

Correction Deadline: 12/15/2021

Finding

591-1-1-.09(1)(c) requires the Center to ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. It was determined based on staff records, staff #14 and #15 did not have a Comprehensive Records check on file prior to hire date.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Center will create a staff checklist to ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The center will update staff checklist to ensure the Comprehensive Records Check rules are maintained.

Correction Deadline: 12/15/2021

591-1-1-.31 Staff(CR)**Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)**Met**

Correction Deadline: 3/12/2021

Corrected on 12/15/2021

Previous citation corrected. During the virtual walk through, staff were observed provided direct supervision.