



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 5/29/2025    **VisitType:** Complaint Investigation & Monitoring Visit    **Arrival:** 8:45 AM    **Departure:** 12:45 PM

**CCLC-33867**

**Chapel Christian Academy**

259 NE Broad Street Lyons, GA 30436 Toombs County  
 (478) 208-8253 jimandleahwatkins@yahoo.com

Regional Consultant

Connie Boatright

Phone: (912) 544-9701

Fax: (912) 544-9700

connie.boatright@dec.al.ga.gov

**Mailing Address**

Same

**Quality Rated:** ★ ★

| <b>Compliance Zone Designation</b> |                                            |               | <b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.<br><br><b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules.<br><b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules.<br><b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules. |
|------------------------------------|--------------------------------------------|---------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 05/29/2025                         | Complaint Investigation & Monitoring Visit | Good Standing |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 05/22/2025                         | Complaint Closure                          | Good Standing |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 05/13/2025                         | Complaint Investigation & Monitoring Visit | Good Standing |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |

**Ratios/License Capacity**

| Building                       | Room              | Age Group                 | Staff                                                                                     | Children | NC/C | Max 35 SF. | 35 SF. Comp. | Max 25 SF. | 25 SF. Comp. | Notes                          |
|--------------------------------|-------------------|---------------------------|-------------------------------------------------------------------------------------------|----------|------|------------|--------------|------------|--------------|--------------------------------|
| Bldg. 1                        | Room A (3-12yrs)  | Three Year Olds           | 2                                                                                         | 11       | C    | 39         | C            | NA         | NA           | Circle Time,Centers            |
| Bldg. 1                        | Room B (Inf-2yr)  | Infants and One Year Olds | 3                                                                                         | 12       | C    | 17         | C            | NA         | NA           | Feeding,Free Play,Nap          |
| Total Capacity @35 sq. ft.: 56 |                   |                           | Total Capacity @25 sq. ft.: 0                                                             |          |      |            |              |            |              |                                |
| Bldg. II                       | Room C (5-17yrs)  |                           | 0                                                                                         | 0        | C    | 12         | C            | NA         | NA           | Not In Use                     |
| Total Capacity @35 sq. ft.: 12 |                   |                           | Total Capacity @25 sq. ft.: 0 Building @35 capacity limited by Fire Marshall Limitations  |          |      |            |              |            |              |                                |
| Bldg. III                      | Room D (5-17 yrs) | Six Year Olds and Over    | 2                                                                                         | 9        | C    | 12         | C            | NA         | NA           | TV                             |
| Total Capacity @35 sq. ft.: 12 |                   |                           | Total Capacity @25 sq. ft.: 0 Building @35 capacity limited by Insufficient Toilets/Sinks |          |      |            |              |            |              |                                |
| Bldg. IV                       | Room E( 2YRS)     | Two Year Olds             | 1                                                                                         | 5        | C    | 12         | C            | NA         | NA           | Outside,Transiti oning,Centers |
| Total Capacity @35 sq. ft.: 12 |                   |                           | Total Capacity @25 sq. ft.: 0 Building @35 capacity limited by Insufficient Toilets/Sinks |          |      |            |              |            |              |                                |
| Total # Children this Date: 37 |                   |                           | Total Capacity @35 sq. ft.: 92 Total Capacity @25 sq. ft.: 0                              |          |      |            |              |            |              |                                |

| Building | Playground | Playground Occupancy | Playground Compliance |
|----------|------------|----------------------|-----------------------|
|----------|------------|----------------------|-----------------------|

| <b>Enrolled Children</b> |                |                |                |                |                           |                          |
|--------------------------|----------------|----------------|----------------|----------------|---------------------------|--------------------------|
| <b>Under 1 years</b>     | <b>1 years</b> | <b>2 years</b> | <b>3 years</b> | <b>4 years</b> | <b>5 years (Prekonly)</b> | <b>5 years and older</b> |
| 6                        | 9              | 10             | 10             | 7              | 0                         | 21                       |

#### **Comments**

The provider stated no medication is administered, no field trips, routine transportation, or swimming activities are provided.

Plan of Improvement: Developed This Date

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

Please refer to the website, <http://www.decga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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#### **Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA [www.decalkoala.com](http://www.decalkoala.com) with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

#### **Important Quality Rated/CAPS Update:**

Child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the CAPS/ QR Provisional Status, allowing for scholarships while working toward an initial star rating. Provisional Status eligibility will be determined at the time of CAPS enrollment as part of the CAPS application process.

**Contact the Quality Rated help desk at 855-800-7747 or [qualityrated@decga.gov](mailto:qualityrated@decga.gov) for more information. Free technical assistance is available!**



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**(Findings Report)**

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**Arrival:** 8:45 AM

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The following information is associated with a Monitoring Visit:

**Activities and Equipment**

**Records Reviewed: 11**

**Records with Missing/Incomplete Components: 1**

Staff # 3

Not Met

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

A variety of equipment and toys were observed throughout the center.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Center does not provide swimming activities.

**Facility**

**Records Reviewed: 11**

**Records with Missing/Incomplete Components: 1**

Staff # 3

Not Met

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Met**

**Comment**

Center appears clean and well maintained.

**Defer**

591-1-1-.26(6)-The previous citation was deferred until the next visit. The provider stated it has been raining almost everyday and she can't get the slide fixed while raining as the repair will not dry. The provider will not allow the children on the slide until it is fixed.

**POI (Plan of Improvement)**

The Center will provide a variety of age-appropriate equipment that is arranged so as not to obstruct supervision of children. Staff will check the equipment daily to ensure that the equipment is free of hazards, rust and splinters.

**Correction Deadline: 5/23/2025**

**Technical Assistance**

591-1-1-.26(8) - The provider will ensure that all climbing and swinging equipment to have a resilient surface beneath the equipment and the fall zone from such equipment must be adequately maintained by the Center to assure continuing resiliency. (New grey and brown gym set with the climbing latter required six inches of resilient surface).

**Correction Deadline: 6/8/2025**

|                           |
|---------------------------|
| <b>Health and Hygiene</b> |
|---------------------------|

|                             |                                                      |
|-----------------------------|------------------------------------------------------|
| <b>Records Reviewed: 11</b> | <b>Records with Missing/Incomplete Components: 1</b> |
|-----------------------------|------------------------------------------------------|

Staff # 3

Not Met

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Staff state proper knowledge of diapering procedures.

**591-1-1-.17 Hygiene(CR)****Met****Comment**

Proper hand washing observed throughout the center.

**591-1-1-.20 Medications(CR)****Met****Comment**

The Provider currently does not dispense/administer medication.

|                     |
|---------------------|
| <b>Organization</b> |
|---------------------|

|                             |                                                      |
|-----------------------------|------------------------------------------------------|
| <b>Records Reviewed: 11</b> | <b>Records with Missing/Incomplete Components: 1</b> |
|-----------------------------|------------------------------------------------------|

Staff # 3

Not Met

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

**Finding**

591-1-1-.16(f) requires the Center to submit an application for an amended License at least 30 days prior to a change if there is a change in the name of the program or Center, changes in the ages of the children to be served, an increase in the regular hours of operation such that the Center would be providing evening or night-time care in addition to day-time care, changes in the services provided, or additions to or changes in the use of the building by the licensed Center. If an emergency situation arises which makes it impossible to give thirty (30) days' notice, the management of the Center shall notify the Department by telephone and shall submit an application for an amended License as soon as management becomes aware of the change that will be necessitated by the emergency situation. In no case, however, shall a new owner operate the Center without first securing a new License or Permit from the Department. It was determined based on observation that the center has added a two-year-old playground which was in use during this visit and has not requested an amendment.

**POI (Plan of Improvement)**

An application for amendment and all necessary documentation will be submitted.

**Correction Deadline: 5/29/2025**

**Safety**

**Records Reviewed: 11**

**Records with Missing/Incomplete Components: 1**

Staff # 3

Not Met

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

**591-1-1-.11 Discipline(CR)**

**Met**

**Comment**

Age-appropriate discussion and/or redirection observed.

**Comment**

Staff were observed to maintain a positive learning environment on this date.

**591-1-1-.13 Field Trips(CR)**

**Met**

**Comment**

Center does not participate in field trips at this time.

**591-1-1-.36 Transportation(CR)**

**Met**

**Comment**

Center does not provide routine transportation.

**Sleeping & Resting Equipment**

**Records Reviewed: 11**

**Records with Missing/Incomplete Components: 1**

Staff # 3

Not Met

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**

**Met**

**Comment**

Discussed SIDS and infant sleeping position.

**Comment**

Pleasant naptime environment observed.

**Staff Records**

**Records Reviewed: 11**

**Records with Missing/Incomplete Components: 1**

Staff # 3

Not Met

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Not Met****Comment**

Consultant requested to view all Criminal Record checks for employees hired after last visit. Director stated that there have been no new hires since last visit

**Finding**

591-1-1-.09(1)(j) requires that for portability for Directors, Employees and Provisional Employees, excluding Students-in-Training, only the most recently issued determination letter is eligible for portability and must be ported electronically. A Center may accept a satisfactory Fingerprint Records Check Determination letter or a satisfactory Comprehensive Records Check Determination letter issued by the Department if the Records Check Clearance Date is within the preceding 12 months from the hire date, the individual has not had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, and the Center does not know or reasonably should not know that the individual's satisfactory status has changed. It was determined based on review of records that staff # 3 has provided services at the center since March 31, 2025 and does not have a satisfactory Comprehensive Criminal Records Clearance Determination Letter on file. Staff # 3 has a satisfactory Comprehensive Criminal Records Clearance Determination Letter with DECAL that is within portability to the center.

**POI (Plan of Improvement)**

IMMEDIATE CORRECTION - The Center will immediately ensure that only the most recently issued determination letter is electronically ported for Directors, Employees and Provisional Employees, excluding Students-in-Training. A Center may accept a satisfactory Fingerprint Records Check Determination letter or a satisfactory Comprehensive Records Check Determination letter issued by the Department if the Records Check Clearance Date is within the preceding 12 months from the hire date, the individual has not had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, and the Center does not know or reasonably should not know that the individual's satisfactory status has changed. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The Center will immediately ensure CRC rules are maintained.

**Correction Deadline: 5/29/2025****591-1-1-.24 Personnel Records****Met****Correction Deadline: 5/18/2025****Corrected on 5/29/2025****.24(1) - The previous citation was observed to be corrected.****591-1-1-.31 Staff(CR)****Not Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

**Finding**

591-1-1-.31(5)(h) requires the Center to ensure that Provisional Employees are supervised at all times by a Director or Employee with a valid and current satisfactory Comprehensive Records Check Determination. It was determined based on statements, that staff # 3 has provided speech services since March 31, 2025, does not have a satisfactory Comprehensive Criminal Records Clearance Determination Letter on file for the center, has not been supervised by a staff member who has a satisfactory Comprehensive Criminal Records Check Clearance Determination Letter on file as required.

**POI (Plan of Improvement)**

The Center will ensure that Provisional Employees are supervised at all times by a Director or Employee with a valid and current satisfactory Comprehensive Records Check Determination.

**Correction Deadline: 5/29/2025****Staffing and Supervision**

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"Missing/Incomplete Components"

.09-Criminal Records Check Missing

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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

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**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Adequate supervision observed on this date.