**Bright from the Start Georgia Department of Early Care and Learning**
**2 Martin Luther King Jr. Drive SE, 670 East Tower**
**Atlanta, GA 30334**
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 10/8/2024 **VisitType:** Licensing Study **Arrival:** 10:40 AM **Departure:** 1:10 PM

**FR-0500060**
**Griffin, Jacqueline B**
2644 WHITESMILL COURT Decatur, GA 30034 DeKalb County
(404) 241-9825 jacquelinegriffin82@yahoo.com

Regional Consultant
Jessica Johnson
Phone: (770) 357-5090
Fax:
jessica.johnson@decal.ga.gov

**Mailing Address**
Same

**Quality Rated:**

| Compliance Zone Designation | | |
|---|---|---|
| 10/08/2024 | Licensing Study | Good Standing |
| 03/21/2024 | Licensing Study | Good Standing |
| 08/09/2023 | Monitoring Visit | Good Standing |

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.
**Support** - Program performance is demonstrating a need for improvement in meeting rules.
**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratio Capacity**

| Age Ranges | Children Present | Child For Pay | CAPS | Not for Pay | Provider Children |
|---|---|---|---|---|---|
| **Infant (0-11 mos)** | 0 | 0 | 0 | 0 | 0 |
| **1 & 2 Years** | 2 | 2 | 0 | 0 | 0 |
| **3 & 4 Years** | 3 | 2 | 0 | 1 | 0 |
| **School Age(5+) Years** | 0 | 0 | 0 | 0 | 0 |
| **Total Under 13 Years** | 5 | 4 | 0 | 1 | 0 |
| **Total Under 18 Years** | 5 | | | | |

Children Present: 5
Caregivers/Helpers Present: 1
Total Children: 5
Total Caregivers/Helpers: 1

**Comments**
An on-site inspection was conducted on October 8, 2024 with the Provider Jacqueline Griffin. Staff files, children's files, training, and background checks were all reviewed.

Plan of Improvement: Developed This Date 10/08/2024

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at http://gbi.georgia.gov to access the Georgia Sex Offender Registry.

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Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

QUALITY RATED CHILD CARE

CAPS CHILDCARE AND PARENT SERVICES

**Important Quality Rated/CAPS Update:**

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

**Contact the Quality Rated help desk a1 855-800-7747 or** qualityrated@decal.ga.gov **for more information. Free techincal assistance is available!**

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**(Findings Report)**

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**The following information is associated with a Licensing Study:**

## Activities and Equipment

**290-2-3-.12 Equipment and Supplies(CR)** **Met**

**Comment**
Discussed adding equipment and toys to enhance variety.

**290-2-3-.19 Infant-Sleeping Safety Requirements(CR)** **Technical Assistance**

**Comment**
Currently the provider is not caring for infants. (This rule was not evaluated on this date)

**Technical Assistance**
290-2-3-.19(4) - The Consultant discussed with the Provider that if cots and mats are stored in the children's activity room or area, they shall be stored to prevent children's access to them and to allow maximum use of play space. When storage is available and used for the storage of cots and mats that allows the cots, mats and any bedding to be stored without touching any other cots, mats or bedding, the bedding may be left on the cot or mat. When such storage is not available for the cots and mats, each child's bedding shall be kept separate from other children's bedding and stored in containers marked for individual use, such as, but not limited to, bins, cubbies, or bags.

**Correction Deadline: 10/8/2024**

**290-2-3-.07 Swimming Pools & Water-related Activities(CR)** **Met**

**Comment**
There is no pool on the property

## Children's Records

**Records Reviewed: 5** **Records with Missing/Incomplete Components: 1**

Child # 2 Not Met

"Missing/Incomplete Components"

Physician & Emergency Contact Information - (.08)(1),Mom Work # Missing -(.08)(1),Dad Work # Missing - (.08)(1),Emergency Medical Authorization - (.08)(3),Release Person Information - (.08)(10),Proof of No Liability Insurance Form

**290-2-3-.08 Children's Records** **Technical Assistance**

**Technical Assistance**
290-2-3-.08(1) - The Consultant discussed with the Provider that the Home must have a current and updated record for each Child in care and for a period of one (1) year after each Child leaves. Such records shall include: identifying information (Child's name, birth date, Parent's name, home and business addresses, telephone numbers); name, address and telephone number of persons, including Child's physician, to contact in emergencies; and name, address, telephone numbers, relationship to Child and to Parent(s) and other identifying information of person(s) to whom the Child may be released.

**Correction Deadline: 10/8/2024**

**290-2-3-.08 Parental Authorization(CR)** **Technical Assistance**

**Technical Assistance**
290-2-3-.08(3) - The Consultant discussed with the Provider that the Home to obtain Parental authorization at the time of a Child's enrollment for emergency medical care when the Parent is not available.

**Correction Deadline: 10/8/2024**

## Facility

**290-2-3-.11 Physical Plant - Safe Environment(CR)** **Not Met**

**Finding**
290-2-3-.11(2)(c) requires that documentation of drills required by these rules shall be maintained in the Home. The Home shall conduct drills for fire, tornado, and other emergency situations. The fire drills will be conducted monthly and tornado and other emergency situation drills will be conducted every six months. The Home shall maintain documentation of the dates and times of these drills for two years. It was determined based on a review of records that the emergency drills were not available for review on this day.

**POI (Plan of Improvement)**
The Provider will develop and implement a plan and schedule for conducting the required drills, completing the documentation, keeping the documentation on file for two years.

**Correction Deadline: 10/31/2024**

**Recited on 10/8/2024**

**Comment**
Please be mindful to keep items that pose a hazard inaccessible to children.

**Comment**
An operable and appropriately sized fire extinguisher was observed in the home this date.

**Comment**
Operable smoke detector(s) were observed as required in the home this date.

**290-2-3-.13 Physical Plant-Structural/Mechanical(CR)** **Not Met**

**Finding**
290-2-3-.13(1) requires that the Home be clean and free from hazards. It was determined based on observation that cleaning supplies were observed on the left side of the kitchen accessible to children in care. It was further determined that a mop bucket with water was observed on the right side of the living space accessible to children in care.

**POI (Plan of Improvement)**
To ensure the cleanliness and safety of the environment, the Home Provider will make hazardous items inaccessible to the children.

**Correction Deadline: 10/8/2024**

**290-2-3-.13 Playgrounds(CR)** **Not Met**

**Correction Deadline: 3/31/2024**

**Corrected on 10/8/2024**
**.13(2)(a) - Citation corrected. No hazards observed.**

**Finding**
290-2-3-.13(2)(a) requires that outdoor play areas be kept clean and free of hazards such as exposed sharp corners of concrete or equipment, rust and splinters on equipment, broken glass, open drainage ditches, holes and stagnant water. It was determined based on observation that the following hazards were observed:

- Disconnected gray play equipment.
- Disconnected basketball backboard.
- Disconnected red portion of the green and tan playground equipment.
- Disconnected red panel on the red play equipment.
- A broken wooden ladder on the red play equipment.
- A broken red chair inside the play house structure.

**POI (Plan of Improvement)**
The Home will repair any and all identified outdoor hazards and will monitor playground daily or more often as needed to ensure that the Home's outdoor play area is kept clean and free of hazards.

**Correction Deadline: 10/22/2024**

**Technical Assistance**
290-2-3-.13(2)(b) - The Consultant discussed with the Provider that climbing and swinging equipment that are not portable be securely anchored to eliminate accidents or injuries.

**Correction Deadline: 10/18/2024**

**Technical Assistance**
290-2-3-.13(2)(c) - The Consultant discussed with the Director adding a copy of the ASTM certification to the centers files. The Consultant discussed that a 6 to 9-inch deep resilient ground cover (sand, pea, gravel, or shredded wood) must be under all swings, merry-go-rounds, slides, and climbing equipment.

**Correction Deadline: 10/18/2024**

## Food Service

**290-2-3-.10 Food Service & Nutrition** **Met**

**Comment**
CACFP Meal Pattern Requirements: 3 Components for breakfast: Grains, Vegetables, Fruits or both, Milk 5 Components for lunch – Grains, Meat/Meat alternates, Fruits, Vegetable, and Milk OR Grains, Meat/Meat alternates, 2 different types of vegetables, and Milk 2 of 5 Components for snack Provided Updated CACFP Infant Meal pattern and Child/Adult Meal pattern flyers. The Crediting Handbook for the CACFP can be located on DECAL and USDA's website: DECAL http://decal.ga.gov/CACFP/Handbook.aspx USDA http://www.fns.usda.gov/cacfp/cacfp-handbooks

## Health and Hygiene

**290-2-3-.11 Children's Health and Hygiene(CR)** **Met**

**Comment**
Proper hand washing of children and staff was discussed with the provider on this date.

**290-2-3-.11 Diapering Areas & Practices(CR)** **Met**

**Comment**
The provider stated appropriate diapering procedures.

**Correction Deadline: 3/21/2024**

**Corrected on 10/8/2024**
**.11(1)(g) - Citation corrected. No hazards observed.**

**290-2-3-.11 Medications(CR)** **Met**

**Comment**
Per the provider no medication is currently dispensed

## Licensure

**290-2-3-.04 Application Requirements(CR)** **Met**

**Comment**
Appropriate number of children observed in Family Child Care Learning Home this date.

## Safety and Discipline

**290-2-3-.11 Animals** **Met**

**Comment**
The Family Child Care Learning Home does not keep animals on premises.

**290-2-3-.11 Discipline(CR)** **Met**

**Comment**
Age-appropriate discussion and/or redirection observed.

**290-2-3-.11 First Aid Kit** **Met**

**Comment**
Complete first aid kit observed in the Family Child Care Learning Home

**290-2-3-.11 Transportation(CR)** **Met**

**Comment**
The provider does not provide routine transportation.

## Staff Records

**290-2-3-.21 Criminal Records and Comprehensive Background Checks(CR)** **Met**

**Comment**
Criminal records checks were observed to be complete.

**290-2-3-.07 First Aid & CPR** **Met**

**Correction Deadline: 4/20/2024**

**Corrected on 10/8/2024**
**.07(8) - Citation corrected. The First aid and CPR certification was observed on this date.**

**290-2-3-.07 Staff Qualifications(CR)** **Met**

**Comment**
Staff observed to be compliant with applicable laws and regulations.

**290-2-3-.07 Staff Training** **Met**

**Comment**
Annual training requirement and documentation observed.

## Staff:Child Ratios and Supervision

**290-2-3-.07 Staff:Child Ratios(CR)** **Met**

**Comment**
Appropriate ratios were observed on this date.

**290-2-3-.07 Supervision(CR)** **Met**

**Comment**
Adequate supervision observed on this date.