



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 12/2/2021 **VisitType:** Licensing Study **Arrival:** 11:30 AM **Departure:** 3:00 PM

CCLC-30931

M & S Magical Stars Daycare II

4984 Hwy 42 South Locust Grove, GA 30248 Henry County
 (770) 320-7643 msmagicalstarsda@bellsouth.net

Regional Consultant

April Brown

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april.brown@decal.ga.gov

Mailing Address

Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
12/02/2021	Licensing Study	Good Standing	
11/22/2021	Incident Investigation & Follow Up	Good Standing	
03/10/2021	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A - 1st Left	Infants	1	5	C	10	C	NA	NA	Floor Play
Main	B - 2nd Left	One Year Olds	1	7	C	8	C	NA	NA	Floor Play
Main	C - 3rd Left	One Year Olds	1	8	C	8	C	NA	NA	Story
Main	D - 4th Left	Two Year Olds	1	10	C	10	C	NA	NA	Free Play
Main	E -5th Left	Two Year Olds	1	8	C	10	C	NA	NA	Centers
Main	F - 6th Left		0	0	C	11	C	NA	NA	Not In Use
Main	G - 4th Right	GA PreK	2	15	C	21	C	NA	NA	Centers
Main	H - 3rd Right	Three Year Olds	2	18	C	22	C	NA	NA	Story
Main	I - 2nd Right	Four Year Olds	1	15	C	20	C	NA	NA	Free Play
Main	J - 1st Right	GA PreK	2	20	C	22	C	NA	NA	Centers
		Total Capacity @35 sq. ft.: 125			Total Capacity @25 sq. ft.: 0		Building @35 capacity limited by Fire Marshall Limitations			
Total # Children this Date: 106		Total Capacity @35 sq. ft.: 125			Total Capacity @25 sq. ft.: 0					

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A	47	C
Main	Playground B	39	C
Main	Playground Waterpad	4	C

Comments

An Administrative Review was conducted on December 2, 2021. Staff files, children's files, training, and background checks were all reviewed. A virtual inspection was conducted on December 8, 2021 with the Director. An in-person visit was not conducted due to the COVID-19 pandemic.

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important New Deadlines:

Due to the ongoing COVID restrictions, the deadline to become Quality Rated for programs who want to continue to receive Childcare and Parent Services (CAPS), has been extended to at least December 31, 2021.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Micell Gleaton, Program Official

Date

April Brown, Consultant

Date



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Findings Report

Date: 12/2/2021 **VisitType:** Licensing Study

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Equipment and furniture observed to be properly secured, as applicable on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities at this time. A Virtual Visit was conducted due to the COVID-19 pandemic.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records

Met

Comment

Parent authorizations obtained and completed on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

Comment

Records were observed to be complete and well organized on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

Facility**591-1-1-.19 License Capacity(CR)****Met****Comment**

Licensed capacity observed to be met by the center on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Met****Comment**

Center appears clean and well maintained on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

Comment

Please be mindful to keep items that pose a hazard inaccessible to children on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

591-1-1-.26 Playgrounds(CR)**Met****Comment**

Playgrounds observed to be clean and in good repair on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

Food Service**591-1-1-.15 Food Service & Nutrition****Not Met****Comment**

Center menu meets USDA guidelines on this date. Consultant discussed new revision to restricted food rule which states: Foods that are associated with young children's choking incidents, such as, but not limited to, peanuts, hot dogs, raw carrots, popcorn, fish with bones, cheese cubes, grapes and any other food that is of similar shape and size of the trachea/windpipe shall not be served to the children less than four (4) years of age. Children older than four (4) years of age may be served these foods provided that the foods are cut in such a way as to minimize choking. A Virtual Visit was conducted due to the COVID-19 pandemic.

Finding

591-1-1-.15(2) requires that a signed written feeding plan for children less than one (1) year of age shall be obtained from Parent(s) and that instructions from the Parent(s) shall be updated regularly as new foods are added or other dietary changes are made. The feeding plan shall be posted in the child's assigned room and must include the child's feeding schedule, the amount of formula or breast milk to be given, instructions for the introduction of solid foods, the amount of food to be given and notation of any type(s) of commercially premixed formula which may not be used in an emergency because of food allergies. It was determined based on a review of records two out of five infant feeding plans did not contain all components as they were missing instructions for the introduction of solid foods as required. A Virtual Visit was conducted due to the COVID-19 pandemic.

POI (Plan of Improvement)

The Center Director will develop and implement a plan to obtain and post the completed feeding plan as part of the enrollment process and to have parents update the plans on a regular basis that will include center staff involved with enrollment and those working in the infant classrooms.

Correction Deadline: 12/3/2021

591-1-1-.18 Kitchen Operations**Met****Comment**

Kitchen appears clean and well organized on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Hand washing requirements for diapering were discussed with the director on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

591-1-1-.17 Hygiene(CR)

Met

Comment

Staff were observed to remind children to wash hands on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

591-1-1-.20 Medications(CR)

N/A

Comment

The center currently does not dispense or administer medication at this time. A Virtual Visit was conducted due to the COVID-19 pandemic.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures

Met

Comment

Program observed to have completed emergency drills for 2021 as required on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

591-1-1-.22 Parental Access

Met

Correction Deadline: 11/22/2021

Corrected on 12/2/2021

Correction of citation in that the director removed the table and signs that prohibited parents from having access to all child care areas as required. A Virtual Visit was conducted due to the COVID-19 pandemic.

591-1-1-.29 Required Reporting

Met

Comment

Discussed reporting requirements with the director on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

Safety

591-1-1-.11 Discipline(CR)

Met

Comment

Age-appropriate discussion and redirection observed on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

591-1-1-.13 Field Trips(CR)

N/A

Comment

Center does not participate in field trips at this time per the director on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

Comment

A current and completed inspection was observed for all vehicles used in transporting children on this date. Vehicle with tag number ending in M3281 was completed on August 1, 2021. Vehicle with tag number ending in W9368 was completed on August 2, 2021. Vehicle with tag number ending in WF487 was completed on August 14, 2021. A Virtual Visit was conducted due to the COVID-19 pandemic.

Finding

591-1-1-.36(7)(c) requires the center to use passenger transportation checklists, in a format approved by the Department, to account for each child during transportation. A separate passenger checklist must be used for each vehicle. It was determined based on a review of records the center did not obtain approval by the Department to use passenger transportation checklists for routine school transportation which resulted in missing components of documentation. A Virtual Visit was conducted due to the COVID-19 pandemic.

POI (Plan of Improvement)

The Center will maintain an approved passenger checklist as required.

Correction Deadline: 12/3/2021**Finding**

591-1-1-.36(7)(c)2. requires that the driver or other designated person shall immediately document in writing, with a check or other mark/symbol to account for each child listed on the passenger transportation checklist each time a child enters and exits the vehicle. The driver or other designated staff person shall document in writing with a different mark/symbol to account for each child listed on the passenger transportation checklist who was not present on the vehicle for any reason. An explanation shall be documented in writing whenever a child is transported to a field trip site but is not present on the return trip to the Center. It was determined based on a review of records the driver or other designated person did not immediately document in writing, with a check or other mark/symbol to account for each child listed on the passenger transportation checklist each time a child entered and exited the vehicle during morning routine transportation to and from Unity Grove Elementary School and Locust Grove Elementary School on November 12, 2021. A Virtual Visit was conducted due to the COVID-19 pandemic.

POI (Plan of Improvement)

The driver/other designated person will immediately document in writing with a check/mark/symbol each time a child gets on and off the vehicle.

Correction Deadline: 12/3/2021

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

Discussed SIDS and infant sleeping position with the director and infant staff members on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

Staff Records

Records Reviewed: 17**Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Date of Hire: 08/09/2010	

Staff # 2	Met
Date of Hire: 08/31/2020	

Staff # 3	Met
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Records Reviewed: 17**Records with Missing/Incomplete Components: 0**

Date of Hire: 06/22/2020

Staff # 4

Met

Date of Hire: 07/28/2020

Staff # 5

Met

Date of Hire: 12/06/2021

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 6

Met

Date of Hire: 07/25/2017

Staff # 7

Met

Date of Hire: 07/22/2019

Staff # 8

Met

Date of Hire: 07/22/2019

Staff # 9

Met

Date of Hire: 08/09/2010

Staff # 10

Met

Date of Hire: 06/01/2021

Staff # 11

Met

Date of Hire: 01/19/2021

Staff # 12

Met

Date of Hire: 12/06/2021

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 13

Met

Date of Hire: 10/14/2019

Staff # 14

Met

Date of Hire: 07/25/2017

Staff # 15

Met

Date of Hire: 09/21/2020

Staff # 16

Met

Date of Hire: 08/20/2018

Staff # 17

Met

Date of Hire: 08/20/2018

Staff Credentials Reviewed: 6

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)	Met
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Comment

Criminal record checks were observed to be complete on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

Comment

Director provided one file for an employee hired since the last monitoring visit which was completed on March 10, 2021. Two additional staff members were added during the virtual visit. A Virtual Visit was conducted due to the COVID-19 pandemic.

591-1-1-.14 First Aid & CPR	Met
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Comment

Evidence observed of 50% of center staff certified in First Aid and CPR on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

591-1-1-.33 Staff Training	Met
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Comment

Documentation observed of required annual staff training for 2020 on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

Comment

The director completed the four hour nutrition training on June 14, 2016. The director reported that the center did not have a cook at this time. A Virtual Visit was conducted due to the COVID-19 pandemic.

Correction Deadline: 1/1/2022

591-1-1-.31 Staff(CR)	Met
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Comment

Staff observed to be compliant with applicable laws and regulations on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)	Met
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Comment

Center observed to maintain appropriate staff:child ratios on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

591-1-1-.32 Supervision(CR)	Met
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Comment

Adequate supervision observed on this date. Consultant discussed new revision to the supervision rule which states: Staff shall be attentive and participating with all children during mealtimes and shall be seated within an arm's length away from children thirty-six (36) months of age and younger. A Virtual Visit was conducted due to the COVID-19 pandemic.