Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 2/11/2022 **VisitType:** Licensing Study **Arrival:** 2:15 PM **Departure:** 3:30 PM

CCLC-67

The Sunshine House #161

5970 Crooked Creek Rd. Norcross, GA 30092 Gwinnett County
(770) 447-1964 center161@sshouse.com

Mailing Address
5970 Crooked Creek Rd.
Peachtree Corners, GA 30092

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Quality Rated: ★

Compliance Zone Designation		
02/11/2022	Licensing Study	Good Standing
08/25/2021	Monitoring Visit	Good Standing
03/04/2021	Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.
Support - Program performance is demonstrating a need for improvement in meeting rules.
Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1L	Four Year Olds	1	9	C	20	C	NA	NA	Free Play
Main	1R	Infants and One Year Olds	1	5	C	13	C	NA	NA	Floor Play,Free Play
Main	2L		0	0	C	19	C	NA	NA	Not In Use
Main	2R Back		0	0	C	19	C	NA	NA	Not In Use
Main	2R Front		0	0	C	13	C	NA	NA	Not In Use
Main	L1R	Two Year Olds and Three Year Olds and Four Year Olds	1	8	C	25	C	NA	NA	Circle Time
Main	Left Back		0	0	C	26	C	NA	NA	Not In Use
		Total Capacity @35 sq. ft.: 135			Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 22		Total Capacity @35 sq. ft.: 135			Total Capacity @25 sq. ft.: 0					

Building	Playground	Playground Occupancy	Playground Compliance
Main	PG- Back	60	C
Main	PG Right	41	C

Comments
The purpose of today's visit was to conduct a licensing study.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

Please refer to the website, http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

Important New Deadlines:

Due to the ongoing COVID restrictions, the deadline to become Quality Rated for programs who want to continue to receive Childcare and Parent Services (CAPS), has been extended to at least December 31, 2021.

Get started today! Sign up by completing a short online application: https://qualityrated.decal.ga.gov/
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at http://gbi.georgia.gov to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

1) Facility name, license number and visit date
2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Pearlene Bingley, Program Official	Date	Leena Mitchell, Consultant	Date

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Findings Report

Date: 2/11/2022 **VisitType:** Licensing Study **Arrival:** 2:15 PM **Departure:** 3:30 PM

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.03 Activities **Technical Assistance**

Technical Assistance
591-1-1-.03(2) - Please ensure that each classroom has a current lesson plan on site that reflects appropriate instruction practices and activities to support children's development. Please ensure that each lesson plan has a sufficient and various play and learning equipment and materials to support the above program of activities in all developmental areas.

Correction Deadline: 2/11/2022

591-1-1-.12 Equipment & Toys(CR) **Met**

Comment
A variety of equipment and toys were observed throughout the center.

Comment
Equipment and furniture observed to be properly secured, as applicable.

591-1-1-.35 Swimming Pools & Water-related Activities(CR) **Met**

Comment
Center does not provide swimming activities.

Children's Records

Records Reviewed: 5	Records with Missing/Incomplete Components: 0
Child # 1	Met
Child # 2	Met
Child # 3	Met

Records Reviewed: 5	Records with Missing/Incomplete Components: 0
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records **Met**

Comment
Please ensure that the parents update the following information as needed:
- Release to persons' names and addresses

Facility

591-1-1-.06 Bathrooms **Technical Assistance**

Technical Assistance
591-1-1-.06(7) - Please ensure bathrooms are cleaned daily with a disinfectant.

Correction Deadline: 2/11/2022

591-1-1-.19 License Capacity(CR) **Met**

Comment
Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Not Met**

Finding
591-1-1-.25(11) requires that floor coverings be tight, smooth, free of odors and washable or cleanable. It was determined based on observation that the tile in classroom left back had broken tile near the toilet in the boys bathroom.

POI (Plan of Improvement)
Floors will be maintained to be safe and sanitary.

Correction Deadline: 3/13/2022

Finding
591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined based on observation that the following areas were not in good repair:
-Classroom 1R had chipping and peeling paint in the library center and near the hand washing sink.
-Classroom left back had peeling paint in the circle time area, the wood panel under the hand washing sink was appeared to be rotting.
-Classroom 2L right children's sink faucet had chipped metal.

POI (Plan of Improvement)
The Center will have the Center and surrounding areas cleaned, make repairs where needed, and remove all debris is removed. The Center will implement a plan to keep areas clean and in good repair that includes regular monitoring.

Correction Deadline: 3/4/2022

591-1-1-.26 Playgrounds(CR) **Not Met**

Comment
Discussed maintenance of resilient surface. Please fluff and redistribute.

Finding
591-1-1-.26(4) requires that playgrounds be protected from traffic or other hazards by a (4) four foot high fence or other barrier approved by this Department. Fencing material shall not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. Fence gates shall be kept closed except when persons are entering or exiting the area. It was determined based on observation the following areas of the fence were not in good repair:
-Infant/toddler (1R) playground was observed to have a broken fence board along the back fence and on the back gate. A four inch gap along the right fence. A large crack in the sidewalk near the door.
-Back playground was observed to have multiple broken boards with exposed nails.

POI (Plan of Improvement)
The Center will routinely check the fence to determine if it is in good repair and remains at least 4 feet high, and will repair any hazards. The Center will train Staff to identify and report any fence hazards and to keep the fence gates closed when not in use.

Correction Deadline: 3/4/2022

Finding
591-1-1-.26(6) requires that playground equipment provide an opportunity for the children to engage in a variety of experiences and shall be age-appropriate. For example, toddlers shall not be permitted to swing in swings designed for School-age Children. The outdoor equipment shall be free of lead-based paint, sharp corners and shall be regularly maintained in such a way as to be free of rust and splinters that could pose significant safety hazard to the children. All equipment shall be arranged so as not to obstruct supervision of children. It was determined based on observation that the playgrounds had the following hazards:
-Infant/toddler playground cosy coop car and ride on dragon had crack wheels with exposed broke plastic.
-Back playground climbing equipment had peeling rubber on the stairs and rust on the ship pole.

POI (Plan of Improvement)
The Center will provide a variety of age-appropriate equipment that is arranged so as not to obstruct supervision of children. Staff will check the equipment daily to ensure that the equipment is free of hazards, rust and splinters.

Correction Deadline: 2/21/2022

Food Service

591-1-1-.15 Food Service & Nutrition — **Met**

Technical Assistance
591-1-1-.15 - Center menu meets USDA guidelines. Please ensure a current menu is posted and any changes are notated daily.

591-1-1-.18 Kitchen Operations — **Technical Assistance**

Comment
Kitchen appears clean and well organized.

Technical Assistance
591-1-1-.18(12) - please ensure kitchen door is kept closed at all times with a staff member is not present in the kitchen.

Correction Deadline: 2/11/2022

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) — **Not Met**

Finding
591-1-1-.10(2) requires Centers first licensed after March 1, 1991, and Centers that renovate existing plumbing facilities, to have a hand washing sink with running heated water located adjacent to the diapering area. Flush sinks shall not be used for hand washing. Cleansing procedures in other facilities shall be approved by the Department. It was determined based on observation that the staff hand washing sink in the infant classroom did not have warm running water.

POI (Plan of Improvement)
The Center will ensure that a hand washing sink is located adjacent to each diapering area, that flush sinks are not used for handwashing, and that the department has approved cleansing procedures in other facilities, if applicable.

Correction Deadline: 2/11/2022

591-1-1-.17 Hygiene(CR) **Met**

Comment
Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR) **Met**

Comment
The Provider currently does not dispense/administer medication.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures **Met**

Comment
Program observed complete emergency drills. Please ensure to use the most recent form to document emergency drills.

591-1-1-.22 Parental Access **Technical Assistance**

Technical Assistance
591-1-1-.22 - Consultant discussed with provider that as of July 1, 2021, custodial parent(s) of the child shall be permitted access to all child care areas of the child care program at any time their child is in attendance.

Correction Deadline: 2/11/2022

591-1-1-.27 Posted Notices **Not Met**

Finding
591-1-1-.27 requires each Center to post in a designated area for public viewing near the front entrance the following: the Center's current License or Permit; a copy of these rules; a copy of the current communicable disease chart; a statement allowing Parent(s) access to all child care areas upon notifying any staff member of his or her presence; names of persons responsible for the administration of the Center in the administrator's absence; the dated current week's menu for meals and snacks; emergency plans for severe weather, fire, and other emergency situations; a statement requiring visitors to check in with Staff when entering the Center; no smoking signs; and a notice provided by the Department which advises Parents of their right to review a copy of the Center's most recent licensure evaluation report upon request to the Center Director. The Center shall provide any Parent with a copy of this evaluation report upon request. It was determined based on observation the center did not have the following notices posted for public viewing:
-the dated current week's menu for meals and snack
-a copy of the current communicable disease chart
-a statement allowing Parent(s) access to all child care areas upon notifying any staff member of his or her presence
-a notice provided by the Department which advises Parents of their right to review a copy of the Center's most recent licensure evaluation report upon request to the Center Director

POI (Plan of Improvement)
The Center will post the notices as required and ensure they remain posted.

Correction Deadline: 2/11/2022

591-1-1-.29 Required Reporting **Met**

Comment
Discussed reporting requirements.

Safety

591-1-1-.05 Animals **Met**

Comment
Center does not keep animals on premises.

591-1-1-.11 Discipline(CR) **Met**

Comment
Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR) **Met**

Comment
Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR) **Not Met**

Comment
Complete documentation of transportation observed.

Comment
The consultant observed the following vehicles to have a current vehicle inspection report on file:
- Vehicle Tag # - CFF 763 - Expires February 15, 2023.

Comment
The vehicle was not able to be inspected due to the vehicle was not at the facility at the time of the visit.

Finding
591-1-1-.36(3)(a-b) requires any Center that provides any type of transportation to obtain two (2) hours of state-approved or state-accepted transportation training, biannually, for the Director and for each person responsible for or who participates in the transportation of children. The training shall include, but is not limited to, a review of the transportation rules, a review of approved transportation forms and procedures, and instruction on the usage and completion of the forms and procedures. This training may be counted as part of the annual training requirements for Staff. It was determined based on review of records one staff member did not have evidence of transportation training prior to participating in transportation for the weeks of February 7-18, 2022.

POI (Plan of Improvement)
The Center will ensure that the Director, Center Staff, and any person responsible for the transportation of children has completed the required transportation training.

Correction Deadline: 2/21/2022

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Met**

Comment
Discussed SIDS and infant sleeping position.

Comment
The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Staff Records

Records Reviewed: 10 **Records with Missing/Incomplete Components: 4**

Staff # 1 Met
Date of Hire: 07/27/2016

Staff # 2 Met
Date of Hire: 06/11/2021

Staff # 3 Not Met

Date of Hire: 11/01/2021

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing

Staff # 4 Not Met

Date of Hire: 10/18/2021

"Missing/Incomplete Components"

.33(3)-Health & Safety Certificate,.14(2)-First Aid Missing,.14(2)-CPR missing,.36(3)(a-b)-2 hrs. Transportation Training missing

Staff # 5 Met

Date of Hire: 08/03/2021

Staff # 6 Met

Staff # 7 Not Met

Date of Hire: 09/23/2019

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing

Staff # 8 Met

Date of Hire: 06/25/2013

Staff # 9 Not Met

Date of Hire: 11/01/2021

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing

Staff # 10 Met

Date of Hire: 11/16/2021

Staff Credentials Reviewed: 5

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) **Met**

Comment
The director provided four files for staff members hired since the previous visit conducted on August 25, 2021. The consultant observed four of four newly hired staff members to have evidence of a satisfactory criminal record check letter on file.

591-1-1-.09 Criminal Records Check(CR) **Met**

Comment
Criminal records checks were observed to be complete.

591-1-1-.14 First Aid & CPR **Not Met**

Comment
Please add missing protective eye wear and a face mask in first aid kit.

Finding
591-1-1-.14(2) requires a Staff member who is trained in CPR and first aid to be on the premises and on any field trip whenever any child is present. In addition, Staff who provide direct care to children must satisfactorily obtain certification in first aid and CPR by December 29, 2016 if employed prior to September 30, 2016 and within 90 days of their hire date if employed after September 30, 2016. It was determined based on review of records that the following staff members did not obtain first aid and CPR training within the first 90-days of their date of hire:
Staff member #3 with a documented date of hire of November 1, 2021
Staff member #4 with a documented date of hire of October 18,2021
Staff member #9 with a documented date of hire of November 1, 2021

POI (Plan of Improvement)
The Center will develop a schedule to ensure there is always a staff person with current first aid and CPR training present and will develop and implement a plan to ensure all staff members have satisfactorily completed first aid and CPR training by the specified date.

Correction Deadline: 3/13/2022

591-1-1-.33 Staff Training **Met**

Comment
Documentation observed of required staff training.

Technical Assistance
591-1-1-.33(3) - Discussed: Health and Safety Training is required for each staff member with direct care responsibilities within 90 calendar days of their hire date.

591-1-1-.31 Staff(CR) **Technical Assistance**

Technical Assistance
591-1-1-.31 - Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

Comment
Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) **Not Met**

Finding
591-1-1-.32(4) requires that children under three years old be housed in separate physical areas from older children and cannot be mixed with older children except at specified times and circumstances. It was determined based on observation that classroom 1R had three two-year-old children, two three-year-old children and three four-year-old children housed in the same classroom during the middle of the day.

POI (Plan of Improvement)
The Center will maintain separation of these children under three years old.

Correction Deadline: 2/11/2022

591-1-1-.32 Supervision(CR) **Met**

Comment
Please ensure that staff members are attentive and participating with all children during mealtimes and shall be seated within an arms length away from children 36-months of age and younger.