



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 3/28/2024 VisitType: Licensing Study Arrival: 1:05 PM Departure: 5:40 PM

CCLC-32403

Sheltering Arms - Buford Drive Center

1470 Buford Drive Lawrenceville, GA 30043 Gwinnett County
(678) 376-7479 luvasquez@shelteringarmsforkids.com

Regional Consultant

Lynn Schnitzer

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lynn.schnitzer@dec.al.ga.gov

Mailing Address

1470 Buford Drive
Lawrenceville, GA 30043-3720

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
03/28/2024	Licensing Study	Good Standing	
09/19/2023	Incident Investigation Closure	Good Standing	
09/12/2023	Incident Investigation/Monitoring Visit	Good Standing	
			Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.
			Support - Program performance is demonstrating a need for improvement in meeting the rules.
			Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Room #1- Left Front	Infants and One Year Olds	2	2	C	8	C	NA	NA	Nap
Main	Room #2- 2L	One Year Olds and Two Year Olds	2	7	C	16	C	NA	NA	Nap
Main	Room #3- 3L	Three Year Olds	2	7	C	18	C	NA	NA	Nap
Main	Room #4 -1R		0	0	C	21	C	NA	NA	
Main	Room #5 - 2R	Three Year Olds and Four Year Olds	2	8	C	24	C	NA	NA	Nap
Main	Room #6- 3R	Four Year Olds and Five Year Olds	1	13	C	26	C	NA	NA	Transitioning, Nap, Snack
Main	Room #7- 4R	GA PreK	2	12	C	29	C	NA	NA	Transitioning, Music, Circle Time
Main	Room #8- Center Back	GA PreK	2	14	C	26	C	NA	NA	Snack, Story
Total Capacity @35 sq. ft.: 168					Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 63					Total Capacity @25 sq. ft.: 0					

Building	Playground	Playground Occupancy	Playground Compliance
Main	A infant	31	C
Main	B Preschool	95	C

Comments

The purpose of today's visit was to conduct a licensing study and to follow up from the previous visit conducted on February 12, 2023.

Plan of Improvement: Developed This Date 03/28/2024

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)


Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov for more information. Free technical assistance is available!

Luisa Vasquez, Program Official

Date

Lynn Schnitzer, Regional Consultant

Date



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(Findings Report)

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Technical Assistance

Comment

A variety of equipment and toys were observed throughout the center.

Comment

Equipment and furniture observed to be properly secured, as applicable.

Technical Assistance

591-1-1-.12(2) - Please monitor vinyl furniture for tears and holes.

Correction Deadline: 3/28/2024

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Not Evaluated

Comment

Center does not provide swimming activities.

Children's Records

591-1-1-.08 Children's Records

Technical Assistance

Comment

Parent authorizations obtained/completed.

Comment

Records were observed to be well organized.

Technical Assistance

591-1-1-.08(1) - Consultant discussed with the director to ensure that children's enrollment records include the physician's name and phone number. Four of five enrollment records did not have the physician's phone number.

Correction Deadline: 3/28/2024

Facility

591-1-1-.06 Bathrooms	Met
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Comment

Bathrooms observed to be clean and well maintained.

591-1-1-.19 License Capacity(CR)	Met
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Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)	Technical Assistance
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Technical Assistance

591-1-1-.25(13) - Consultant discussed with the director to ensure that the cleaning tools in classroom #2 and the adult scissors and hole punch in classroom #6 are stored out of reach of the children.

Correction Deadline: 3/28/2024

591-1-1-.26 Playgrounds(CR)	Technical Assistance
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Correction Deadline: 9/22/2023

Corrected on 3/28/2024

.26(4) - The previous citation was observed to be corrected. Consultant observed the playground fence to be in good repair.

Technical Assistance

591-1-1-.26(9) - Consultant discussed with the director that low spots by the downspout located on playground B and by the bike track on playground A infants are filled in.

Correction Deadline: 3/28/2024

Food Service

591-1-1-.15 Food Service & Nutrition	Met
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Comment

Center menu meets USDA guidelines.

591-1-1-.18 Kitchen Operations	Met
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Comment

Kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)	Met
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Comment

Staff stated proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)	Met
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Comment

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR)	Met
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Comment

Documentation for medication dispensing observed complete.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures

Met

Comment

Program observed complete emergency drills

Comment

591-1-1-.21(1)(p) - Observed complete emergency preparedness plan.

Correction Deadline: 4/2/2024

591-1-1-.27 Posted Notices

Met

Comment

Observed all required posted notices.

Safety

591-1-1-.05 Animals

Not Evaluated

Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)

Met

Comment

Staff stated knowledge of appropriate disciplinary procedures.

591-1-1-.13 Field Trips(CR)

Not Evaluated

Comment

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)

Not Evaluated

Comment

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

Pleasant naptime environment observed.

Comment

Staff stated knowledge of safe sleep practices.

Staff Records

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Met

Comment

Criminal record checks were observed to be complete.

Comment

Director provided one files for an employee hired since last visit September 12, 2023.

591-1-1-.14 First Aid & CPR**Met****Comment**

Complete first aid kits observed in center.

Comment

Evidence observed of 100% of center staff certified in First Aid and CPR.

591-1-1-.33 Staff Training**Not Met****Comment**

Documentation observed of required health and safety orientation training.

Technical Assistance

591-1-1-.33(1) - Please ensure that center staff sign the initial orientation form when completed.

Correction Deadline: 3/28/2024

Finding

91-1-1-.33(5) requires that every calendar year after the first year of employment, all supervisory and caregiver Personnel, except independent contractors, Students-in-Training and volunteers shall attend ten (10) clock hours of diverse training which is task-focused in on-going health, safety and early childhood or child development related topics and which is offered by an accredited college, university or vocational program or other Department-approved source. The annual ten (10) clock hours of training shall be chosen from the following fields: child development, including discipline, guidance, nutrition, injury control and safety; health, including sanitation, disease control, cleanliness, detection and disposition of illness; child abuse and neglect, including identification and reporting, and meeting the needs of abused and/or neglected children; and business related topics, including parental communication, recordkeeping, etc.; provided however that such business related training shall be limited to no more than two (2) of the required ten (10) clock hours of training. Records of completion of such training shall be maintained, as required by these rules. It was determined based on review of records that staff #10, date of hire, November 12, 2002, and staff #13, date of hire February 2, 2017, did not have evidence of ten clock hours of diverse annual training on file for 2023.

POI (Plan of Improvement)

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

Correction Deadline: 12/31/2024

Recited on 3/28/2024

591-1-1-.31 Staff(CR)**Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)**Met**

Correction Deadline: 9/19/2023

Corrected on 3/28/2024

.32(7) - The previous citation was observed to be corrected. Consultant observed adequate supervision throughout the center.

