



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 9/12/2022 **VisitType:** Licensing Study

Arrival: 9:15 AM

Departure: 5:25 PM

CCLC-37962

Tabula Rasa The Language Academy

1430 Riverside Parkway Lawrenceville, GA 30043 Gwinnett County
 (678) 985-8080 jennifer@trlanguages.com

Regional Consultant

Lynn Schnitzer

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Mailing Address

Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
09/12/2022	Licensing Study	Good Standing	
05/25/2022	MV POI Follow Up	Good Standing	
04/05/2022	Complaint Closure	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A 1R	Infants	3	8	C	10	C	NA	NA	Nap,Diapering, Floor Play
Main	B 2R	One Year Olds	2	12	C	17	C	NA	NA	Breakfast,Music
Main	C 3R	One Year Olds and Two Year Olds	3	16	C	21	C	NA	NA	Centers,Transitioning
Main	D 4R	Two Year Olds	3	18	C	28	C	NA	NA	Centers,Circle Time
Main	Dining Hall		0	0	C	21	C	30	C	
Main	E Rear R	PreK	2	19	C	26	C	NA	NA	Centers,Story
Main	F Rear L	PreK	2	20	C	28	C	NA	NA	Outside,Centers
Main	G 3L	Two Year Olds and Three Year Olds	2	14	C	31	C	NA	NA	Transitioning,Art, Music
Main	H 2L	Two Year Olds and Three Year Olds	2	18	C	40	C	NA	NA	Transitioning,Breakfast
Main	I 1L	Four Year Olds and Five Year Olds	3	22	C	40	C	NA	NA	Transitioning,Circle Time
Total Capacity @35 sq. ft.: 262			Total Capacity @25 sq. ft.: 271							
Total # Children this Date: 147			Total Capacity @35 sq. ft.: 262							
			Total Capacity @25 sq. ft.: 271							

Building	Playground	Playground Occupancy	Playground Compliance
Main	A Left Side	87	C
Main	B Rear	91	C
Main	C Right Side	81	C
Main	Concrete Area	12	C

Comments

The purpose of today's visit was to conduct a licensing study and to follow up from the previous visit conducted on May 25, 2022.

Plan of Improvement: Developed This Date

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RuleAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Jennifer Guevara, Program Official

Date

Lynn Schnitzer, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1.12 Equipment & Toys(CR)

Not Met

Comment

A variety of equipment and toys were observed throughout the center.

Comment

Equipment and furniture observed to be properly secured, as applicable.

Finding

591-1-1.12(2) requires that all equipment and furniture be free from hazardous conditions such as, but not limited to, sharp rough edges or toxic paint; and be kept clean. It was determined based on observation that the side panel of a shelf in classroom E Rear R contained broken corners on the bottom.

POI (Plan of Improvement)

The Center will ensure that equipment and furniture are used by the age-appropriate group of children.

Correction Deadline: 9/12/2022

591-1-1.35 Swimming Pools & Water-related Activities(CR)

Not Evaluated

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1 Met

Child # 2 Met

Child # 3 Met

Records Reviewed: 5**Records with Missing/Incomplete Components: 0**

Child # 4

Met

Child # 5

Met

591-1-1-.08 Children's Records**Technical Assistance****Technical Assistance**

591-1-1-.08(1) - Please ensure that the parents update the following information as needed:

- Parents' work and contact information.
- Parents' work and personal address.
- Emergency contact persons' name and contact information.
- Release to persons' names and address.
- Doctor's name and contact information.

Correction Deadline: 9/12/2022

Facility

591-1-1-.06 Bathrooms**Technical Assistance****Technical Assistance**

591-1-1-.06(4) - Consultant discussed monitoring the restroom and diapering vents for normal wear and tear with the director.

Correction Deadline: 10/12/2022

591-1-1-.19 License Capacity(CR)**Met****Comment**

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Not Met****Finding**

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on observation that a "Sharpie" marker, a bottle of correction fluid, staplers, and tubes of "Neosporin" were on a shelf accessible to the children receiving care in classroom 11L during the visit.

POI (Plan of Improvement)

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

Correction Deadline: 9/12/2022**Recited on 9/12/2022****Technical Assistance**

591-1-1-.25(17) - Consultant discussed with director to ensure the playground is monitored for thorny plants and berries.

Correction Deadline: 9/12/2022

591-1-1-.26 Playgrounds(CR)**Not Met**

Finding

591-1-1-.26(4) requires that playgrounds be protected from traffic or other hazards by a (4) four foot high fence or other barrier approved by this Department. Fencing material shall not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. Fence gates shall be kept closed except when persons are entering or exiting the area. It was determined based on observation that the end of the of the fence at the back of Playground A Left Side and the concrete retaining wall contained a gap measuring approximately four inches creating a potential entrapment hazard. Further, the top two railroad ties on the other side of the retaining wall at the back Playground A Left Side contained splintered wood and were loose.

POI (Plan of Improvement)

The Center will routinely check the fence to determine if it is in good repair and remains at least 4 feet high, and will repair any hazards. The Center will train Staff to identify and report any fence hazards and to keep the fence gates closed when not in use. The center has begun replacing the retaining wall and the owner will be fixing the gap on the other side of the retaining wall.

Correction Deadline: 9/19/2022

Recited on 9/12/2022

Correction Deadline: 6/4/2022

Corrected on 9/12/2022

.26(6) - The previous citation was observed to be corrected. Consultant observed the S-ladder and the fire pole to be securely bolted to the adjacent platform on the playground structure on Playground A Left Side.

Food Service**591-1-1-.15 Food Service & Nutrition****Technical Assistance****Technical Assistance**

591-1-1-.15 - Consultant and director discussed USDA guidelines.

Comment

Bottles were observed to be covered and fully labeled with child's full name.

Comment

Infant feeding forms were observed to be up-to-date. Staff stated plans are updated regularly as required.

591-1-1-.18 Kitchen Operations**Met****Comment**

Kitchen appears clean and well organized.

Health and Hygiene**591-1-1-.10 Diapering Areas & Practices(CR)****Not Met****Comment**

Proper diapering procedures observed.

Finding

591-1-1-.10(4) requires that if diapers are changed on a diaper changing surface, the surface shall be smooth, nonporous, and equipped with a guard or rails to prevent falls. Between each diaper change, the diaper changing surface shall be cleaned with a disinfectant and dried with a single-use disposable towel. It was determined based on observation that the changing pad in classroom C 3R was torn with exposed foam.

POI (Plan of Improvement)

The Center will ensure there is a smooth, nonporous changing surface that has a guard or rails for safety in each classroom that houses children wearing diapers. Center Staff will be trained and have adequate supplies to properly clean the diaper changing surface between each diaper change. Staff were able to replace the pad and a new pad has been ordered.

Correction Deadline: 9/12/2022

591-1-1-.17 Hygiene(CR) **Met**

Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR) **Not Evaluated**

Comment

The Provider currently does not dispense/administer medication.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures **Met**

Comment

Program observed complete emergency drills

591-1-1-.27 Posted Notices **Met**

Comment

Observed all required posted notices.

Safety

591-1-1-.05 Animals **Met**

Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR) **Met**

Technical Assistance

591-1-1-.11 - Please be mindful of voice tone in redirecting children.

Comment

Age-appropriate discussion and/or redirection observed.

591-1-1-.13 Field Trips(CR) **Met**

Comment

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR) **Met**

Comment

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Not Met**

Technical Assistance

591-1-1-.30 - Discussed SIDS and infant sleeping position.

Finding

591-1-1-.30(1)(a)2 requires that a crib mattress is firm, tight-fitting without gaps, at least 2 inches thick and covered with a waterproof, washable material. Before a change of occupant, each mattress shall be cleaned with a disinfectant. It was determined based on observation that the mattress in one of ten cribs in classroom A 1R contained a gap measuring approximately one inch.

POI (Plan of Improvement)

The center will ensure that a crib mattress is firm, tight-fitting without gaps. The center has ordered a new mattress for the crib.

Correction Deadline: 9/12/2022

Technical Assistance

591-1-1-.30(4) - Consultant discussed with director to ensure that cots are stored so that the bedding on one cot does not touch the bedding on another cot.

Correction Deadline: 9/12/2022

Staff Records

Records Reviewed: 30

Records with Missing/Incomplete Components: 1

Staff # 1	Met
Date of Hire: 03/02/2022	
Staff # 2	Met
Date of Hire: 01/12/2022	
Staff # 3	Met
Date of Hire: 06/28/2022	
Staff # 4	Met
Date of Hire: 02/22/2021	
Staff # 5	Met
Date of Hire: 10/02/2017	
Staff # 6	Met
Date of Hire: 01/25/2021	
Staff # 7	Met
Date of Hire: 12/13/2021	
Staff # 8	Met
Date of Hire: 08/13/2021	
Staff # 9	Met
Date of Hire: 09/30/2019	
Staff # 10	Met
Date of Hire: 08/29/2019	
Staff # 11	Met
Date of Hire: 06/22/2022	
Staff # 12	Not Met
Date of Hire: 05/12/2022	

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing

Staff # 13 Met

Staff # 14 Met

Date of Hire: 08/19/2021

Staff # 15 Met

Date of Hire: 05/28/2015

Staff # 16 Met

Date of Hire: 03/02/2022

Staff # 17 Met

Date of Hire: 04/05/2022

Staff # 18 Met

Date of Hire: 02/14/2022

Staff # 19 Met

Date of Hire: 07/20/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 20 Met

Staff # 21 Met

Date of Hire: 10/15/2020

Staff # 22 Met

Date of Hire: 05/13/2019

Staff # 23 Met

Date of Hire: 06/04/2018

Staff # 24 Met

Staff # 25 Met

Date of Hire: 10/30/2020

Staff # 26 Met

Date of Hire: 02/22/2022

Staff # 27 Met

Date of Hire: 07/12/2021

Staff # 28 Met

Date of Hire: 06/03/2022

Staff # 29 Met
Date of Hire: 11/19/2021

Staff # 30 Met
Date of Hire: 06/20/2022

Staff Credentials Reviewed: 11**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met****Comment**

Criminal record checks were observed to be complete.

Comment

Director provided four files for employees hired since last visit May 25, 2022.

591-1-1-.14 First Aid & CPR Not Met**Comment**

Complete first aid kits observed in center.

Finding

591-1-1-.14(2) requires a Staff member who is trained in CPR and first aid to be on the premises and on any field trip whenever any child is present. In addition, Staff who provide direct care to children must satisfactorily obtain certification in first aid and CPR by December 29, 2016 if employed prior to September 30, 2016 and within 90 days of their hire date if employed after September 30, 2016. It was determined based on review of records that staff #11, date of hire May 16, 2022, did not complete the required first aid and CPR training within the first 90-days of their date of hire.

POI (Plan of Improvement)

The Center will develop a schedule to ensure there is always a staff person with current first aid and CPR training present and will develop and implement a plan to ensure all staff members have satisfactorily completed first aid and CPR training by the specified date.

Correction Deadline: 10/12/2022

591-1-1-.33 Staff Training Met**Comment**

Documentation observed of required staff training.

591-1-1-.31 Staff(CR) Met**Comment**

Staff observed to be compliant with applicable laws and regulations.

Correction Deadline: 5/25/2022

Corrected on 9/12/2022

.31(2)(b)2. - The previous citation was observed to be corrected. Consultant observed all lead teachers to have the required academic credential or have documentation of an education plan on file confirming enrollment in a program to obtain the required education credentials.

Staffing and Supervision**591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met****Comment**

Center observed to maintain appropriate staff:child ratios.

Technical Assistance

591-1-1-.32 - Consultant discussed with director to ensure that staff members are seated within an arm's reach of children under thirty-six months of age during mealtimes.