

**Bright from the Start - Georgia Department of Early Care and Learning**

2 Martin Luther King Jr. Drive SE, 670 East Tower

Atlanta, GA 30334

Phone: (404)657-5562 www.dec.al.gov

(Cover Sheet)**Date:** 10/9/2024**VisitType:** EX-Monitoring**Arrival:** 2:15PM**Departure:** 4:15PM**EX-43881 EXMT-6388 EX-1 - Government
DeKalb County Schools ASED - Brockett**

1855 Brockett Road, Tucker GA 30081 DeKalb
County
(678) 874-2602
conswella_bennett@dekalbschools.ga.org

Mailing Address

Same

Regional Consultant

Rosalyn Elder

Phone: (404) 780-0868

Fax: (770) 232-1931

rosalyn.elder@dec.al.gov

Joint with:

Compliance Zone Designation			Prevention Action Category	Intermediate Action Category	Dismissal Action Category
10/9/2024	EX-Monitoring	Prevention	Prevention Level 1 (P1)	Intermediate Level 1 (I1)	Dismissal (D)
			Technical Assistance	Corrective Action Plan	Dismissal
				Office Conference	Disqualification
			Prevention Level 2 (P2)	Intermediate Level 2 (I2)	
			Citation	Fine (Level 1 or 2)	
			Plan of Improvement		
			Prevention Level 3 (P3)	Intermediate Level 3 (I3)	

Staff: Child Ratios

Room Description	Age Groups	Staff Count	Children Count	State Ratio Met	Notes
Cafeteria	PreK, Six and older	5	37	Y	Eating snacks / homework assistance
Gym		0	0	Y	
Media Center		0	0	Y	
Playground		0	0	Y	
Room #30		0	0	Y	

Group Sizes Met? Y

Total # Non-Care Staff Present: 0

#Staff Count: 5

#Children Count: 37

Comments:

On October 9, 2024, an (in-person) visit was conducted at the facility for the purpose of the CAPS Health and Safety Monitoring with Ms. Consweila Bennet, Afterschool Director. Health and Safety protocols were discussed inclusive of the handwashing process. Handwashing/sanitation practices are completed, before and after eating, after toileting & outside play. It was determined through the observation of records and through discussion, that the Program is operating as approved.

Corrective Action Plan: No Plan Developed



Please refer the website, <http://www.dec.state.ga.us/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

By signing this report I acknowledge that the report was discussed with me and if there are any missing requirements I am responsible for submitting them as outlined to the GACAPS program.

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

1. Facility name, program number and visit date
2. Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
3. Specific standard(s) that you are refuting, along with your concerns or questions regarding the citation
4. Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date of the visit to the facility.
5. Your refutation will be forwarded to the CCS Exemptions Unit manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 770-293-5977.

Any violation which subjects a child to injury or life threatening situation or continued non-compliance may jeopardize participation in the CAPS program for eligible license-exempt program (government-owned facilities and day camps).

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(Findings Report)**Date:** 10/9/2024**VisitType:** EX-Monitoring**Arrival:** 2:15PM**Departure:** 4:15PM**EX-43881 EXMT-6388 EX-1 - Government
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The following information is associated with a Exemption Monitoring:**Activities and Equipment****EX-HS-.A****Met****Comment**

EX-HS-.A(1) - The Provider does ensure there is a daily prescribed program of varied and developmentally appropriate activities such as homework assistance, arts & crafts, outside sports, movies, water colors, and just dance that promotes the social, emotional, creative, physical, cognitive, language and literacy development of each child.

EX-HS-.F Equipment & Toys (CS)**Met****Comment**

The equipment and furniture observed to be properly secured, as applicable. The staff ensures the chairs and tables are wiped down and sanitized on a daily basis.

EX-HS-.Q Swimming Pools & Water-related Activities (CS)**N/A****Comment**

The Program does not provide swimming activities.

Children's Records**EX-HS-.C****Met****Comment**

EX-HS-.C(1) – The Provider does maintain a file for each child while such child is in care at the program. The file does contain the following: identifying information about the child to include: name, date of birth, gender, address, and names of both Parents, if applicable, cell phone and emergency contact information as well as the person(s) to whom the child may be released.

Exemptions**EX-HS-.X Exemption Requirements (NCP)****Technical Assistance****Technical Assistance**

EX-HS-.X(1) - Technical assistance was provided regarding the posting of the approval letter to be adjacent to the exemption certificate which is posted in the main office.

Comment

EX-HS-.X(4) - Fire Safety - A program must be in compliance with applicable laws and regulations issued by the state fire marshal, the proper local fire marshal or state inspector, including a certificate of occupancy if required prior to receiving any children for care. It was determined by the examination of records, the Provider obtained a Fire Inspection March 11, 2024 by the DeKalb County Fire Department with a pass rating.

Facility**EX-HS-.B****Met****Comment**

EX-HS-.B(2) - It was determined through observation, bathrooms are located adjacent to the child care areas. The supplies are within easy reach for the children and equipped with soap, toilet tissue and single-use towels.

EX-HS-.L Physical Plant (NCP)**Met****Comment**

No hazards observed accessible to children on this date.

EX-HS-.M Playgrounds (CS)**Met****Comment**

The Playground area was observed to be clean and in good repair. The playground is secured in a fence and is free from any potential hazards or debris.

Health and Hygiene**EX-HS-.U Diapering Areas & Practices (CS)****N/A****Comment**

There are no diapered children enrolled.

EX-HS-.H Hygiene (NCP)**Met****Comment**

Hand washing was not observed during the visit but proper hand washing rules were discussed.

EX-HS-.I Medications (CS)**N/A****Comment**

Medications are not dispensed.

Policies and Procedures**EX-HS-.J Operational Policies & Procedures (NCP)****Met****Comment**

It was determined that the Program provides parents a copy of it's written policies and procedures. The observance of emergency preparedness protocols were also provided on this date.

Comment

Observed evidence of written policies and procedures as well as the recording of fire drills on this date.

EX-HS-.T Required Reporting (NCP)**Met****Comment**

There were no incidents or injuries that required reporting.

Safety**EX-HS-.S****N/A****Comment**

The Program does not sponsor field trips.

EX-HS-.E Discipline (CS)**Met****Comment**

EX-HS-.E(2) - The Parent's Handbook does include the discipline policy which states "students may be suspended or withdrawn from the program for disciplinary reasons that interfere with the safety of others and orderly program operations."

Comment

The Program does not provide routine transportation.

Sleeping & Resting Equipment

Comment

No safe sleep policies are necessary.

Staff Records

Comment

EX-HS-.K(1) - It was determined by the observation of records the Program does maintain a personnel file on all staff.

Comment

EX-HS-.N(1) - The Afterschool Director is responsible for the supervision, operation, and maintenance of the program. The Afterschool Director is generally on the premises and if absent at any time during the hours of operation, there is an officially designated person on-site to assume responsibility for the operation of the program.

Comment

Criminal record checks were observed to be complete.

Finding

EX-HS-.W(1) requires Program Staff to successfully complete a biennial training program in cardiopulmonary resuscitation (CPR) and a triennial training program in first aid. The first aid training must be done by certified or licensed health care professionals or trainers and must deal with the provision of emergency care to infants and children. The Program shall maintain current evidence of the successful completion of such training which shall be available to the Department for inspection. It was determined by the review of records, at least 50% of the staff have completed CPR/First Aid training, Some of the CPR/First Aid certificates have expired and do not contain CPR for pediatrics.

POI (Plan of Improvement)

The Program will ensure all of the staff members renew the CPR/First Aid training inclusive of pediatrics.

Correction Deadline: 12/13/2024

Comment

EX-HS-.P(1) - EX-HS-.P(1) All staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined by the observation of records, all of the staff members have completed the Health and Safety Orientation training.

Finding

EX-HS-.P(4) requires, in the first year of employment and then by calendar year thereafter, all supervisory and caregiver Personnel, except independent contractors, Students-in-Training and volunteers to attend ten (10) clock hours of training which is task-focused in early childhood education or child development or subjects relating to job assignment and is offered by an accredited college, university or vocational program or other Department-approved source. It was determined based on the observation of records five (5) of eleven of the staff members have completed the 10 hours annual training.

POI (Plan of Improvement)

The Program will ensure all of the staff complete the 10 hours of annual training.

Correction Deadline: 12/31/2024

Staffing and Supervision

EX-HS-.O Staff:Child Ratios and Supervision (CS)	Met
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Comment

Adequate supervision observed on this date.