

**Bright from the Start - Georgia Department of Early Care and Learning**

2 Martin Luther King Jr. Drive SE, 670 East Tower

Atlanta, GA 30334

Phone: (404)657-5562 www.dec.al.ga.gov

(Cover Sheet)**Date:** 7/26/2024**VisitType:** EX-Monitoring**Arrival:** 9:15AM**Departure:** 2:45PM**EX-43129 EXMT-17404 EX-7 - Day camp****Ed Isakson Alpharetta Family YMCA**

3655 Preston Ridge Road, Alpharetta GA 30005

Fulton County

(770) 664-1220 jessicat@ymcaatlanta.org

Mailing Address

Same

Regional Consultant

Keia Cole

Phone: (678) 717-5146

Fax: (770) 342-7801

keia.cole@dec.al.ga.gov

Joint with:

Compliance Zone Designation			Prevention Action Category	IntermediateAction Category	Dismissal Action Category
7/26/2024	EX-Monitoring	NA	Prevention Level 1 (P1)	Intermediate Level 1 (I1)	Dismissal (D)
			Technical Assistance	Corrective Action Plan	Dismissal
				Office Conference	Disqualification
			Prevention Level 2 (P2)	Intermediate Level 2 (I2)	
			Citation	Fine (Level1 or 2)	
			Plan of Improvement		
			Prevention Level 3 (P3)	Intermediate Level 3 (I3)	

Staff: Child Ratios

Room Description	Age Groups	Staff Count	Children Count	State Ratio Met	Notes
Climbing Wall (ground level)		0	0	N	
Gym - Court 1 and 2 (ground level)		0	0	N	
Jay Levergood Center - Multipurpose (ground level)		0	0	N	
Pavilion	, Fives, Six and older	13	102	Y	Children separating into group and transitiioning to different areas.

Group Sizes Met? N

Total # Non-Care Staff Present: 0

#Staff Count: 13

#Children Count: 102

Comments:

In-person CAPS monitoring visit conducted with Mr. Jackson Davenport, director, and Ms. Jessica Tucker, associate executive director, on July 26, 2024. The Program is currently not operating within the parameters set forth by the approval conditions under Category 7 due to operating during the month of May. The Program has been advised to submit an amendment through the DECAL KOALA provider portal within ten (10) days. It was reported that the Program will operate during the last two (2) days in the month of May.

Corrective Action Plan:Developed This Date



Please refer the website, <http://www.dec.state.ga.us/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

By signing this report I acknowledge that the report was discussed with me and if there are any missing requirements I am responsible for submitting them as outlined to the GACAPS program.

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

1. Facility name, program number and visit date
2. Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
3. Specific standard(s) that you are refuting, along with your concerns or questions regarding the citation
4. Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date of the visit to the facility.
5. Your refutation will be forwarded to the CCS Exemptions Unit manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 770-293-5977.

Any violation which subjects a child to injury or life threatening situation or continued non-compliance may jeopardize participation in the CAPS program for eligible license-exempt program (government-owned facilities and day camps).

**Bright from the Start - Georgia Department of Early Care and Learning**

2 Martin Luther King Jr. Drive SE, 670 East Tower

Atlanta, GA 30334

Phone: (404)657-5562 www.dec.state.ga.us

(Findings Report)**Date:** 7/26/2024**VisitType:** EX-Monitoring**Arrival:** 9:15AM**Departure:** 2:45PM**EX-43129 EXMT-17404 EX-7 - Day camp**
Ed Isakson Alpharetta Family YMCA3655 Preston Ridge Road, Alpharetta GA 30005
Fulton County
(770) 664-1220 jessicat@ymcaatlanta.org**Mailing Address**

Same

Regional Consultant

Keia Cole

Phone: (678) 717-5146

Fax: (770) 342-7801

keia.cole@dec.state.ga.us

Joint with:

The following information is associated with a Exemption Monitoring:**Activities and Equipment****EX-HS-.F Equipment & Toys (CS)****Met****Comment**

It was observed throughout the Program that all areas used by the participants appeared to be clean and maintained.

EX-HS-.Q Swimming Pools & Water-related Activities (CS)**Met****Comment**

Lifeguard is certified and present.

Comment

Pool in use at this time. Supervision plan in place for open gate. Staff seated at the gate to ensure safety of children leaving and outside guest arriving.

Comment

Swimming rules discussed.

Comment

There are enough staff present to safely supervise.

Exemptions**EX-HS-.X Exemption Requirements (NCP)****Technical Assistance****Comment**

Observed compliance with the local zoning authorities, fire safety agencies and local building authorities on this date.

Technical Assistance

EX-HS-.X(2) - requires when a parent or guardian initially registers a child with an exempt program, the parent or guardian shall sign a form indicating the parent or guardian has been advised and understands that the program is not licensed and is not required to be licensed by the state. It was discovered that the Program did not have signed Notice of Exemption statements from registered families in the children's records. It was suggested to have all enrolled families sign and date Notice of Exemption language explaining that the Program is not licensed and is not required to be licensed by the state.

Facility**EX-HS-.L Physical Plant (NCP)****Met****Comment**

Please be mindful to keep items that pose a hazard inaccessible to children.

EX-HS-.M Playgrounds (CS)	N/A
----------------------------------	------------

Comment

No playground provided

Health and Hygiene

EX-HS-.U Diapering Areas & Practices (CS)	N/A
--	------------

Comment

No diapered children are enrolled.

EX-HS-.H Hygiene (NCP)	Met
-------------------------------	------------

Comment

Hand washing was not observed during the visit but proper hand washing rules were discussed.

EX-HS-.I Medications (CS)	Met
----------------------------------	------------

Comment

Discussed proper medication documentation and procedures.

Comment

Documentation for medication dispensing observed complete.

Comment

Observed medication stored inaccessible to children

Policies and Procedures

EX-HS-.J Operational Policies & Procedures (NCP)	Technical Assistance
---	-----------------------------

Comment

Determined age-appropriate discipline is communicated to staff on this date.

Comment

It was determined that the program provides Parents a copy of the Program's written policies and procedures.

Technical Assistance

It was recommended to the Program director on this date to maintain written evidence of drills conducted within the Program.

Comment

Observed the Program's written emergency plan on this date.

EX-HS-.T Required Reporting (NCP)	Met
--	------------

Comment

An incident occurred during the visit on this date. The Program has been advised to complete a self report through DECAL KOALA provider portal within 24 hours.

Safety

EX-HS-.S	N/A
-----------------	------------

Comment

No field trips are offered

EX-HS-.E Discipline (CS)	Met
---------------------------------	------------

Comment

Determined age-appropriate discipline is communicated to staff on this date.

Comment

Observed age-appropriate discipline policies on this date.

EX-HS-.R Transportation (CS)

N/A

Comment

Program does not provide routine transportation.

Sleeping & Resting Equipment

EX-HS-.V Safe Sleeping and Resting Requirements (CS)

N/A

Comment

No infants are enrolled.

Comment

No safe sleep policies are necessary.

Staff Records

EX-HS-.D Criminal Records and Comprehensive Background Checks (CS)

Met

Comment

Criminal record checks were observed to be complete for 38 out of 38 staff members.

EX-HS-.W First Aid & CPR (NCP)

Technical Assistance

Technical Assistance

EX-HS-.W(1) - requires Program Staff to successfully complete a biennial training program in cardiopulmonary resuscitation (CPR) and a triennial training program in first aid. The first aid training must be done by certified or licensed health care professionals or trainers and must deal with the provision of emergency care to infants and children. The Program shall maintain current evidence of the successful completion of such training which shall be available to the Department for inspection. Based on review of records, it was noticed that the Program did not have evidence of all staff certified in CPR and first aid. The Program has been granted ten (10) business days, expiring on August 9, 2024, to have all staff comply with the completion of CPR and first aid certification. Evidence of completed CPR and first aid certificates will be maintained on-site for future review by the Department.

EX-HS-.P Staff Training (NCP)

Technical Assistance

Comment

Observed initial orientation for all staff on this date.

Technical Assistance

EX-HS-.P(3) - requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was stated by the Program that they are obtaining all Health and Safety Orientation training certificates from all staff members. Guidance and resources were provided to the director during the visit on this date. It was explained on this date that any future non-compliance with this code would be cited as a violation.

Technical Assistance

EX-HS-.P(4) - requires, in the first year of employment and then by calendar year thereafter, all supervisory and caregiver Personnel, except independent contractors, Students-in-Training and volunteers to attend ten (10) clock hours of training which is task-focused in early childhood education or child development or subjects relating to job assignment and is offered by an accredited college, university or vocational program or other Department-approved source. It was stated by the Program that they are working on collecting all staff members' (10) hours of additional child-related training. Guidance and resources were provided to the director during the visit on this date. It was explained on this date that any future non-compliance with this code would be cited as a violation.

Staffing and Supervision

Comment

Adequate supervision observed on this date.