

**Bright from the Start - Georgia Department of Early Care and Learning**

2 Martin Luther King Jr. Drive SE, 670 East Tower

Atlanta, GA 30334

Phone: (404)657-5562 www.dec.al.ga.gov

(Cover Sheet)**Date:** 6/5/2025**VisitType:** EX-Monitoring**Arrival:** 12:30PM **Departure:** 2:30PM**EX-47724 EXMT-13169 EX-1 - Government
Gwinnett County Board of Commissioners-
Mountain Park Activity Building**1063 Rockbridge Road, Stone Mountain GA 30087
Gwinnett County
(678) 277-0927 tania.ballou@gwinnettcountry.com**Mailing Address**

Same

Exemption Unit Consultant

Sherri Thompson

Phone: (770) 357-7038

Fax: (770) 357-7037

sherri.thompson@dec.al.ga.gov

Joint with:

Compliance Zone Designation			Prevention Action Category	IntermediateAction Category	Dismissal Action Category
6/5/2025	EX-Monitoring	NA	Prevention Level 1 (P1)	Intermediate Level 1 (I1)	Dismissal (D)
			Technical Assistance	Corrective Action Plan	Dismissal
				Office Conference	Disqualification
			Prevention Level 2 (P2)	Intermediate Level 2 (I2)	
			Citation	Fine (Level1 or 2)	
			Plan of Improvement		
			Prevention Level 3 (P3)	Intermediate Level 3 (I3)	

Staff: Child Ratios

Room Description	Age Groups	Staff Count	Children Count	State Ratio Met	Notes
Multipurpose 2		0	0	Y	
Pool	, Six and older	6	43	Y	Swim time observed on the date of the visit.

Group Sizes Met? Y

Total # Non-Care Staff Present: 0

#Staff Count: 6

#Children Count: 43

Comments:

The program was found to be in compliance with their exemption category on the date of the visit.

Corrective Action Plan:No Plan Developed



Please refer the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

By signing this report I acknowledge that the report was discussed with me and if there are any missing requirements I am responsible for submitting them as outlined to the GACAPS Program.

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

1. Facility name, program number and visit date
2. Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
3. Specific standard(s) that you are refuting, along with your concerns or questions regarding the citation
4. Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date of the visit to the facility.
5. Your refutation will be forwarded to the CCS Exemptions Unit manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 770-293-5977.

Any violation which subjects a child to injury or life threatening situation or continued non-compliance may jeopardize participation in the CAPS program for eligible license-exempt program (government-owned facilities and day camps).

Director/Person-in-charge Signature _____

Printed Name _____ Date _____

Specialist Signature _____ Date _____

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(Findings Report)**Date:** 6/5/2025**VisitType:** EX-Monitoring**Arrival:** 12:30PM**Departure:** 2:30PM**EX-47724 EXMT-13169 EX-1 - Government
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The following information is associated with a Exemption Monitoring:**Activities and Equipment****EX-HS-A Activities****Met****Comment**

A daily planned program of varied and developmentally appropriate activities observed with various teaching methods to accommodate different learning styles.

EX-HS-F Equipment & Toys(CS)**Met****Comment**

A variety of equipment and toys were observed throughout the Program.

EX-HS-Q Swimming Pools & Water-related Activities(CS)**Met****Comment**

Lifeguard is certified and present.

Children's Records**EX-HS-C Children's Records****Technical Assistance****Technical Assistance**

EX-HS-C(2) requires program staff to maintain a file for each child that includes evidence of age-appropriate immunizations or a signed affidavit against such immunizations for each child enrolled in the program on a form approved by the department and to allow no child to continue enrollment in the program for more than thirty (30) days without such evidence. Please ensure immunization records are maintained as required by this standard.

Exemptions**EX-HS-X Exemption Requirements****Met****Comment**

Observed required annual fire inspection dated April 18, 2025.

Facility**EX-HS-B Bathrooms****Met****Comment**

Bathrooms located on each floor in or adjacent to child care areas and rooms.

EX-HS-.L Physical Plant(CS)	Met
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Comment

No hazards observed.

EX-HS-.M Playgrounds(CS)	N/A
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Comment

No playground provided.

Health and Hygiene

EX-HS-.U Diapering Areas & Practices(CS)	Met
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Comment

No diapered children are enrolled.

EX-HS-.H Hygiene	Met
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Comment

Discussed hand washing procedures.

EX-HS-.I Medications(CS)	Technical Assistance
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Comment

Observed medication stored inaccessible to children.

Technical Assistance

EX-HS-.I(1) requires personnel to obtain specific written authorization from the child's physician and/or parent in order to dispense prescription or nonprescription medications, except for first aid. Such authorization will include, when applicable, the date; full name of the child; name of the medication; prescription number, if any; dosage; the dates to be given; the time of day to be dispensed; and the signature of the parent. Please ensure medication authorization forms include the required information.

Policies and Procedures

EX-HS-.J Operational Policies & Procedures	Met
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Comment

Observed the Program's written emergency plan on this date.

EX-HS-.T Required Reporting	Met
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Comment

There were no incidents or injuries that required reporting.

Safety

EX-HS-.E Discipline(CS)	Met
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Comment

Determined age-appropriate discipline is communicated to staff on this date.

EX-HS-.S Field Trips	Met
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Comment

No field trips are offered to date.

EX-HS-.R Transportation(CS)	Met
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Comment

Program does not provide routine transportation.

Sleeping & Resting Equipment

Comment

No infants are enrolled.

Staff Records

EX-HS-.D Criminal Records and Comprehensive Background Checks(CS)

Met

Comment

Criminal record checks were observed to be complete.

EX-HS-.W First Aid & CPR

Met

Comment

Observed evidence of staff training in CPR and first aid on this date.

EX-HS-.K Personnel Records

Technical Assistance

Technical Assistance

EX-HS-.K(1) - Exhaust-.K(1) requires the program to maintain a personnel file on the director, all employees, provisional employees, personnel, staff, students-in-training, volunteers, clerical, housekeeping, maintenance, and other support staff for the duration of the term of employment plus one calendar year, and it shall contain the following: identifying information to include: name, date of birth, social security number, current address and current telephone number; employment history; as applicable to the position held: evidence of education and qualifying work experience; evidence of all training required by these rules, which shall include: title of training, date of training, trainer's signature, location of training and number of clock hours obtained; a statement completed by the staff member that the information provided is true and accurate; any other records required by these rules; and, as applicable to the position held, evidence of required orientation, including date and signature of person providing the orientation. Please ensure all staff have a copy of their completed application and onboarding orientation in their personnel file.

EX-HS-.N Staff Requirements

Met

Comment

EX-HS-.N(1) - An individual who was in charge of the program was present at the time of the visit.

EX-HS-.P Staff Training

Technical Assistance

Technical Assistance

Please ensure documentation of initial orientation training is documented in each staff member's record.

Staffing and Supervision

EX-HS-.O Staff:Child Ratios and Supervision(CS)

Met

Comment

Adequate supervision observed on this date.