

**Bright from the Start - Georgia Department of Early Care and Learning**

2 Martin Luther King Jr. Drive SE, 670 East Tower

Atlanta, GA 30334

Phone: (404)657-5562 www.dec.state.ga.us

(Cover Sheet)**Date:** 5/29/2025**VisitType:** EX-Monitoring**Arrival:** 10:35AM**Departure:** 1:30PM**EX-47717 EXMT-13165 EX-1 - Government
Gwinnett County Board of Commissioners-
Environmental and Heritage Center**2020 Clean Water Drive, Buford GA 30519 Gwinnett
County
(678) 277-0927
Tania.Ballou@GwinnettCounty.com**Mailing Address**

Same

Exemption Unit Consultant

Sherri Thompson

Phone: (770) 357-7038

Fax: (770) 357-7037

sherri.thompson@dec.state.ga.us

Joint with:

Compliance Zone Designation			Prevention Action Category	Intermediate Action Category	Dismissal Action Category
5/29/2025	EX-Monitoring	NA	Prevention Level 1 (P1)	Intermediate Level 1 (I1)	Dismissal (D)
			Technical Assistance	Corrective Action Plan	Dismissal
				Office Conference	Disqualification
			Prevention Level 2 (P2)	Intermediate Level 2 (I2)	
			Citation	Fine (Level 1 or 2)	
			Plan of Improvement		
			Prevention Level 3 (P3)	Intermediate Level 3 (I3)	

Staff: Child Ratios

Room Description	Age Groups	Staff Count	Children Count	State Ratio Met	Notes
Downstairs 1	, Six and older	6	22	Y	
Downstairs 2	, Six and older	3	22	Y	
Downstairs 3	, Six and older	5	13	Y	
Upstairs 1	, Six and older	4	23	Y	
Upstairs 2		0	0	Y	
Upstairs 3	PreK	4	6	Y	

Group Sizes Met? Y

Total # Non-Care Staff Present: 5

#Staff Count: 22

#Children Count: 86

Comments:

The program was found to be in compliance with their designated exemption category at the time of the visit.

Corrective Action Plan: No Plan Developed



Please refer the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

By signing this report I acknowledge that the report was discussed with me and if there are any missing requirements I am responsible for submitting them as outlined to the GACAPS Program.

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

1. Facility name, program number and visit date
2. Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
3. Specific standard(s) that you are refuting, along with your concerns or questions regarding the citation
4. Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date of the visit to the facility.
5. Your refutation will be forwarded to the CCS Exemptions Unit manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 770-293-5977.

Any violation which subjects a child to injury or life threatening situation or continued non-compliance may jeopardize participation in the CAPS program for eligible license-exempt program (government-owned facilities and day camps).

Director/Person-in-charge Signature _____

Printed Name _____ Date _____

Specialist Signature _____ Date _____

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(Findings Report)**Date:** 5/29/2025**VisitType:** EX-Monitoring**Arrival:** 10:35AM**Departure:** 1:30PM**EX-47717 EXMT-13165 EX-1 - Government
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The following information is associated with a Exemption Monitoring:**Activities and Equipment****EX-HS-.A Activities****Met****Comment**

A daily planned program of varied and developmentally appropriate activities observed with various teaching methods to accommodate different learning styles.

EX-HS-.F Equipment & Toys(CS)**Met****Comment**

A variety of equipment and toys were observed throughout the Program.

EX-HS-.Q Swimming Pools & Water-related Activities(CS)**N/A****Comment**

Program does not provide swimming activities.

Children's Records**EX-HS-.C Children's Records****Technical Assistance****Technical Assistance**

EX-HS-.C(1) - Please ensure a complete address is provided for two emergency contacts. These individual should be persons other than the parent(s) of the child.

Technical Assistance

EX-HS-.C(2) - Please ensure all children have an up to date immunization record as part of their enrollment.

Exemptions**EX-HS-.X Exemption Requirements****Met****Comment**

Observed completed fire inspection conducted by the local authority and dated May 25, 2025.

Comment

EX-HS-.X(1) - Required exemption certificate and letter were observed posted at the main entrance.

Comment

EX-HS-.X(2) - Parent exemption statement observed in a sample of three reviewed children's records.

Facility

EX-HS-.B Bathrooms	Met
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Comment

Bathrooms located on each floor in or adjacent to child care areas and rooms.

EX-HS-.L Physical Plant(CS)	Met
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Comment

No hazards observed.

EX-HS-.M Playgrounds(CS)	Met
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Comment

The program does not use a playground. Program uses walking trails that are located on the property of the program for outdoor time.

Health and Hygiene

EX-HS-.U Diapering Areas & Practices(CS)	N/A
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Comment

No diapered children are enrolled.

EX-HS-.H Hygiene	Met
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Comment

Proper hand washing was observed throughout.

EX-HS-.I Medications(CS)	Technical Assistance
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Comment

Observed medication stored inaccessible to children

Technical Assistance

EX-HS-.I(2) - Medication has not been administered in the program to date. Please ensure medication logs include an area to note adverse reaction if any and date of administration. Do not fill in the log prior to medication being administered.

Policies and Procedures

EX-HS-.J Operational Policies & Procedures	Met
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Comment

It was determined that the program provides Parents a copy of the Program's written policies and procedures.

Comment

Observed the Program's written emergency plan on this date.

EX-HS-.T Required Reporting	Met
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Comment

There were no incidents or injuries that required reporting to date for current camp season.

Safety

EX-HS-.E Discipline(CS)	Met
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Comment

Age-appropriate discussion and/or redirection observed.

EX-HS-.S Field Trips	Met
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Comment

On-site field trips only. Authorization was viewed as part of children's enrollment.

EX-HS-.R Transportation(CS)**N/A****Comment**

Program does not provide routine transportation.

Sleeping & Resting Equipment**EX-HS-.V Safe Sleeping and Resting Requirements(CS)****N/A****Comment**

No infants are enrolled.

Staff Records**EX-HS-.D Criminal Records and Comprehensive Background Checks(CS)****Met****Comment**

Criminal record checks were observed to be complete.

EX-HS-.W First Aid & CPR**Met****Comment**

Observed evidence of staff training in CPR and first aid on this date.

EX-HS-.K Personnel Records**Met****Comment**

EX-HS-.K(1) - Staff records were organized and maintained at the program.

EX-HS-.N Staff Requirements**Met****Comment**

EX-HS-.N(1) - An individual in charge of the program was present at the time of the visit.

EX-HS-.P Staff Training**Met****Comment**

Observed training for all staff members on this date.

Staffing and Supervision**EX-HS-.O Staff:Child Ratios and Supervision(CS)****Met****Comment**

Adequate supervision observed on this date.