



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 10/30/2024 **VisitType:** Licensing Study

**Arrival:** 1:15 PM **Departure:** 3:55 PM

**CCLC-51246**

**Family Literacy Connection**

722 Corn Avenue Albany, GA 31701 Dougherty County  
(229) 888-2414 kenya@familyliteracyconnection.com

Regional Consultant

Debrik Perry

Phone: (478) 599-9821

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debrik.perry@decal.ga.gov

**Mailing Address**

Same

**Quality Rated:** ★ ★

| <b>Compliance Zone Designation</b> |                  |               | <b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.<br><br><b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules.<br><b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules.<br><b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules. |
|------------------------------------|------------------|---------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 10/30/2024                         | Licensing Study  | Good Standing |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 04/04/2024                         | Licensing Study  | Good Standing |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 12/01/2023                         | Monitoring Visit | Good Standing |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |

**Ratios/License Capacity**

| Building                       | Room            | Age Group                          | Staff                          | Children | NC/C                          | Max 35 SF. | 35 SF. Comp.                                               | Max 25 SF. | 25 SF. Comp. | Notes      |
|--------------------------------|-----------------|------------------------------------|--------------------------------|----------|-------------------------------|------------|------------------------------------------------------------|------------|--------------|------------|
| Main                           | A- 3's & 4's    | Three Year Olds and Four Year Olds | 1                              | 10       | C                             | 21         | C                                                          | NA         | NA           | Nap        |
| Main                           | B - 1's & 2's   | One Year Olds and Two Year Olds    | 2                              | 11       | C                             | 21         | C                                                          | NA         | NA           | Nap        |
| Main                           | C- Afterschool  |                                    | 0                              | 0        | C                             | 21         | C                                                          | NA         | NA           |            |
| Main                           | D- Afterschool  |                                    | 0                              | 0        | C                             | 21         | C                                                          | NA         | NA           |            |
| Main                           | E- Afterschool  |                                    | 0                              | 0        | C                             | 21         | C                                                          | NA         | NA           |            |
| Main                           | F- 6wks- 18mths | Infants                            | 2                              | 4        | C                             | 9          | C                                                          | NA         | NA           | Floor Play |
| Total Capacity @35 sq. ft.: 76 |                 |                                    |                                |          | Total Capacity @25 sq. ft.: 0 |            | Building @35 capacity limited by Fire Marshall Limitations |            |              |            |
| Total # Children this Date: 25 |                 |                                    | Total Capacity @35 sq. ft.: 76 |          | Total Capacity @25 sq. ft.: 0 |            |                                                            |            |              |            |

| Building | Playground             | Playground Occupancy | Playground Compliance |
|----------|------------------------|----------------------|-----------------------|
| Main     | Playground A- All ages | 263                  | C                     |

| <b>Enrolled Children</b> |         |         |         |         |                    |                   |
|--------------------------|---------|---------|---------|---------|--------------------|-------------------|
| Under 1 years            | 1 years | 2 years | 3 years | 4 years | 5 years (Prekonly) | 5 years and older |
| 2                        | 5       | 6       | 10      | 1       | 0                  | 10                |

### Comments

An in person inspection was conducted on October 30, 2024 with the director.

Plan of Improvement: Developed This Date 10/30/2024

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA [www.decalkoala.com](http://www.decalkoala.com) with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

**Contact the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.ga.gov](mailto:qualityrated@dec.ga.gov) for more information. Free technical assistance is available!**



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**(Findings Report)**

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The following information is associated with a Licensing Study:

**Activities and Equipment**

**591-1-1-12 Equipment & Toys(CR)**

**Met**

**Comment**

A variety of equipment and toys were observed throughout the center.

**591-1-1-35 Swimming Pools & Water-related Activities(CR)**

**N/A**

**Comment**

Center does not provide swimming activities.

**Children's Records**

**591-1-1-08 Children's Records**

**Met**

**Comment**

Records were observed to be complete and well organized.

**Facility**

**591-1-1-06 Bathrooms**

**Met**

**Correction Deadline: 4/4/2024**

**Corrected on 10/30/2024**

**Previous citation corrected. The sanitary disposal bins were removed from the restroom.**

**591-1-1-19 License Capacity(CR)**

**Met**

**Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)****Not Met****Finding**

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on observation that the one-year-old room had a black staff member purse sitting on a small wooden table. It was further determined that the purse was accessible to the children. It was determination that the three and fourth-year-old classroom had a staff member's blank purse sitting on a small table and accessible to the children.

**POI (Plan of Improvement)**

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

**Correction Deadline: 10/30/2024****591-1-1-.26 Playgrounds(CR)****Met****Comment**

Playground observed to be clean and in good repair.

**Food Service****591-1-1-.15 Food Service & Nutrition****Met****Correction Deadline: 4/4/2024****Corrected on 10/30/2024**

Previous citation corrected. The menu was posted and current on this date.

**Health and Hygiene****591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Staff state proper knowledge of diapering procedures.

**591-1-1-.17 Hygiene(CR)****Met****Comment**

Staff were observed to remind children to wash hands.

**591-1-1-.20 Medications(CR)****N/A****Comment**

The Provider currently does not dispense/administer medication.

**Policies and Procedures****591-1-1-.21 Operational Policies & Procedures****Met****Comment**

Program observed complete emergency drills

**591-1-1-.27 Posted Notices****Met****Comment**

Observed all required posted notices.

**Safety****591-1-1-.05 Animals****Met****Comment**

Center does not keep animals on premises.

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|                                   |            |
|-----------------------------------|------------|
| <b>591-1-1-.11 Discipline(CR)</b> | <b>Met</b> |
|-----------------------------------|------------|

**Comment**

Staff were observed to maintain a positive learning environment on this date.

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|                                    |            |
|------------------------------------|------------|
| <b>591-1-1-.13 Field Trips(CR)</b> | <b>Met</b> |
|------------------------------------|------------|

**Comment**

Center does not participate in field trips at this time.

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|                                       |            |
|---------------------------------------|------------|
| <b>591-1-1-.36 Transportation(CR)</b> | <b>N/A</b> |
|---------------------------------------|------------|

**Comment**

Center does not provide routine transportation.

|                                         |
|-----------------------------------------|
| <b>Sleeping &amp; Resting Equipment</b> |
|-----------------------------------------|

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|                                                               |            |
|---------------------------------------------------------------|------------|
| <b>591-1-1-.30 Safe Sleeping and Resting Requirements(CR)</b> | <b>Met</b> |
|---------------------------------------------------------------|------------|

**Comment**

Pleasant naptime environment observed.

|                      |
|----------------------|
| <b>Staff Records</b> |
|----------------------|

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|                                                                             |            |
|-----------------------------------------------------------------------------|------------|
| <b>591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)</b> | <b>Met</b> |
|-----------------------------------------------------------------------------|------------|

**Comment**

Criminal record checks were observed to be complete.

**Comment**

Director provided five files for employees hired since last visit.

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|                                               |            |
|-----------------------------------------------|------------|
| <b>591-1-1-.09 Criminal Records Check(CR)</b> | <b>Met</b> |
|-----------------------------------------------|------------|

**Comment**

Criminal records checks were observed to be complete.

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|                                        |            |
|----------------------------------------|------------|
| <b>591-1-1-.14 First Aid &amp; CPR</b> | <b>Met</b> |
|----------------------------------------|------------|

**Comment**

Evidence observed of 100% of center staff certified in First Aid and CPR.

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|                                   |            |
|-----------------------------------|------------|
| <b>591-1-1-.33 Staff Training</b> | <b>Met</b> |
|-----------------------------------|------------|

**Correction Deadline: 5/4/2024**

**Corrected on 10/30/2024**

**Previous citation corrected. Staff #2 is no longer employed at the center. All staff completed the 10 hours of ongoing training for 2024.**

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|                              |            |
|------------------------------|------------|
| <b>591-1-1-.31 Staff(CR)</b> | <b>Met</b> |
|------------------------------|------------|

**Comment**

Staff observed to be compliant with applicable laws and regulations.

|                                 |
|---------------------------------|
| <b>Staffing and Supervision</b> |
|---------------------------------|

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|                                                          |            |
|----------------------------------------------------------|------------|
| <b>591-1-1-.32 Staff:Child Ratios and Group Size(CR)</b> | <b>Met</b> |
|----------------------------------------------------------|------------|

**Comment**

Center observed to maintain appropriate staff:child ratios.

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|                                    |            |
|------------------------------------|------------|
| <b>591-1-1-.32 Supervision(CR)</b> | <b>Met</b> |
|------------------------------------|------------|

**Comment**

Adequate supervision observed on this date.