



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 10/24/2022 **VisitType:** Complaint Investigation Follow Up **Arrival:** 10:35 AM **Departure:** 4:30 PM

CCLC-47910

Kiddie Academy of Cumming

450 Brannon Road Cumming, GA 30041 Forsyth County
 (470) 253-7114 cumming@kiddieacademy.net

Regional Consultant

Margarita Collier

Phone: (770) 342-7934

Fax: (678) 891-5989

margarita.collier@decal.ga.gov

Mailing Address
 Same

Quality Rated: ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
10/24/2022	Complaint Investigation Follow Up	Good Standing	
07/21/2022	Licensing Study	Good Standing	
03/01/2022	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A	Infants and One Year Olds	2	3	C	8	C	NA	NA	Free Play, Floor Play
Main	B	Three Year Olds	1	3	C	8	C	NA	NA	Snack
Main	C	One Year Olds	2	7	C	18	C	NA	NA	Snack
Main	D		0	0	C	20	C	NA	NA	Not In Use
Main	E	Two Year Olds	2	11	C	21	C	NA	NA	Nap, Transitioning, Diapering
Main	F		0	0	C	16	C	NA	NA	Not In Use
Main	G	Three Year Olds	1	9	C	15	C	NA	NA	Snack
Main	H	Four Year Olds	2	12	C	19	C	NA	NA	Snack
Main	I	Four Year Olds	1	4	C	21	C	NA	NA	Art
Main	J		0	0	C	20	C	NA	NA	Not In Use
Total Capacity @35 sq. ft.: 166					Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 49					Total Capacity @25 sq. ft.: 0					

Building	Playground	Playground Occupancy	Playground Compliance
Main	A - Front	23	C
Main	B - Back	45	C

Comments

The purpose of this visit was to follow-up on the previous visit conducted on July 21, 2022.

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RuleAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Melissa Leonard, Program Official

Date

Margarita Collier, Consultant

Date



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Findings Report

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The following information is associated with a Complaint Investigation Follow Up:

Safety

591-1-1-.36 Transportation(CR)

Met

Correction Deadline: 7/31/2022

Corrected on 10/24/2022

The previous citation was observed to be corrected. The consultant observed the previously cited staff member to have evidence of a current transportation training certificate on file.

Staff Records

Records Reviewed: 14

Records with Missing/Incomplete Components: 2

Staff # 1

Met

Date of Hire: 03/30/2022

Staff # 2

Met

Date of Hire: 10/19/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 3

Met

Date of Hire: 09/23/2019

Staff # 4

Not Met

Date of Hire: 08/15/2022

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

Staff # 5

Met

Records Reviewed: 14**Records with Missing/Incomplete Components: 2**

Date of Hire: 10/19/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 6

Met

Date of Hire: 05/27/2021

Staff # 7

Met

Date of Hire: 05/16/2022

Staff # 8

Met

Date of Hire: 06/13/2022

Staff # 9

Met

Date of Hire: 08/02/2021

Staff # 10

Met

Date of Hire: 11/01/2017

Staff # 11

Met

Date of Hire: 05/04/2019

Staff # 12

Met

Date of Hire: 02/03/2020

Staff # 13

Not Met

Date of Hire: 07/27/2022

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

Staff # 14

Met

Date of Hire: 07/21/2022

Staff Credentials Reviewed: 4**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Not Met****Comment**

Director provided four files for staff members hired since the previous visit was conducted on July 21, 2022. The consultant observed four of four newly hired staff members to have evidence of a current satisfactory comprehensive determination letter.

Finding

591-1-1-.09(1)(j) requires that for portability for Directors, Employees and Provisional Employees, excluding Students-in-Training, only the most recently issued determination letter is eligible for portability and must be ported electronically. A Center may accept a satisfactory Fingerprint Records Check Determination letter or a satisfactory Comprehensive Records Check Determination letter issued by the Department if the Records Check Clearance Date is within the preceding 12 months from the hire date, the individual has not had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, and the Center does not know or reasonably should not know that the individual's satisfactory status has changed. It was determined based on review of records that the center did not submit a portability request for the most recently issued determination letter for staff member #4, date of hire August 15, 2022, and staff member #13, date of hire July 27, 2022. Staff member #4 was observed to have a satisfactory comprehensive determination letter dated for May 9, 2022, and staff member #13 was observed to have a satisfactory comprehensive determination letter dated for July 22, 2022.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Center will ensure that only the most recently issued determination letter is electronically ported for Directors, Employees and Provisional Employees, excluding Students-in-Training. A Center may accept a satisfactory Fingerprint Records Check Determination letter or a satisfactory Comprehensive Records Check Determination letter issued by the Department if the Records Check Clearance Date is within the preceding 12 months from the hire date, the individual has not had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, and the Center does not know or reasonably should not know that the individual's satisfactory status has changed. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The Center will ensure CRC rules are maintained.

Correction Deadline: 10/24/2022

591-1-1-.14 First Aid & CPR

Met

Correction Deadline: 8/20/2022

Corrected on 10/24/2022

The previous citation was observed to be corrected on this date. The consultant observed the previously cited staff members to have evidence of the required first aid and CPR training on file.

591-1-1-.33 Staff Training

Defer

Defer

The previous citation was deferred due to the center having until the end of December 2022 to complete the required annual training for the year 2022.

POI (Plan of Improvement)

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

Correction Deadline: 8/20/2022

591-1-1-.31 Staff(CR)

Met

Correction Deadline: 7/21/2022

Corrected on 10/24/2022

The previous citation was observed to be corrected. The consultant observed the newly hired director to have the required credential on file.