



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 2/22/2022 **VisitType:** Monitoring Visit

Arrival: 10:55 AM **Departure:** 12:00 PM

CCLC-3316

Susan's Early Learning Center

2868 Whitesville Road LaGrange, GA 30240 Troup County
 (706) 845-8556 shawkins58@hotmail.com

Regional Consultant

Laura Swann

Phone: (706) 855-3454

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laura.swann@dec.al.gov

Mailing Address

Same

Quality Rated: ★ ★

<u>Compliance Zone Designation</u>		
02/22/2022	Monitoring Visit	Good Standing
08/19/2021	Licensing Study	Good Standing
01/14/2021	Monitoring Visit	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Bldg. I	1st right	Infants	1	6	C	8	C	NA	NA	Floor Play
Bldg. I	2nd Right	One Year Olds	1	6	C	9	C	NA	NA	Floor Play
Bldg. I	3rd Right	Two Year Olds	1	8	C	10	C	NA	NA	Transitioning, Lunch
Bldg. I	Back	Two Year Olds	1	10	C	10	C	NA	NA	
Bldg. I	Left Side	Two Year Olds	1	8	C	8	C	NA	NA	Transitioning, Lunch
		Total Capacity @35 sq. ft.: 45			Total Capacity @25 sq. ft.: 0		Building @35 capacity limited by Fire Marshall Limitations			
Bldg.II	Front-Pre-K	Four Year Olds	2	14	C	30	C	NA	NA	Outside
Bldg.II	Right Side	Three Year Olds and Four Year Olds	2	24	C	30	C	NA	NA	Centers
		Total Capacity @35 sq. ft.: 58			Total Capacity @25 sq. ft.: 0		Building @35 capacity limited by Fire Marshall Limitations			
Total # Children this Date: 76		Total Capacity @35 sq. ft.: 103			Total Capacity @25 sq. ft.: 0					

Building	Playground	Playground Occupancy	Playground Compliance
Bldg. I	left side playground	37	C
Bldg. I	Right side Playground	81	C

Comments

Plan of Improvement: Developed This Date 02/23/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important New Deadlines:

Due to the ongoing COVID restrictions, the deadline to become Quality Rated for programs who want to continue to receive Childcare and Parent Services (CAPS), has been extended to at least December 31, 2021.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Susan Hawkins, Program Official

Date

Laura Swann, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR)

Met

Comment

Please continue to fluff and redistribute resilient surfacing to ensure black mats remain flush with the ground.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)	Met
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Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)	Met
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Comment

Documentation for medication dispensing observed complete.

	Safety
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591-1-1-.11 Discipline(CR)	Met
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Comment

Age-appropriate discussion and/or redirection observed.

591-1-1-.36 Transportation(CR)	Met
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Comment

Center does not provide routine transportation.

	Sleeping & Resting Equipment
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591-1-1-.30 Safe Sleeping and Resting Requirements(CR)	Met
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Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was completed daily.

	Staff Records
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Records Reviewed: 15	Records with Missing/Incomplete Components: 0
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Staff # 1	Met
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Date of Hire: 02/18/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
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Staff # 2	Met
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Date of Hire: 05/28/2021	
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Staff # 3	Met
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Date of Hire: 08/14/2015	
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Staff # 4	Met
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Date of Hire: 07/15/2019	
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Staff # 5	Met
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Date of Hire: 10/01/2001	
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Staff # 6	Met
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Date of Hire: 07/30/2021	
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Staff # 7	Met
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Date of Hire: 08/18/2021	
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Records Reviewed: 15**Records with Missing/Incomplete Components: 0**

Staff # 8	Met
Date of Hire: 02/29/2020	
Staff # 9	Met
Date of Hire: 08/13/2019	
Staff # 10	Met
Date of Hire: 02/17/2017	
Staff # 11	Met
Date of Hire: 01/16/2019	
Staff # 12	Met
Date of Hire: 01/10/2020	
Staff # 13	Met
Date of Hire: 12/01/2016	
Staff # 14	Met
Date of Hire: 12/29/2021	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 15	Met
Date of Hire: 08/01/2018	

Staff Credentials Reviewed: 6**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)** **Met****Comment**

Criminal record checks were observed to be complete.

Comment

Director provided 2 file(s) for employees hired since last visit.

591-1-1-.31 Staff(CR) **Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision**591-1-1-.32 Staff:Child Ratios and Group Size(CR)** **Met****Comment**

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) **Met****Comment**

Adequate supervision observed on this date.