



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 3/21/2024 **VisitType:** Licensing Study **Arrival:** 8:00 AM **Departure:** 11:30 AM

FR-000005073

Pace, Cynthia M

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Regional Consultant

Stacey Foston

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Mailing Address

1201 Elliott Ave
Savannah, GA 31415

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
03/21/2024	Licensing Study	Good Standing	
12/15/2023	Monitoring Visit	Good Standing	
04/12/2023	Licensing Study	Good Standing	

Ratio Capacity					
Age Ranges	Children Present	Child For Pay	CAPS	Not for Pay	Provider Children
Infant (0-11 mos)	0	0	0	0	0
1 & 2 Years	3	4	2	0	0
3 & 4 Years	1	2	1	0	0
School Age(5+) Years	0	0	0	0	0
Total Under 13 Years	4	6	3	0	0
Total Under 18 Years	4				
Children Present: 4 Total Children: 6					
Caregivers/Helpers Present: 2 Total Caregivers/Helpers: 2					

Comments

A Licensing Study was completed on this date.

Plan of Improvement: Developed This Date 03/21/2024

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov for more information. Free technical assistance is available!

Cynthia Pace, Program Official

Date

Stacey Foston, Regional Consultant

Date



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(Findings Report)

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The following information is associated with a Licensing Study:

Activities and Equipment

290-2-3-.12 Equipment and Supplies(CR)

Met

Comment

A variety of equipment and toys were observed.

290-2-3-.19 Infant-Sleeping Safety Requirements(CR)

Technical Assistance

Technical Assistance

290-2-3-.19 - Please ensure the children sheets and bedding are not touching when storing and stacking mats or cots.

Comment

Currently the provider is not caring for infants. (This rule was not evaluated on this date)

290-2-3-.07 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Home does not provide swimming activities.

Children's Records

Records Reviewed: 6

Records with Missing/Incomplete Components: 6

Child # 1

Not Met

"Missing/Incomplete Components"

Parents Names Missing -(08)(1), Mom Home # Missing -(08)(1), Mom Work # Missing -(08)(1), Dad Home # Missing -(08)(1), Dad Work # Missing -(08)(1), Physician & Emergency Contact Information - (08)(1), Proof of No Liability Insurance Form, Emergency Medical Authorization - (08)(3)

Child # 2

Not Met

"Missing/Incomplete Components"

Records Reviewed: 6**Records with Missing/Incomplete Components: 6**

Release Person Information - (.08)(10),Parents Names Missing -(.08)(1),Mom Home # Missing -(.08)(1),Mom Work # Missing -(.08)(1),Dad Home # Missing -(.08)(1),Dad Work # Missing -(.08)(1),Immunization Form - (.08)(2),Proof of No Liability Insurance Form

Child # 3 Not Met

"Missing/Incomplete Components"

Immunization Form - (.08)(2),Proof of No Liability Insurance Form

Child # 4 Not Met

"Missing/Incomplete Components"

Proof of No Liability Insurance Form,Emergency Medical Authorization - (.08)(3),Immunization Form - (.08)(2),Physician & Emergency Contact Information - (.08)(1),Release Person Information - (.08)(10)

Child # 5 Not Met

"Missing/Incomplete Components"

Proof of No Liability Insurance Form

Child # 6 Not Met

"Missing/Incomplete Components"

Proof of No Liability Insurance Form

290-2-3-.08 Children's Records**Not Met****Finding**

290-2-3-.08(1) requires the Home to have a current and updated record for each Child in care and for a period of one (1) year after each Child leaves. Such records shall include: identifying information (Child's name, birth date, Parent's name, home and business addresses, telephone numbers); name, address and telephone number of persons, including Child's physician, to contact in emergencies; and name, address, telephone numbers, relationship to Child and to Parent(s) and other identifying information of person(s) to whom the Child may be released. It was determined based on a review of records that the Home did not have a complete enrollment record for Child #1, #2, and #4.

POI (Plan of Improvement)

The consultant reviewed enrollment requirements. The Consultant left a copy of the form with the Provider. The Home Provider will obtain the missing information and maintain the Children's records as required.

Correction Deadline: 3/25/2024**Finding**

290-2-3-.08(11) requires that if the Home is not covered by liability insurance sufficient to protect its clients, the Home must notify the Parent of each Child under the care of the program in writing. Each Parent must acknowledge receipt of such notice, and a copy of the acknowledgement shall be kept in the Child's file. It was determined based on a review of records that the Home did not have signed no liability forms for the six children enrolled.

POI (Plan of Improvement)

The consultant reviewed enrollment requirements. The Consultant left a copy of the form with the Provider. The provider will obtain the missing information and keep records on file.

Correction Deadline: 3/25/2024**Finding**

290-2-3-.08(2) requires the Home to maintain a file for each Child that includes evidence of age-appropriate immunizations or a signed affidavit against such immunizations; enrollment in the Home may not continue for more than 30 days without such evidence. It was determined based on a review of records that the Home did have current immunization records for child #2, #3, and #4.

POI (Plan of Improvement)

The Home Provider will ensure that an immunization record/signed affidavit is on file for each enrolled Child.

Correction Deadline: 3/28/2024

290-2-3-.08 Parental Authorization(CR)**Not Met****Finding**

290-2-3-.08(3) requires the Home to obtain Parental authorization at the time of a Child's enrollment for emergency medical care when the Parent is not available. It was determined based on a review of records that the Home did not have parental authorization for emergency medical care for child #1 and #4.

POI (Plan of Improvement)

The consultant left a copy of the form. The Home Provider will have authorization for emergency medical care completed by the Parent for Children enrolled.

Correction Deadline: 3/22/2024

Facility

290-2-3-.11 Physical Plant - Safe Environment(CR)**Not Met****Finding**

290-2-3-.11(2)(a) requires the Home to have a written plan for handling emergencies, including but not limited to fire, severe weather, loss of electrical power or water, and death, serious injury or loss of a child, a threatening event, or natural disaster which may occur at the Home. The Home will have in place procedures for evacuation, relocation, shelter-in-place, lock-down, communication and reunification with families, continuity of operations, accommodation of infants and toddlers, children with disabilities, and children with chronic medical conditions. No Home personnel shall impede in any way the delivery of emergency care or services to a child by licensed or certified emergency health care professionals. It was determined based on a review of records that the Provider did not have a current emergency preparedness plan with all the requirements.

POI (Plan of Improvement)

The consultant left a copy of the emergency preparedness plan template with the Provider. The provider will complete the form and keep the plan on file.

Correction Deadline: 3/31/2024

Finding

290-2-3-.11(2)(c) requires that documentation of drills required by these rules shall be maintained in the Home. The Home shall conduct drills for fire, tornado, and other emergency situations. The fire drills will be conducted monthly and tornado and other emergency situation drills will be conducted every six months. The Home shall maintain documentation of the dates and times of these drills for two years. It was determined based on a review of records that the provider did not have documentation of emergency drills for the year 2024. In addition, the provider did not have documentation of lockdown and tornado drills for the year 2023.

POI (Plan of Improvement)

The consultant reviewed emergency drill requirements and left a copy of the current emergency drill form with the provider. The Provider will develop and implement a plan and schedule for conducting the required drills, completing the documentation, keeping the documentation on file for two years.

Correction Deadline: 4/20/2024

Comment

An operable and appropriately sized fire extinguisher was observed in the home this date.

290-2-3-.13 Physical Plant-Structural/Mechanical(CR)**Not Met****Technical Assistance**

290-2-3-.13(1) - The Provider is making upgrades to the backyard. Discussed replacing the banister to the steps that lead out to the playground.

Correction Deadline: 3/21/2024

Finding

290-2-3-.13(1) requires that the Home be clean and free from hazards. It was determined based on observation that there was peeling paint on the windowsill near the children cubbies.

POI (Plan of Improvement)

The Provider will clean and repaint the windowsill.

Correction Deadline: 3/21/2024

290-2-3-.13 Playgrounds(CR)

Met

Comment

The outside area appears clean and well maintained.

Food Service

290-2-3-.10 Food Service & Nutrition

Technical Assistance

Technical Assistance

290-2-3-.10(1) - Discussed revision to restricted food rule which states: Foods that are associated with young children's choking incidents, such as, but not limited to, peanuts, hot dogs, raw carrots, popcorn, fish with bones, cheese cubes, grapes and any other food that is of similar shape and size of the trachea/windpipe shall not be served to the children less than four (4) years of age. Children older than four (4) years of age may be served these foods provided that the foods are cut in such a way as to minimize choking. Please ensure menus received from the local food programs to ensure the menu meets requirements.

Health and Hygiene

290-2-3-.11 Children's Health and Hygiene(CR)

Met

Comment

Proper hand washing observed throughout the Home.

290-2-3-.11 Diapering Areas & Practices(CR)

Met

Comment

The provider stated appropriate diapering procedures.

290-2-3-.11 Medications(CR)

Not Evaluated

Comment

Per the provider no medication is currently dispensed

Licensure

290-2-3-.04 Application Requirements(CR)

Met

Comment

Appropriate number of children observed in Family Child Care Learning Home this date.

Safety and Discipline

290-2-3-.11 Animals

N/A

Comment

The Family Child Care Learning Home does not keep animals on premises.

290-2-3-.11 Discipline(CR)	Met
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Comment

Age-appropriate discussion and redirection observed.

290-2-3-.11 First Aid Kit	Met
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Comment

Complete first aid kit observed in the Family Child Care Learning Home

290-2-3-.11 Transportation(CR)	N/A
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Comment

The provider does not provide routine transportation.

Staff Records

290-2-3-.21 Criminal Records and Comprehensive Background Checks(CR)	Met
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Comment

Criminal records checks were observed to be complete.

290-2-3-.07 First Aid & CPR	Met
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Comment

Evidence observed that the provider was certified in First Aid and CPR.

290-2-3-.07 Staff Qualifications(CR)	Met
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Comment

Staff observed to be compliant with applicable laws and regulations.

290-2-3-.07 Staff Training	Met
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Comment

Annual training requirement and documentation observed for the year 2023.

Staff:Child Ratios and Supervision

290-2-3-.07 Staff:Child Ratios(CR)	Met
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Comment

Appropriate ratios were observed on this date.

290-2-3-.07 Supervision(CR)	Met
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Comment

Adequate supervision observed on this date.