

**Bright from the Start - Georgia Department of Early Care and Learning**

2 Martin Luther King Jr. Drive SE, 670 East Tower

Atlanta, GA 30334

Phone: (404)657-5562 www.dec.al.ga.gov

(Cover Sheet)**Date:** 1/15/2025**VisitType:** EX-Monitoring**Arrival:** 3:15PM**Departure:** 4:30PM**EX-44228 EXMT-6901 EX-1 - Government
Bibb County School District - Northwoods
Academy**709 Pierce Avenue, Macon GA 31204 Bibb County
(478) 765-8660 tiffany.thomas@bcsdk12.net**Mailing Address**

Same

Regional Consultant

Brianne Walters

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brianne.walters@dec.al.ga.gov

Joint with:

Compliance Zone Designation			Prevention Action Category	Intermediate Action Category	Dismissal Action Category
1/15/2025	EX-Monitoring	Prevention	Prevention Level 1 (P1)	Intermediate Level 1 (I1)	Dismissal (D)
			Technical Assistance	Corrective Action Plan	Dismissal
				Office Conference	Disqualification
			Prevention Level 2 (P2)	Intermediate Level 2 (I2)	
			Citation	Fine (Level 1 or 2)	
			Plan of Improvement		
			Prevention Level 3 (P3)	Intermediate Level 3 (I3)	

Staff: Child Ratios

Room Description	Age Groups	Staff Count	Children Count	State Ratio Met	Notes
library		0	0	N	
Lunchroom		0	0	N	
Room 1	PreK, Fives	3	22	Y	

Group Sizes Met? N

Total # Non-Care Staff Present: 0

#Staff Count: 3

#Children Count: 22

Comments:

A CAPS monitoring visit was completed this date.

Corrective Action Plan: Developed This Date

Please refer the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

By signing this report I acknowledge that the report was discussed with me and if there are any missing requirements I am responsible for submitting them as outlined to the GACAPS program.

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

1. Facility name, program number and visit date
2. Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
3. Specific standard(s) that you are refuting, along with your concerns or questions regarding the citation
4. Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date of the visit to the facility.
5. Your refutation will be forwarded to the CCS Exemptions Unit manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 770-293-5977.

Any violation which subjects a child to injury or life threatening situation or continued non-compliance may jeopardize participation in the CAPS program for eligible license-exempt program (government-owned facilities and day camps).

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(Findings Report)**Date:** 1/15/2025**VisitType:** EX-Monitoring**Arrival:** 3:15PM**Departure:** 4:30PM**EX-44228 EXMT-6901 EX-1 - Government
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The following information is associated with a Exemption Monitoring:**Activities and Equipment****EX-HS-.F Equipment & Toys (CS)****Met****Comment**

Equipment and furniture observed to be properly secured, as applicable.

EX-HS-.Q Swimming Pools & Water-related Activities (CS)**N/A****Comment**

Program does not provide swimming activities.

Exemptions**EX-HS-.X Exemption Requirements (NCP)****Met****Comment**

A fire marshal inspection report dated February 9, 2024 was observed.

Facility**EX-HS-.L Physical Plant (NCP)****Technical Assistance****Technical Assistance**

Discussed ensuring that items that state "keep out of reach of children" are inaccessible to children.

EX-HS-.M Playgrounds (CS)**Technical Assistance****Technical Assistance**

Discussed maintenance of resilient surface at the end of the double slides located on the large play structure at the front left of the playground. Since the poured-in rubber surfacing is deteriorating and could not adequately be measured to ensure adequate surfacing, it should be replaced or children should be restricted from using the slides. The area should also be blocked with cones or another barrier to prevent tripping in the compromised area.

Technical Assistance

Discussed that the bottom of fencing along the front left of the playground, to the left of the entrance gate, should be monitored to ensure that the gap does not exceed 3 1/2 inches. A gap of greater than 3 1/2 inches is considered an entrapment hazard.

Technical Assistance

It was observed that several fence bolts were protruding towards the playground at the entrance gate and at the corner on the front left of the playground. It was discussed that the program will ensure that bolts do not protrude towards the playground. Any bolts on the fencing should be turned toward the outside of the playground. If pointing inside, the bolts must be cut down to no more than two threads past the nut, then filed smooth or capped. All citations will be followed up on the next monitoring visit. This should be completed prior to the next monitoring visit.

POI (Plan of Improvement)

The program will ensure that bolts do not protrude towards the playground. Any bolts on the fencing should be turned toward the outside of the playground. If pointing inside, the bolts must be cut down to no more than two threads past the nut, then filed smooth or capped. All citations will be followed up on the next monitoring visit.

Technical Assistance

Discussed the minor issues with equipment:

The blue protective coating was peeling from a bench seat on a picnic table located at the far end of the playground. The peeling coating did not present a hazard but should be monitored so it does not present a hazard as the galvanized bench is exposed.

Paint was beginning to chip on one blue of several circular pieces located on the walking platform of the large blue/red/yellow structure at the front left of the playground. This area should be monitored and corrected if the paint can be chipped off or exposes a hazard below the paint. As an alternative, the program can discontinue use of this piece of equipment, since there are many other pieces of equipment on the playground that were observed safe and free of hazards.

POI (Plan of Improvement)

The program will ensure that the equipment hazards are corrected, or will restrict children's use of the mentioned pieces of equipment. Program staff will monitor equipment to ensure there are no hazards prior to children using them. Any hazards noticed by staff will be reported to maintenance and staff will restrict use of equipment to prevent access to hazards. All citations will be followed up on the next monitoring visit.

Health and Hygiene

EX-HS-.U Diapering Areas & Practices (CS)**N/A****Comment**

No diapered children are enrolled.

EX-HS-.H Hygiene (NCP)**Met****Comment**

Proper hand washing observed after using the restroom and before children ate snack.

EX-HS-.I Medications (CS)**N/A****Comment**

Medication is not dispensed

Policies and Procedures

EX-HS-.J Operational Policies & Procedures (NCP)**Not Met****Finding**

EX-HS-.J(1)(a-i) requires the Program to establish and implement written policies and procedures that describe the Program's operations as follows: (a) the exclusion of children with contagious illness; (b) notification of parents in the event their child becomes ill while at the facility; (c) the notification of all parents of enrolled children when a reportable contagious illness is present in the facility; (d) the prevention of and response to food and allergic reactions; (e) emergency preparedness and response. A written plan for handling emergencies, including but not limited to severe weather, loss of electrical power or water and death, serious injury or loss of a child, a threatening event, or natural disaster which may occur at the program. The program will have in place procedures for evacuation, relocation, shelter-in-place, lock-down, communication and reunification with families, and continuity of operations. The plan must apply to all children in care and will include specific accommodations for infants and toddlers, children with disabilities, and children with chronic medical conditions. Such plan shall include assurance that no Personnel will impede in any way the delivery of emergency care or services to a child by licensed or certified emergency health care professionals; (f) the handling and appropriate disposal of bodily fluids and storage of hazardous materials (soiled clothing and bedding); (g) recognition and reporting of child abuse and neglect; (h) fire drills will be conducted monthly and tornado and other emergency situation drills will be conducted every six months. The Program shall maintain documentation of the dates and times of these drills for two years; (i) provide to Parents a copy of the Program's written policies and procedures.

It was determined based on director's statement that the before/after school program had not been conducting fire and other emergency drills as required.

POI (Plan of Improvement)

The Program will begin conducting fire drills monthly and tornado and other emergency situation drills will be conducted every six months. The Program will maintain documentation of the dates and times of these drills for two years. Specialist emailed a copy of a sample emergency drill documentation form. All citations will be followed up on the next monitoring visit.

Correction Deadline: 1/20/2025

EX-HS-.T Required Reporting (NCP)**Met****Comment**

There were no incidents or injuries that required reporting.

Safety**EX-HS-.S****N/A****Comment**

No field trips are offered

EX-HS-.E Discipline (CS)**Met****Comment**

Age-appropriate discussion and/or redirection observed.

EX-HS-.R Transportation (CS)**N/A****Comment**

Program does not provide routine transportation.

Sleeping & Resting Equipment**EX-HS-.V Safe Sleeping and Resting Requirements (CS)****N/A****Comment**

No safe sleep policies are necessary.

Staff Records**EX-HS-.D Criminal Records and Comprehensive Background Checks (CS)****Met****Comment**

Criminal record checks were observed to be complete and on file for eight current staff members.

EX-HS-.W First Aid & CPR (NCP)**Met****Comment**

Observed evidence of staff training in CPR and first aid on this date.

EX-HS-.P Staff Training (NCP)**Met****Comment**

Observed training for all staff members on this date.

Staffing and Supervision**EX-HS-.O Staff:Child Ratios and Supervision (CS)****Met****Comment**

Program observed to maintain appropriate staff: child ratios and supervision during the visit.

