



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 12/13/2021 **VisitType:** Initial Licensing Study **Arrival:** 10:00 AM **Departure:** 1:00 PM

CCLC-55170

Laugh and Learn Sugar Hill

6007 Suwanee Dam Road Sugar Hill, GA 30518 Gwinnett County
 (678) 889-4842 sugarhill@laughandlearnllc.com

Regional Consultant

Toni Williams

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toni.williams@decal.ga.gov

Mailing Address

Same

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
12/13/2021	Initial Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A1L-2 year old	Two Year Olds	2	14	C	21	C	NA	NA	Outside
Main	B-2L-2 year old	Two Year Olds	2	16	C	21	C	NA	NA	Outside
Main	C-1R Infants and 1's	Infants	2	10	C	16	C	NA	NA	Nap,Feeding,Flo or Play
Main	D-2R-1's		2	0	C	16	C	NA	NA	Centers
Main	E-3R-4's and Up		0	0	C	31	C	NA	NA	Outside
Main	F-4R-3's and 4's	Three Year Olds	1	13	C	24	C	NA	NA	Art
Main	G-5R-3's and 4's	Three Year Olds and Four Year Olds	1	14	C	14	C	NA	NA	Transitioning
Main	H-3L-GA Pre-K	GA PreK	2	20	C	26	C	NA	NA	Outside
Total Capacity @35 sq. ft.: 169						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 87						Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	PG A-1's and Infants	20	C
Main	PG-B 3's and 4's	36	C
Main	PG-C-5's & Up	32	C
Main	PG-D Grass	20	C
Main	PG-E Splash Pad	5	C

Comments

An Administrative Review was conducted on November 18, 2021. Staff files, children's files, training, and background checks were all reviewed. An in person Initial Licensing Study was conducted on December 13, 2021. The exit conference was conducted virtually on December 30, 2021 at 3:00 pm with the Director. Permission to Operate will be issued upon completion of the Exit Conference and signature pages are returned to the consultant. Facility does not carry Liability Insurance. License Capacity is 169.

Plan of Improvement: Developed This Date 12/13/2021

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important New Deadlines:

Due to the ongoing COVID restrictions, the deadline to become Quality Rated for programs who want to continue to receive Childcare and Parent Services (CAPS), has been extended to at least December 31, 2021.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

You have received permission to operate and the form received with this report is intended to serve as a temporary license which is **valid for thirty(30) days**. Your actual license/ will be emailed to you upon receipt of the licensing fee. You may pay the licensing fee either online at <http://www.dec.state.ga.us/> or by certified check or money order mailed to: Bright from the Start, 2 Martin Luther King Jr. Drive SE, Suite 670 East Tower, Atlanta, GA 30334

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Jessica Ownes, Program Official

Date

Toni Williams, Consultant

Date



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Findings Report

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The following information is associated with a Initial Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Equipment and furniture observed to be properly secured.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities. No pool observed on site.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center. The overall licensed capacity is 169 children.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Not Met

Finding

591-1-1-.25(15) requires that any outside storage or equipment area be locked, separated from the children by a barrier or enclosure, and shall not be accessible to the children. It was determined based on observation that the door to the mechanical room on the left side of the building, the laundry room and the outside door to the kitchen were all unlocked and accessible to children.

POI (Plan of Improvement)

Center Staff will routinely check outside storage or equipment areas to ensure they are locked or otherwise inaccessible to children.

Correction Deadline: 12/13/2021

591-1-1-.26 Playgrounds(CR)

Met

Comment

Playground observed to be clean and in good repair.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Staff stated proper procedures. Sinks with warm running water observed adjacent to proper diapering surfaces in all classrooms approved for diapering.

591-1-1-.17 Hygiene(CR)

Not Met

Finding

591-1-1-.17(6) requires garbage and organic waste to be stored in containers that are lined with plastic liners and have tight-fitting covers. Trash and garbage shall be removed from the building daily or as often as necessary to maintain the premises in a clean condition. It was determined based upon observation that the garbage containers in the 1 year old, 2 year old, 3 year old and GA Pre-K classroom all had trash that was coming out of the plastic liners and lids that were not tight fitting or on top of the garbage container.

POI (Plan of Improvement)

The Center will provide the required containers and implement a plan to ensure that trash and garbage are taken out daily, or more often, if needed.

Correction Deadline: 12/13/2021

Finding

591-1-1-.17(7) requires that children wash their hands with liquid soap and warm running water upon arrival for care, when moving from one child care group to another, upon re-entering the child care area after outside play, before and after eating meals and snacks, handling or touching food, playing in water; after toileting and diapering, playing in sand, touching animals or pets, and contact with bodily fluids and after contamination by any other means. It was determined based on observation by the Consultant and the Director that 2 children in the two year old room after eating and toileting failed to wash their hands before being put down for naptime.

POI (Plan of Improvement)

The Center will train Staff on required handwashing for children and Staff will ensure children's hands are washed when required. The Director will monitor for compliance.

Correction Deadline: 12/13/2021

591-1-1-.20 Medications(CR)

Met

Comment

Discussed proper medication documentation and procedures.

Safety

591-1-1-.11 Discipline(CR)

Met

Comment

Appropriate discipline was observed.

591-1-1-.36 Transportation(CR)

Met

Comment

8 Files were observed and 16 children were being transported. Vehicle information, insurance, first aid kit and fire extinguisher were observed.

Sleeping & Resting Equipment

Comment

Twelve (12) of twelve (12) cribs were present meeting safety compliance with Consumer Product Safety Commission (CPSC) and American Society of Testing and Materials International (ASTM) safety standards as they were manufactured in 2 (2011) 3 (2014) and 7 (2012). Consultant discussed safe sleeping requirements with the Director during the inspection visit.

Staff Records**Records Reviewed: 15****Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Date of Hire: 08/26/2020	
Staff # 2	Met
Date of Hire: 08/05/2019	
Staff # 3	Met
Date of Hire: 08/17/2020	
Staff # 4	Met
Date of Hire: 11/17/2020	
Staff # 5	Met
Date of Hire: 06/16/2020	
Staff # 6	Met
Date of Hire: 10/08/2021	
Staff # 7	Met
Date of Hire: 10/05/2021	
Staff # 8	Met
Date of Hire: 03/10/2020	
Staff # 9	Met
Date of Hire: 06/21/2021	
Staff # 10	Met
Date of Hire: 10/25/2021	
Staff # 11	Met
Date of Hire: 01/27/2020	
Staff # 12	Met
Date of Hire: 12/23/2019	
Staff # 13	Met
Date of Hire: 06/26/2019	

Staff # 14 Met
Date of Hire: 09/30/2019

Staff # 15 Met
Date of Hire: 10/05/2018

Staff Credentials Reviewed: 1

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met

Comment

Sixteen (16) of sixteen (16) staff records were observed to have comprehensive satisfactory Criminal Background Check determination letters on file.

591-1-1-.31 Staff(CR) Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) Technical Assistance

Comment

Adequate supervision observed during the inspection visit.

Technical Assistance

The Consultant discussed with the staff in the 1 year old classroom the importance of walking around and not holding the children in one area in an effort to keep them from messing up or playing in other centers.